

# Pacific View Charter School

A California Public School and Nonprofit 501 (c) (3) Corporation

3670 Ocean Ranch Blvd., Oceanside, California 92056

Phone # (760) 757-0161

and

22695 Alessandro Blvd., Moreno Valley, California 92553

Phone # (951)-697-1990

## AGENDA

Board of Trustees' Meeting – Tuesday, July 19, 2022

3:30pm

**1.0**      **Call to Order/Roll Call**

**2.0**      **Approval of Agenda**

**Action**

**3.0**      **Pledge of Allegiance**

**4.0**      **Public Comment**

Members of the public will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

**5.0**      **Introductions**

**6.0**      **Executive Director's Report**

**Information**

**7.0**      **Consent Calendar**

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

**7.1 Minutes from Board Meeting of June 30, 2022**

**Action**

**8.0 Action/Discussion Items**

**8.1 Board Warrant Listing June 1, 2022 through June 30, 2022**

**Action**

**8.2 Internship Credential Program Agreement**

**Action**

**8.3 Interquest Detection Canines™ Agreement**

**Action**

**8.4 Curriculum and Instruction Policy #7 - Independent Study**

**Action**

**8.5 Curriculum and Instruction Policy #9 - Credit Recovery**

**Action**

**8.6 Curriculum and Instruction Policy #15 - AB 104 Students**

**Action**

**9.0 Personnel****9.1 2022-23 Classified Salary Schedule****Action****9.2 2022-23 Revised Calendar****Action****10.0 Board Staff Discussion****11.0 Adjournment**

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Pacific View Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (760) 757-0161x105. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

# 6.0

## Executive Director's Report

# 7.1

## Board Meeting Minutes

# Pacific View Charter School

A California Public School and Nonprofit 501 (c) (3) Corporation

3670 Ocean Ranch Blvd., Oceanside, California 92056

Phone # (760) 757-0161

Board of Trustees' Special Meeting –Thursday June 30, 2022

4:30 p.m.

Board Minutes

## **1.0 Call to Order/Roll Call**

Vice Chairperson Cohen called the meeting to order at 4:04 pm with, Trustee Sanchez, Trustee Walley present. Chair Walters absent

## **2.0 Approval of Agenda**

Moved by Vice Chair Cohen and seconded by Trustee Sanchez to approve the agenda as presented.

AYES: Cohen, Sanchez, Walley

NOES: None

ABSTAIN: None

ABSENT: Walters

## **3.0 Pledge of Allegiance**

The Pledge of Allegiance was led by Executive Director Erin Gorence

**4.0 Introductions** – John Sturm, Technology Technician; Erin Gorence; Executive Director; Ambur Borth, Director Business and Operations and Greg Cohen, Director of Curriculum and Instruction.

## **5.0 Public Comment – None**

## **6.0 Action/Discussion Items**

### **6.1 Universal Prekindergarten Planning and Implementation Plan**

Executive Director Gorence reviewed the plan with the board and provided answers to questions.

Moved by Trustee Walley and seconded by Trustee Sanchez to approve the Universal Prekindergarten Planning and Implementation Plan as presented.


AYES: Cohen, Sanchez, Walley

NOES: None

ABSTAIN: None

ABSENT: Walters

## **10.0 Board Staff Discussion**

 The Board was reminded that the next meeting will be in person at the campus or teleconference.

- ✚ The Board was reminded that if they chose to meet via teleconference that there are specific protocols to follow.

