

*Escambia Charter School, Inc.  
Board of Directors Meeting  
April 30, 2018  
Minutes*

*Members Present: Jacquelyn Smith, Calvin Avant, & Timothy Grier*

*Members Absent: None*

*Others Present: Taravell McKinnies, Cyndi Amerson, Vickie Mathis, & Susan Rigby*

**I. CALL TO ORDER: THE CHAIRPERSON**

The meeting was called to order at the school campus, at 3:02 p.m., and Mrs. Smith asked if anyone was on the public forum, and I stated, no.

**III. FINANCIALS:**

Mr. Duncan was not available to be on speaker phone, however, the board reviewed all the financials provided.

**IV. APPROVALS**

**Approval of Minutes:** Mrs. Smith asked the board if they read the minutes from March 21, 2018, and asked them to approve them. **The motion was made to approve the minutes by Mr. Timothy Grier seconded by Dr. Calvin Avant, all approved.**

**V. UPDATES**

Ms. McKinnies told the board, we informed our staff last Wednesday about the status of our school, so they will have time to find a job.

Mrs. Smith discussed the school's possessions that some of it could go from non-profit to another non-profit. Ms. Mathis said it has to be opened up to the other charter schools. The inventory property will revert back to the District; everything that is here is offered to the other charter schools first, and the school will have to do a transfer form. When does it go to another non-profit, the board asked? If there is any cash left, it can be donated to another non-profit. The capital money will go back to the State, Ms. Mathis stated. Dr. Avant asked if the loan has been paid off, and yes, it has. Ms. Mathis asked how many graduates do we have, and to go over their credits with the data clerk, etc. Ms. McKinnies stated, some of the graduates will come over the summer.

The board talked about setting up a time after school for the other charter school's to be able to come and look at the school's inventory. There will be a deadline set up for them to look at the inventory and pick out things.

The board was informed that Summer School will be June 4<sup>th</sup> thru the 28<sup>th</sup>. Dr. Avant asked what staff will be here, and Ms. McKinnies said the teachers and the entire staff, except for the bus drivers. Mrs. Smith talked about our buses, and what we could do with them. Ms. Mathis, said to ask how to salvage them, and ask Jacqueline Harris, if they could use one of the buses, and we could transfer the bus. Ms. Mathis said to ask Veronica how far we need to go back with keeping time sheets and other records. Mrs. Smith said there is a lot of stuff, like desks. Ms. Mathis said after all the charter schools come thru, we can call the district to see if they want some of the desks; Camelot may could use some of the text books. Ms. Mathis said she will send an email to give them dates and times to come out and look at all of our inventory.

The school's audit was discussed, and we will have to conduct the audit at the J.E. Hall Center the week of July 21st. The board talked about forwarding our mail/address to the Hall Center. The board talked about for the month of June, we will have to pay double bills. The security system and copiers all were discussed. Ms. Mathis stated, if the inventory is not gone by June 30<sup>th</sup>, they will not get it; they will have 2 weeks. The other charter schools can come May 29<sup>th</sup> thru June 15<sup>th</sup>. The board discussed when to come get the computers.

Mrs. Rigby, said we have to send a letter to the parents. The workshop will be on the May 11, therefore, it was decided the letter will go home on May 11<sup>th</sup>. Mrs. Rigby said we are going to tell them in the letter when to come and to discuss their options, and we will do a session at the school, and at our office, to make it more convenient for that person.

The board talked about how the behavior of the student's may be once they are told we are closing. Dr. Avants said if you get put off the bus at the end of school that will follow you to the next school.

It was discussed to make a list of the school's outside equipment. The items that do not have a property transfer sheet, or a tag; do a list.

The bus drivers last day will be May 23<sup>rd</sup>.

Dr. Avant's Environmental Training Program's Graduation is on May 12<sup>th</sup>.

Mrs. Smith said we will make an appointment with the PNJ to do a story.

The board was informed the teachers will have an end of the year lunch.

The withdrawal listed was reviewed.

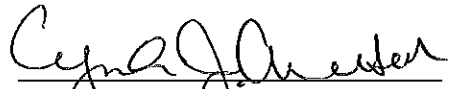
**ADJOURNMENT**

There being no further business, the meeting adjourned at 3:52 p.m., and signed this 30<sup>th</sup> day of April 2018. The next scheduled board meeting will be on Wednesday, May 30, 2018, at 9:00 a.m., at the Escambia Charter School Campus.

Signed:



Dr. Calvin Avant,  
Board Secretary  
Escambia Charter School



Cyndi Amerson  
Recording Secretary