

Escambia Charter School, Inc.
Board of Directors Meeting
May 30, 2018
Minutes

Members Present: Jacquelyn Smith, Calvin Avant, & Timothy Grier

Members Absent: None

Others Present: Taravell McKinnies, Cyndi Amerson, & Susan Rigby

I. CALL TO ORDER: THE CHAIRPERSON

The meeting was called to order at the school campus, at 9:03 a.m., and Mrs. Smith asked if anyone was on the public forum, and I stated, no.

III. FINANCIALS:

Mr. Duncan was not available to be on speaker phone, however, the board reviewed all the financials provided. Mr. Duncan also sent the following email and stated, "There was not a lot of activity that is not self-explanatory." "If anyone has questions, I can get more details, but I did not see anything alarming or that they are not already aware of (i.e. health insurance premium)." Mrs. Smith said we are coming down to the wire now and we are just using the money that we do have. Mrs. Rigby asked if the teachers are here for summer school, and yes, they are.

IV. APPROVALS

Approval of Minutes: Mrs. Smith asked the board if they read the minutes from April 30, 2018, and asked them to approve them. **The motion was made to approve the minutes by Dr. Calvin Avant seconded by Mr. Timothy Grier, all approved.**

V. UPDATES

Ms. McKinnies started with updates; the most pressing thing now is the clean up. Ms. McKinnies wanted to know what to do with all of the school's books and asked what year we can use. Mrs. Rigby said if they are old, disregard them that is all the District would do. Unless you just know someone, disregard the books. It was asked if Camelot could use them. Mrs. Rigby said send her an email with what we have and she will contact Camelot. Mrs. Smith asked if Alternative Education has put out the information for the other charter school's to come and look at our inventory. Mrs. Rigby said that Ms. Mathis has been in contact with DOE, however, there is no real procedure; it is first come, first serve; we are going to set up a time and date. The items that are tagged, we need to do a transfer form on each item, and it can be transferred to another charter school. The computer lab computers are all tagged.

Mrs. Smith asked if the teachers know they are helping with this project, and yes, the teachers are assisting. There is a lot of stuff. Mrs. Rigby stated we are going to get this going as soon as we can for the other charter schools to come out. Mr. Avant asked if we can lease a dumpster, and they can come and get it. Mrs. Rigby said we can get a dumpster for 1 week and they could dump it. The chairs and desks were discussed. We are offering the portables to the other charter schools. Dr. Avant asked if someone else could get some inventory; like DT Child Development Center, Mrs. Rigby said it reverts back to the School District if there is a tag, if it is not tagged it may can be offered to another non-profit.

Mrs. Smith asked, do we need any other additional help. Ms. McKinnies said Mr. Hood, our maintenance person is going to help. Mrs. Smith said maybe some of the bus drivers would want to work as well. Mrs. Rigby said her department will help. Mrs. Rigby said by the end of June we will have to have everything out and packed up. Mrs. Ribgy said not to commit to the bus drivers working until we see what we have for help.

We have to pay off the credit card and pay for the audit. Ms. McKinnies informed the board about the personal time off (PTO) that each employee has accumulated will need to be paid out as well.

The board talked about the teacher's finding employment through the School District. Ms. McKinnies stated that 2 of our bus drivers have already applied with the District.

Ms. McKinnies asked Mrs. Rigby where our students can take the EOC's over the summer. Mrs. Rigby will check and see where they can go and make sure the schools are expecting them. Mrs. Rigby said she has received a few calls from the parents/students and some are encouraged about George Stone. We are going to sit down with them today and do an application to George Stone, while they are here; George Stone accepts half credits, which is good for the student. Mrs. Rigby stated that many of them were encouraged by that, and that George Stone is considered Adult High, so a lot of our students can withdraw and go there. Mrs. Smith asked if they have to provide their own transportation, and Mrs. Rigby said, they do not, but they can get bus passes.

The following was discussed; the equipment needs to be moved, we need a dumpster, hold off on hiring anyone until we know what we are paid. Items like pictures, trophies, and table cloths can be given to someone that wants it. The lawn mower that we just bought with capital money was discussed.

Ms. McKinnies asked if we could go ahead and mail our report cards before EOC results are back. Mrs. Rigby said to send a letter with the report card that if you are waiting on any EOC scores, your grades will be adjusted. Mrs. Rigby said hopefully the scores will come back sooner.

Ms. McKinies said mainly it is Geometry.

Mrs. Smith asked if some of the students could come help and do volunteer hours. We could do that, if we could locate some of them.

Mr. Grier asked about the next board meeting. The school's last and final board meeting is in June.

The Directors and Officers Liability policy/insurance was discussed. The board decided not to purchase an extension that was proposed (email enclosed from insurance company).

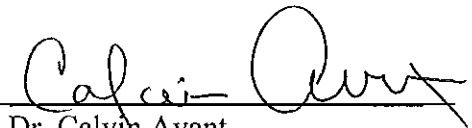
The board discussed having the school's computers wiped clean by the school's IT person.

The withdrawal listed was reviewed.

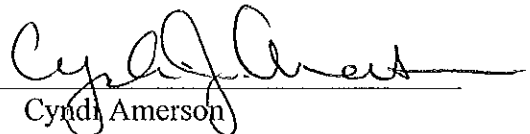
ADJOURNMENT

There being no further business, the meeting adjourned at 9:47 a.m., and signed this 30th day of May 2018. The next scheduled board meeting will be on Tuesday, June 26, 2018, at 9:00 a.m., at the Escambia Charter School Campus.

Signed:



Dr. Calvin Avant,
Board Secretary
Escambia Charter School



Cyndi Amerson
Recording Secretary