**11.0 Adjournment -** Vice Chair Walters adjourned the meeting at 4:25 p.m.

# 8.1

## Board Warrant Listing

Board Warrant Listing  
June, 2022

Warrant ID	Name	Payment Date	Total Warrant Amount	Description	Fund	Invoice Fund Amount	Purchase Order #
004035	Pediatric Therapy Services, LLC	6/2/2022	\$ 3,864.00	Stepping Stones - Sped Teacher	6200	\$ 3,864.00	0000001400
004103	Reliable Translations Inc.	6/6/2022	\$ 147.00	Reliable Translations	6200	\$ 147.00	0000001399
004104	JAN-PRO OF SAN DIEGO	6/6/2022	\$ 3,799.00	Janitorial Services - Oceanside	6200	\$ 3,799.00	0000001355
004105	MV MEDICAL CTR MASTER ASSOC	6/6/2022	\$ 1,384.00	Master Association Fees - Moreno Valley	6200	\$ 1,384.00	0000001359
004163	WASTE MANAGEMENT	6/8/2022	\$ 132.40	Trash Services - Moreno Valley	6200	\$ 132.40	0000001371
004257	Total Education Solutions	6/13/2022	\$ 805.75	TES Therapy	6200	\$ 805.75	0000001401
004296	Pediatric Therapy Services, LLC	6/15/2022	\$ 1,690.50	Stepping Stones - Sped Teacher	6200	\$ 1,690.50	0000001400
004297	ATX Learning	6/15/2022	\$ 12,750.00	ATX SPED Vendor	6200	\$ 12,750.00	0000001471
004367	Intersection R & M Services, Inc	6/21/2022	\$ 4,540.00	Hardscape for Oceanside Sidewalk	6200	\$ 4,540.00	0000001510
004368	SOUTH COUNTY PEST CONTROL, INC	6/21/2022	\$ 140.00	Pest Control Services	6200	\$ 140.00	0000001367
004478	SOUTH COUNTY PEST CONTROL, INC	6/27/2022	\$ 90.00	Pest Control Services	6200	\$ 90.00	0000001367
14901546	Citi Cards	6/2/2022	\$ 6,824.25	Janitorial Services - Oceanside	6200	\$ 945.66	0000001346
14901546	Citi Cards	6/2/2022	\$ 6,824.25	Citibank - Costco Student Supplies	6200	\$ 279.64	0000001407
14901546	Citi Cards	6/2/2022	\$ 6,824.25	Auto expenses - Gas, Maintenance	6200	\$ 161.50	0000001303
14901546	Citi Cards	6/2/2022	\$ 6,824.25	Citibank - Child Nutrition	6200	\$ 5,256.88	0000001387
14901546	Citi Cards	6/2/2022	\$ 6,824.25	Janitorial Supplies - Moreno Valley	6200	\$ 131.21	0000001347
14901546	Citi Cards	6/2/2022	\$ 6,824.25	Admin - Costco Supplies - Oceanside	6200	\$ 49.36	0000001304
14901547	Arenson Office Furniture	6/2/2022	\$ 1,185.34	Ergo Furniture	6200	\$ 529.34	0000001296
14901547	Arenson Office Furniture	6/2/2022	\$ 1,185.34	Ergo Furniture	6200	\$ 656.00	0000001296
14901548	ERICA ALFARO	6/2/2022	\$ 500.00	HS Graduation Speaker	6200	\$ 500.00	0000001509
14901549	OCEANSIDE UNIFIED SCHOOL DIST	6/2/2022	\$ 542.00	Print Shop Charges - ADMIN	6200	\$ 140.00	0000001377
14901549	OCEANSIDE UNIFIED SCHOOL DIST	6/2/2022	\$ 542.00	Print Shop Charges - ADMIN	6200	\$ 24.00	0000001377
14901549	OCEANSIDE UNIFIED SCHOOL DIST	6/2/2022	\$ 542.00	Print Shop Charges - ADMIN	6200	\$ 378.00	0000001377
14901550	FOX, KIRA	6/2/2022	\$ 390.00	Venue Payment Reimbursement	6200	\$ 390.00	Employee
14901551	RONALD LARRY HOLDEN	6/2/2022	\$ 2,600.00	Janitorial Services	6200	\$ 2,600.00	0000001364
14902576	Boyer Moving & Storage	6/6/2022	\$ 1,460.00	Movers - POD, Office Moves	6200	\$ 1,460.00	0000001508
14902577	HopSkipDrive, INC	6/6/2022	\$ 1,201.62	SpEd Transportation	6200	\$ 1,201.62	0000001413
14902578	NATIONAL BENEFIT SERVICES, LLC	6/6/2022	\$ 75.00	Administrative Fee Employee FSA	6200	\$ 75.00	0000001375
14904032	Celina Sheng	6/9/2022	\$ 66.00	Employee Mileage Reimbursement	6200	\$ 35.14	Employee
14904032	Celina Sheng	6/9/2022	\$ 66.00	Employee Mileage Reimbursement	6200	\$ 30.86	Employee
14904033	Brenda Cardona	6/9/2022	\$ 60.15	Employee Mileage Reimbursement	6200	\$ 60.15	Employee
14904034	Jose Antonio	6/9/2022	\$ 18.80	Employee Mileage Reimbursement	6200	\$ 18.80	Employee
14904035	Derry Parler	6/9/2022	\$ 93.21	Employee Mileage Reimbursement	6200	\$ 55.05	Employee
14904035	Derry Parler	6/9/2022	\$ 93.21	Employee Mileage Reimbursement	6200	\$ 38.16	Employee
14904036	Yvonne Garcia	6/9/2022	\$ 60.49	Employee Mileage Reimbursement	6200	\$ 60.49	Employee
14904037	Nuvia Castaneda	6/9/2022	\$ 71.16	Employee Mileage Reimbursement	6200	\$ 71.16	Employee
14904038	Glenn Gooch	6/9/2022	\$ 125.16	Employee Mileage Reimbursement	6200	\$ 125.16	Employee



