

*Escambia Charter School, Inc.  
Board of Directors Meeting  
October 24, 2017  
Minutes*

*Members Present: Jacquelyn Smith, Calvin Avant, & Timothy Grier*

*Members Absent: Gene Mitchell*

*Others Present: Taravell McKinnies, Cyndi Amerson, Todd Duncan*

**I. CALL TO ORDER: THE CHAIRPERSON**

The meeting was called to order at the school campus, at 3:00 p.m., and Mrs. Smith asked if anyone was on the public forum, and I stated, no.

**III. FINANCIALS:**

Mr. Duncan started off with the flux analysis for the general fund; the salaries are off for the bus drivers, it is over. We will have to make an adjustment, since they are making more. Ms. McKinnies stated they have not received a pay raise. Mrs. Smith said to review it again and see where the error is, where they are over. The audit invoice came in, and we owe \$12,000.00. We will have to call them and see if they will work with us on payments. Mrs. Smith asked about payment for the accreditation in February. We have already paid the payment of \$900.00 in July. Mrs. Smith asked about what we will have to pay and do we have it. As of now, we will have to pay for their travel, food and lodging. Mrs. Smith stated that we need to get a donation from the hotels. Mr. Duncan talked about our phone bill, and stated that we over-paid. However, we had to sign a new contract with the company, which caused the rates to go up temporarily. Mrs. Smith said to contact Cox to see about a bundle agreement. The capital amount was \$1,742.00. Mrs. Smith said there may be an increase with our recent count. We should be in the 100's in February. We are at now at 102. Ms. McKinnies said we may have to look at not offering daycare, due to our financials. Mr. Duncan stated there is a significant amount of money that we lose; if you look at the invoices and what we have to pay. The board stated that we can take it off the table next year. Mrs. Smith informed the board for the workshop in November we will need the same documents again; to show if we can we make payroll thru the end of December, and keep the lights on and pay our bills; they are following us until they are secure that we can be solvent. Mrs. Smith informed Mr. Duncan to continue to update the revenues sheets. The line of credit was discussed. We are at the end of the line or credit and we are going to just keep paying interest on it until we can do different.

Mr. Duncan stated that the line of credit is secured by the money market account and CD.

The line of credit has kept us a float for a while. The aged payables was discussed. These are things that the school owes; some of these things were paid, and some things are being held. The journal entry report was reviewed. The board asked if we were paid for the capital account, if we were caught up, and to check on the capital account.

Ms. McKinnies informed the board that we will have to buy more insurance for the school. Mrs. Smith reviewed the paperwork where the school district is asking us to purchase more insurance.

#### **IV. APPROVALS**

**Approval of Minutes:** Mrs. Smith asked the board if they read the minutes from September 26, 2017, and asked them to approve them. **The motion was made to approve the minutes by Mr. Timothy Grier, seconded by Dr. Calvin Avant, all approved.**

The board reviewed the out of field approval letter for Ms. McKinnies to teach Geometry out of field. **A motion was made by Dr. Calvin Avant for Ms. McKinnies to be allowed to teach out of field in Geometry for the 2017-2018 school year, and seconded by Mr. Timothy Grier, all approved.** The board chair signed the approval letter.

#### **V. UPDATES**

Ms. McKinnies informed the board that Gene Mitchell had to resign from the board; he cannot give the time that he wants to give us. He sent the school and email about his resignation.

Mrs. Smith talked about the sending more letters out for donations.

Ms. McKinnies said the School District has 4 of our buses. We are going to work out a payment plan with the school district on all of our bills. Ms. McKinnies said we are looking at getting a sub bus driver for the north end route. They are making 2 trips in the north end and we have a need for another driver. Mrs. Smith asked about the math teacher. Ms. McKinnies said she is the math teacher for now. Mrs. Smith asked how the other teachers were doing.

The board discussed Pensacola High School's proposal. Mr. Marsh came up with a partnership/information sheet from Pensacola High School and Escambia Charter School, which the board reviewed. He wants to come up with a name for this partnership, so he can refer parents to us. The partnership would allow the student's to enroll at ECS and get their grades up.

Dr. Avant asked when they go back to PHS, will they go back to their regular classes? Ms. McKinnies said yes, and now with the School District, it is called Virtual School when they go into In the Lieu of Program, before enrolling with us.

Mr. Grier said it is all about selling it the parents what we can offer their student. The bottom line is the student is not passing, Dr. Avant, stated. Mrs. Smith said now in focus all of this is flagged under their student name.

Ms. McKinnies informed the board the plan with the students being picked up by their district school bus did not work out, due to the school district not having the room, and lack of bus drivers. This will be presented at the next workshop.

Mrs. Smith asked about our basketball team. We have 6 players, Ms. McKinnies said; two students may can get on in January.

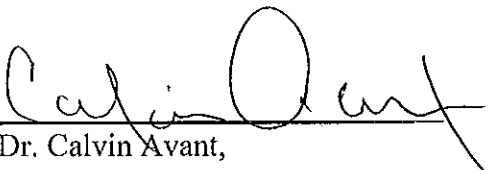
The withdrawal listing was reviewed by the board.

Ms. McKinnies said on Nov. 2, School Choice will be setting up a booth at Washington High School, and Ms. McKinnies will be attending. Mrs. Smith and Dr. Avant, said take flyers, partnership plan from PHS, business cards, and something with our graduation rates on it. Dr. Avant said our students are having to do everything that the other schools are doing as far as meeting the requirements to graduate and they do graduate from ECS.

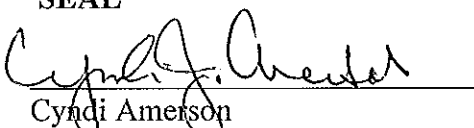
#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 3:58 p.m., and signed this 24<sup>th</sup> day of October 2017. The next scheduled board meeting will be on Tuesday, November 28, 2017, at 3:00 p.m., at the Escambia Charter School Campus.

Signed: \_\_\_\_\_

  
Dr. Calvin Avant,  
Board Secretary  
Escambia Charter School

**SEAL**

  
Cyndi Amerson  
Recording Secretary