Board Warrant Listing  
June, 2022

Warrant ID	Name	Payment Date	Total Warrant Amount	Description	Fund	Invoice Fund Amount	Purchase Order #
14904039	LINDSEY HELMS	6/9/2022	\$ 66.93	Employee Mileage Reimbursement	6200	\$ 66.93	Employee
14904040	MORENO VALLEY UTILITY	6/9/2022	\$ 1,573.20	Electrical Utilities - Moreno Valley	6200	\$ 1,573.20	0000001360
14904041	OFFICE DEPOT	6/9/2022	\$ 260.04	Office Depot - Student Supplies	6200	\$ 40.70	0000001385
14904041	OFFICE DEPOT	6/9/2022	\$ 260.04	Office Supplies - OCEANSIDE CA	6200	\$ 19.80	0000001376
14904041	OFFICE DEPOT	6/9/2022	\$ 260.04	Office Supplies - OCEANSIDE CA	6200	\$ 199.54	0000001376
14904042	KIRA FOX	6/9/2022	\$ 152.38	Employee Mileage Reimbursement	6200	\$ 152.38	Employee
14904043	PALOMAR FAMILY COUNSELING	6/9/2022	\$ 5,727.00	Palomar Family Counseling - Student	6200	\$ 5,727.00	0000001443
14904044	BOROMPORN LERTPAICHAION	6/9/2022	\$ 101.04	Employee Mileage Reimbursement	6200	\$ 43.38	Employee
14904044	BOROMPORN LERTPAICHAION	6/9/2022	\$ 101.04	Employee Mileage Reimbursement	6200	\$ 57.66	Employee
14904045	ERIN L GORENCE	6/9/2022	\$ 558.95	Employee Mileage Reimbursement	6200	\$ 558.95	Employee
14904046	GAYL JOHNSON	6/9/2022	\$ 138.04	Employee Mileage Reimbursement	6200	\$ 138.04	Employee
14904047	LORI BENTLEY	6/9/2022	\$ 60.42	Employee Mileage Reimbursement	6200	\$ 60.42	Employee
14904048	WENDYAM OUEDRAOGO	6/9/2022	\$ 20.88	Employee Mileage Reimbursement	6200	\$ 20.88	Employee
14904049	SAN DIEGO GAS & ELECTRIC	6/9/2022	\$ 2,487.48	Electrical Utilities Oceanside	6200	\$ 2,487.48	0000001366
14904050	VCC OCEAN RANCH CONDO. ASSOC.	6/9/2022	\$ 6,158.00	Property Association Fees - Oside	6200	\$ 6,158.00	0000001370
14906116	Cordata Shredding	6/13/2022	\$ 77.74	Oceanside Secure Shred	6200	\$ 21.87	0000001306
14906116	Cordata Shredding	6/13/2022	\$ 77.74	Moreno Valley Secure Shred	6200	\$ 55.87	0000001306
14906117	BILLY R BENSON - Charter School Business Svcs	6/13/2022	\$ 1,218.75	Business Office Training	6200	\$ 1,218.75	0000001309
14906118	YOUNG, MINNEY & CORR, LLP	6/13/2022	\$ 2,260.05	Legal Services	6200	\$ 2,260.05	0000001392
14908483	Cordata Shredding	6/16/2022	\$ 380.36	Storage Boxes	6200	\$ 241.36	0000001306
14908483	Cordata Shredding	6/16/2022	\$ 380.36	Off-site Secure Storage	6200	\$ 139.00	0000001306
14908484	Specialized Therapy Services, Inc	6/16/2022	\$ 765.00	Specialized Therapy Services -	6200	\$ 765.00	0000001429
14908485	ADT SECURITY SERVICES	6/16/2022	\$ 67.90	Security System - Moreno Valley	6200	\$ 67.90	0000001292
14908486	COX BUSINESS SERVICES	6/16/2022	\$ 738.35	Security Cameras Oceanside	6200	\$ 281.16	0000001349
14908486	COX BUSINESS SERVICES	6/16/2022	\$ 738.35	Student - Internet & Phone Service	6200	\$ 388.62	0000001308
14908486	COX BUSINESS SERVICES	6/16/2022	\$ 738.35	Admin- Internet & Phone Service	6200	\$ 68.57	0000001308
14908487	SPARKLETTS & SIERRA SPRINGS	6/16/2022	\$ 223.81	Bottled Water Service	6200	\$ 204.51	0000001368
14908487	SPARKLETTS & SIERRA SPRINGS	6/16/2022	\$ 223.81	Bottled Water Service	6200	\$ 19.30	0000001368
14908488	KIRA FOX- CUSTODIAN OF PETTY CASH	6/16/2022	\$ 512.66	Office Supplies - MoVal	6200	\$ 160.00	0000001382
14908488	KIRA FOX- CUSTODIAN OF PETTY CASH	6/16/2022	\$ 512.66	Travel Reimbursement - Oceanside	6200	\$ 235.90	0000001378
14908488	KIRA FOX- CUSTODIAN OF PETTY CASH	6/16/2022	\$ 512.66	Office Supplies -Oside	6200	\$ 60.00	0000001378
14908488	KIRA FOX- CUSTODIAN OF PETTY CASH	6/16/2022	\$ 512.66	Student Supplies - Oside	6200	\$ 30.68	0000001378
14908488	KIRA FOX- CUSTODIAN OF PETTY CASH	6/16/2022	\$ 512.66	Service - Admin Oceanside	6200	\$ 26.08	0000001378
14909695	LYNN WHITE	6/21/2022	\$ 60.00	Fingerprint Reimbursement	6200	\$ 60.00	Employee
14909696	AMBUR BORTH	6/21/2022	\$ 77.00	Fingerprint Reimbursement	6200	\$ 77.00	Employee
14909697	TCBG ENTERPRISES	6/21/2022	\$ 974.86	PVCS Envelopes	6200	\$ 974.86	0000001511
14909698	TCBG ENTERPRISES	6/21/2022	\$ 974.86	PVCS Envelopes	6200	\$ 974.86	0000001511

Board Warrant Listing  
June, 2022

Warrant ID	Name	Payment Date	Total Warrant Amount	Description	Fund	Invoice Fund Amount	Purchase Order #
14909699	Bray Outdoor Ads	6/21/2022	\$ 8,000.00	Sprinter Advertising	6200	\$ 8,000.00	0000001512
14911325	Guisela Sandoval	6/23/2022	\$ 77.00	Fingerprint Reimbursement	6200	\$ 77.00	Employee
14911326	Elizabeth Ocampo Martinez	6/23/2022	\$ 77.00	Fingerprint Reimbursement	6200	\$ 77.00	Employee
14911327	Ricardo Morales	6/23/2022	\$ 57.00	Fingerprint Reimbursement	6200	\$ 57.00	Employee
14911328	FRONTIER	6/23/2022	\$ 401.10	Student - Phone & Internet Service	6200	\$ 340.94	0000001310
14911328	FRONTIER	6/23/2022	\$ 401.10	Admin - Phone & Internet Service	6200	\$ 60.16	0000001310
14911329	V TECHNOLOGY SOLUTION	6/23/2022	\$ 618.70	Computer HARDWARE V-TECH	6200	\$ 618.70	0000001422
14913006	DiscoverHubbl, Inc	6/27/2022	\$ 147.53	Computer Hot Spots	6200	\$ 147.53	0000001505
14914121	Citi Cards	6/28/2022	\$ 2,850.33	Rental Vehicles - Sports Team	6200	\$ 564.75	0000001461
14914121	Citi Cards	6/28/2022	\$ 2,850.33	Citibank - Child Nutrition	6200	\$ 1,530.90	0000001387
14914121	Citi Cards	6/28/2022	\$ 2,850.33	Janitorial Services - Oceanside	6200	\$ 195.93	0000001346
14914121	Citi Cards	6/28/2022	\$ 2,850.33	Auto expenses - Gas, Maintenance	6200	\$ 558.75	0000001303
14914122	Patricia Andaya	6/28/2022	\$ 69.02	Employee Mileage Reimbursement	6200	\$ 69.02	Employee
14914123	Zuleyma Hernandez	6/28/2022	\$ 46.23	Employee Mileage Reimbursement	6200	\$ 46.23	Employee
14914124	Ana Hernandez Cruz	6/28/2022	\$ 145.70	Employee Mileage Reimbursement	6200	\$ 145.70	Employee
14914125	Raine Stephens	6/28/2022	\$ 80.00	Fingerprint Reimbursement	6200	\$ 80.00	Employee
14914126	Abdul Issa	6/28/2022	\$ 60.00	Fingerprint Reimbursement	6200	\$ 60.00	Employee
14914127	AT&T MOBILITY	6/28/2022	\$ 451.03	Cell Phone Replacements	6200	\$ 21.34	0000001302
14914127	AT&T MOBILITY	6/28/2022	\$ 451.03	Cell phone service	6200	\$ 429.69	0000001302
14914128	EASTERN MUNICIPAL WATER DIST	6/28/2022	\$ 278.73	Water Utilities - Moreno Valley	6200	\$ 278.73	0000001351
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	Facebook Ads	6200	\$ 657.83	0000001314
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	Google Adworks	6200	\$ 504.64	0000001315
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	Off-site Storage	6200	\$ 93.78	0000001362
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	Postage- Student	6200	\$ 360.00	0000001373
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	Postage - Admin Oceanside	6200	\$ 140.00	0000001373
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	Postage Services - MV Stamps	6200	\$ 24.99	0000001374
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	SDCOE Career Fair - NCREC	6200	\$ 100.00	0000001513
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	Lease Web - website host fee	6200	\$ 81.37	0000001439
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	Instructional Supplies	6200	\$ 1,053.83	0000001386
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	MFCU - Instructional Supplies	6200	\$ 221.29	0000001404
14914129	MISSION FEDERAL CREDIT UNION	6/28/2022	\$ 9,609.05	MFCU - High School Textbook Replmt	6200	\$ 6,371.32	0000001406
14914130	SCHOOL SERVICES OF CALIFORNIA	6/28/2022	\$ 1,000.00	Governor's Workshop / May Revised	6200	\$ 500.00	0000001393
14914130	SCHOOL SERVICES OF CALIFORNIA	6/28/2022	\$ 1,000.00	Governor's Workshop / May Revised	6200	\$ 500.00	0000001393

# 8.2

## Internship Credential Program Agreement



## PAID INTERNSHIP CREDENTIAL PROGRAM AGREEMENT

This agreement, effective on May 20, 2022, made by and between National University, a California non-profit public benefit corporation (the "University") and Pacific View Charter School, who have partnered for the purpose of providing contractual services for students, or state-supported TK-12 educational service unit, which is located at 3670 Ocean Ranch Blvd., Oceanside, CA 92056-2669, USA (individually or collectively, "Institution"), with reference to the following facts:

### RECITALS

- A. University is accredited by WASC Senior College and University Commission (WSCUC). University has met all of the preconditions prescribed by the California Commission on Teacher Credentialing (the "CTC") to offer the following internship credential program ("Program"): Special Education Internship Credential;
- B. California Education Code Sections 44452 and 44321 authorize a public school institution, charter school or county office of education in cooperation with an approved college or University to establish an internship program meeting the provisions of applicable California statutes and CTC regulations. Institution is either a public school institution (or state-supported TK-12 educational service unit), charter school, or county office of education and University is an approved University within the meaning of Ed Code Section 44452; and
- C. Institution and University wish to partner to deliver services in support of the Program that meet the regulations and standards of CTC. Attached as "Exhibit A" to this Agreement and incorporated herein by this reference is a list of the Programs that Institution and University will be supporting through this partnership. The Intern(s) must remain at the Institution addressed herein for the duration of their Credentials Internship.

### TERMS AND CONDITIONS

- 1. Term. The term of this Agreement shall commence as of the Effective Date above and shall continue until terminated in accordance with the terms and conditions in this Agreement upon thirty (30) days written notice by either party of its intent to terminate this Agreement. All Interns placed with Institution and who are in good standing with Institution and University as of the date of termination of this Agreement shall be permitted to complete their internship experience with Institution.
- 2. Candidates and Placement. University candidates ("Candidate(s)") are students that are certified as qualified and competent by University to provide intern services to Institution, may, at Institution's discretion, be accepted and assigned to its schools for services as interns ("Intern"). University and Institution shall coordinate the process of selection and placement of Interns. University reserves the right to make the final determination on any Intern's acceptance into the Program, while Institution reserves the right to make the final determination on any Intern's employment. Neither University nor Institution shall discriminate in the selection or acceptance of, or participation by, any Intern pursuant to this Agreement because of race, color, national origin, religion, sex, sexual orientation, handicap, age, veteran's status, medical condition, marital status, or citizenship, within the limits imposed by law.
- 3. Program Requirements. Each Intern accepted into the Program must have met all of the following qualifying minimum criteria:
  - a. Recommendation to a Program by an Institution designee.
  - b. Interview and screening by Institution staff, including a background check, Institution administrator interview and paper screening, Department of Justice/FBI fingerprint clearance, and a baccalaureate degree from an accredited Institution.
  - c. Interview and screening by University staff, and verification of coursework and prior experience with TK-12 students in a multicultural, multilingual setting.
  - d. Orientation meeting with a Credential Program Specialist, the University Support Provider/Supervisor faculty member for the Program.
  - e. Passage of the CBEST exam or proof of basic skills assessment and verification of subject matter competence by completion of an approved program or passage of the CSET.
  - f. All service preconditions required by the CTC shall have been met.

4. Master Teacher Honorarium. University shall provide the Master Teacher or School Supervisor (“Master Teacher”) an Honorarium for supervision of the Paid Internship Credential Program at the completion of each semester or quarter. Master Teacher will be sent a digital Honorarium Form required to initiate the payment process. University will then provide the Honorarium directly to Master Teacher via mail with the address on file. Institution acknowledges the University Honorarium payment to Master Teacher, and a breakdown of such payments are detailed in “Exhibit A” attached hereto. The total Honorarium amount for supervision per student shall not exceed six hundred dollars (\$600.00). Master Teachers are not employees or independent contractors of University. However, Master Teachers will be provided a 1099 for any Honorarium amount exceeding six hundred dollars (\$600.00). Master Teachers are not employees of the University and the University shall not withhold or in any way be responsible for the payment of any federal, state or local income or occupational taxes, FICA taxes, unemployment compensation or local income or workers’ compensation contributions, vacation pay, sick leave, retirement benefits or any other payments for or on behalf of Master Teachers.
5. Insurance. The Institution and the University will obtain and maintain a broad form commercial general liability insurance policy with coverage of at least \$1,000,000 (one million dollars) for each occurrence and \$2,000,000 (two million dollars) in the aggregate, with no exclusion for molestation or abuse. The Parties will provide proof of such insurance upon execution of this Agreement to each other. For purposes of this Agreement, each of the Parties will provide workers’ compensation insurance coverage for their own employees.
6. Intern Employment Status. Interns shall be Institution employees for all purposes, including for the payment of any federal, state, or local income or occupational taxes, FICA taxes, unemployment compensation or workers’ compensation contributions, vacation pay, sick leave, retirement benefits or any other payments or benefits for or on behalf of Interns.
7. Reservation of Right to Payment. Pursuant to Education Code Section 44462, Institution reserves the right to request an adjustment of any Intern’s salary to cover supervision services pursuant to this Agreement.
8. Non-Displacement of Certificated Employees. Pursuant to CTC requirements, upon request Institution shall provide written certification to University that each Intern placed with Institution has not displaced a certificated Institution employee, which shall enable University to verify to CTC that all statutory and CTC requirements have been met.
9. Special Education Intern Support.
  - a. To support Education Credential Interns, Institution and University will each provide a qualified supervisor to assist each Intern in a Program. Institution supervisors are called Site Support Providers (“SSP”). University supervisors are called University Support Providers (“USP”). Institution SSP will mentor, coach and consult with interns on all areas of responsibility as a teacher of record by observing lessons with pre- and post-debriefing protocols to provide weekly course planning, modeling and coaching with attention to differentiated instruction for English Learners; assessment of language needs and progress; and support for language accessible instruction. A minimum of two hours of support / mentoring and supervision must be provided to an intern every five instructional days.
  - b. SSP shall hold a valid Clear or Life Credential in the content area for which they are providing supervision, three years of successful teaching experience, hold a valid English Learner Authorization or CLAD Certificate issued pursuant to section 80015 or valid bilingual authorization issued pursuant to section 80015.1, and must have demonstrated exemplary teaching practices.
  - c. SSP must complete an orientation to the program’s expectations to be knowledgeable regarding program curriculum and assessments. For Teacher Education and Special Education support, SSP orientation includes a minimum of 10 hours of initial orientation provided through the University. The program curriculum provides effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices, program curriculum and assessments, including the Teaching Performance Expectations (TPEs) and the California Teaching Performance Assessment (Cal TPA) or Educational Specialist California Teaching Performance Assessment (EdSp CalTPA).
  - d. SSP and USP will together meet periodically with Interns to ensure Interns are following the California standards for the specific credential each Intern is seeking to obtain.
  - e. SSP and USP will meet without the Intern to discuss the Intern’s progress, as needed.
  - f. Concurrent with an Intern’s experience at Institution, University will hold program orientation seminars for Interns and stated-approved training seminars for SSP. University representatives will review supervising techniques, establish procedures for conducting observations and provide assistance, introduce forms used in the Program, communicate seminar schedules, and offer further training and materials to SSP.
  - g. Institution will include Interns in appropriate Institution support programs and regularly scheduled staff development activities.
  - h. Institution will designate a liaison, to ensure supervision and support assistance is provided to Interns at a minimum of 2 hours a week while employed as the teacher of record.

- i. Institution and University will share supervision and ongoing support requirements totaling a minimum of 144 hours per school year. Interns without English Language Authorization must receive 45 hours of focused English Language instruction support per school year; (b)(5)(B) requires the employer to identify an individual with EL authorization who will be immediately available to assist an intern teacher who does not yet hold EL authorization. USP will monitor the completion of employer-provided support via an Intern Support Verification Form to verify the clockwork hours provided by SSP and/or employer support personnel. Forms must be submitted as part of the intern's clinical practice course assignments. Program faculty, program supervisors, and Institution-employed supervisors monitor and support Candidates during their progress towards mastering the TPEs.
  - j. Employers who hire/place or wish to backdate interns outside National University clinical practice state offerings are required to provide 100% of the state mandated support (4 hours per week of general support, and 1.25 hours of EL specific support if the intern does not hold EL authorization) until the next available start date at which point the USP will provide University support services as noted in article (8.h.).
  - k. National University provides Institution-employed supervisors with a minimum of 10 hours of initial orientation to the program curriculum, about effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The program ensures that Institution employed supervisors remain current in the knowledge and skills for Candidate supervision and program expectations.
  - l. Institution with interns must have a fully qualified Credentialed administrator.
  - m. University may request use of video capture for Candidate reflection and CalTPA, EdSp CalTP, or CalAPA (California Administrator Performance Assessment) completion to reflect to the extent possible Intern's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards. Institution shall inform Special Education Credential Interns of video recording policies in place for the CalTPA, EdSp CalTPA, or CalAPA task video capture requirement.
10. Academic Responsibility. University shall have exclusive control over all academic issues involving the Program, which shall include, without limitation: selection of course content and required textbooks; delivery of instructional programs; selection and approval of faculty; admission, registration, and retention of Interns; evaluation of Interns' prior experience and education; evaluation of Interns' academic progress; scheduling courses; awarding academic credit; and conferring degrees.
11. Duration of Internship. Once a Candidate has been accepted as an Intern by Institution, and if the Candidate remains in good standing in the Program at University and within the Institution's policies and performance standards, the Intern will be permitted to finish their internship at Institution. However, an Intern who performs below acceptable Institution or University standards, after appropriate support and advice efforts have been exhausted, may be removed from the paid internship position by the Institution and/or removed from their Program by the University. All services provided by University and Institution pursuant to this Agreement shall terminate upon an Intern's removal from the Institution or termination of participation in a Program.
12. Assessment. Assessment is a function of Clinical Practice in the Teacher Education Internship program (for the Teacher Education Internship Credential), and the Specialist Education Internship (for the Special Education Internship Credential), Intern Field Experience course (for the Preliminary Administrative Services Internship Credential) the School Counseling and School Psychology (for the Pupil Personnel Services Internship Credential) programs. Candidates in those classes will pre-assess their teaching or administrative skills, develop a plan for growth, and assess their growth at the close of the course(s). This pre-assessment, development and post-assessment will occur in collaboration with the SSP and the USP.
13. Video Assessment. Institution and University agree the use of video recording equipment on any Institution property, including but not limited to, Institution classrooms, is solely for the purpose of assessing Interns as part of the credentialing process. The Institution shall provide University Site Support Providers and Interns with any or all applicable rules, regulations, and instructions relating to the assessment. The University and Institution agree no video recording of any Intern will occur without prior written notification of the name of the Intern as well as date, time, and location of the video recording to the principal of the school where the video recording is to take place. Principal of the Institution shall provide written approval of said recording; subject to the parent/guardian authorizations set forth in this section.
14. Control, Supervision, Evaluation of Video Recording. The control, supervision, evaluation, and/or direction of all student teachers and any other University personnel in connection with the assessment of the student teachers, including, but not limited to, all classroom video recording of the student teachers, shall be at the University's sole discretion.

The University and Institution agree no video recording of any Institution student shall be permitted to occur without the express written approval and authorization from the students' parent/guardian

15. Indemnity. The Institution shall defend, indemnify and hold the University, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees

or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the Institution, its officers, employees, or agents.

The University shall defend, indemnify and hold the Institution, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees, or agents.

16. Relationship of Parties. Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, or a joint venture, partnership, or agency relationship between the parties.
17. Publicity. Neither University nor Institution shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.
18. Records. It is understood and agreed that all employment records shall remain the property of Institution, and all student records, including Intern assessments, will remain the property of University.
19. Entire Agreement and Severability. If a court or arbitrator holds any provision of this Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement contains the entire agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.
20. Confidentiality of Student Intern Records. For purposes of this Agreement and any University Program Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), University designates Institution and its Facilities/Educational Sites as having a legitimate educational interest in the educational records of any student who participates in the Internship Credential Program to the extent that access to the records is required by Institution programs or facilities to which the Candidate is assigned to carry out the relevant educational experience. Institution and its organizational components (i.e., programs) agree to maintain the confidentiality of each Candidate's educational record in accordance with the provisions of FERPA.
21. Confidentiality of Institution Pupil Records. No Intern will have access to or have the right to receive any Institution pupil records, except to the extent necessary in the regular course of assisting in providing services to pupils as part of the Internship program. The discussion, transmission, or narration in any form by Interns of any individually identifiable pupil information, educational, medical, or otherwise, which is obtained in the course of the Internship program, is forbidden except as a necessary part of the practical Internship experience. To the extent an Intern is given access, they are subject to the privacy regulations outlined in the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended ("FERPA"). Otherwise, Interns shall use de-identified information only (and not personally identifiable pupil information) in any discussions about the internship experience with University, its employees, agents or others.
22. Limitation of Liability. Limitation of Liability, except for obligations to make payment under this Contract, Liability for Indemnification, Liability for Breach of Confidentiality, or Liability for Infringement or Misappropriation of Intellectual Property Rights, in no event shall either Party or any of its Representatives be liable under this Contract to the other Party of any Third Party for Consequential, Indirect, Incidental, Special, Exemplary, Punitive, or Enhanced Damages, Lost Profits or Revenues or Diminution in Value arising out of, or relating to, and/or in connection with any Breach of this Contract, regardless of whether such damages were foreseeable, whether or not it was advised of the possibility of such damages and the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.
23. Certificate of Clearance. In accordance with California Education Code Section 44320, each credential Candidate prior to assignment to Institution must obtain at their sole expense a "Certificate of Clearance," which includes a complete Live Scan Service. The University will ensure that Candidates receive a Certificate prior to beginning their assignment in the Institution or hold a valid document issued by the CTC accounting for fingerprint clearance.
24. Tuberculosis Clearance. In accordance with the California Education Code Section 49406, each Intern must obtain, at the Intern's sole expense, an examination by a licensed physician or surgeon within the past sixty (60) days to determine that they are free of active tuberculosis, prior to beginning the Intern's assignment in the Institution.
25. Infectious Diseases. Institution shall inform and advise Interns and any USP regarding the current status of infectious diseases at Institution prior to arriving on site as well as provide appropriate PPE.

26. Non-Discrimination. The Institution and University agree not to discriminate against any employee, faculty member, supervisor, or Candidate of or relating to this Agreement or the Services on the basis of race, color, religion, sex, ancestry, age, national origin or disability (as defined in The Americans with Disabilities Act of 1990, 42 USC 12101, et seq. and any regulation promulgated thereunder) or any other unlawful basis.
27. Arbitration. In the event of any dispute, claim, question, or disagreement arising from or relating to this agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 days, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be finally settled by arbitration administered by the American Arbitration Association in accordance with the provisions of its Commercial Arbitration Rules.
28. Entire Agreement and Severability. If a court or arbitrator holds any provision of this Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement contains the entire agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.
29. Assignment. Neither party shall assign its rights or delegate its duties under this Agreement without the prior written consent of the other party.
30. Notices. All notices or other communications given under this Agreement will be in writing and sent to the addressee listed below (unless a party has changed its address by giving notice), and will be effective upon receipt if delivered personally or by overnight mail, or effective three days after mailing if by certified mail, return receipt requested.
31. Representations. Each party represents that: (a) it will abide by all applicable federal, state, or local statutes or regulations; (b) the individual signing this Agreement has the authority to do so; and (c) it has the ability and authority to perform each of its obligations under this Agreement. These representations will continue after the Agreement terminates.
32. General Provisions. The Agreement: (a) will be binding and enforceable by the parties and their respective successors or assigns, but not by any individual or organization not a party to this Agreement; (b) may be executed in counterparts and effective with original or facsimile signatures; (c) will be governed by California law; and (d) has been executed at San Diego, California.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective the date first written above.

University: National University

Institution: Pacific View Charter School

By: \_\_\_\_\_  
Dave C. Lawrence, MBA, EdD  
Vice Chancellor, Admin. & Finance, CFO

By: \_\_\_\_\_  
Name: Erin Gorence  
Title: Executive Director

Dated: \_\_\_\_\_

Dated: 07-20-2022

University Contact Information:

Contract Coordinator  
National University  
9388 Lightwave Ave.  
San Diego, CA 92123  
Telephone (858) 642-8310  
credcontracts@nu.edu

Telephone: 760-757-0161 x 110

Address: 3670 Ocean Ranch Blvd.  
Oceanside, CA 92056



## EXHIBIT A

### **Internship Programs**

Institution and University wish to partner to support the following Programs:

Special Education Internship Credential

### **Honorariums:**

Honorarium amount of three hundred dollars (\$300.00) per course is paid to the following program: Special Education Internship Credential

The total Honorarium amount for supervision per student shall not exceed six hundred dollars (\$600.00).

# 8.3

## Interquest Detection Canines Agreement

Interquest Detection Canines™  
(INTERQUEST)

Pacific View Charter School  
(the District)

This shall serve as an agreement by and between Interquest Detection Canines™ and the DISTRICT for substance awareness and detection services for the fiscal year of July 1, 2022 through June 30, 2023.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections will be conducted unannounced to district personnel on a random basis. Visits will be conducted with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Special request visits (proms, bus trips, etc) can be scheduled in advance when necessary, but DISTRICT will be responsible for payments for any scheduled visits not cancelled 72 hours prior to the requested date. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST policy precludes the use of detection canines to "sniff" individuals under any circumstances.

INTERQUEST agrees to provide 12 Half- visits at \$350/ visit for the contract period. The DISTRICT may increase or decrease the total number of visits by notifying INTERQUEST in writing. Multiple canine teams will be charged on a per team basis. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice. Required court testimony will be charged at the same daily rate.

INTERQUEST will provide DISTRICT visits in conjunction with days designated as appropriate for utilizing the DISTRICT'S attached calendar. DISTRICT will provide a school calendar with inappropriate dates for service marked through. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and state regulatory agencies as required.

INTERQUEST DETECTION CANINES™

FOR THE DISTRICT:

*Debbie Farmer*

Debbie Farmer  
President

\_\_\_\_\_  
DATE: \_\_\_\_\_

Please return one (1) copy of this Agreement and your District calendar. Visits are provided on an unannounced basis according to the calendar provided. Pricing for this agreement is valid until July 30, 2022.

# 8.4

Curriculum and Instruction Policy #7 – Independent Study

# Pacific View Charter School

## Curriculum and Instruction

## Policy #7

### Independent Study Policy

Instruction:

The Governing Board ("Board") of *Pacific View Charter School* ("*Charter School*") authorizes independent study as an optional alternative instructional strategy by which students may reach curriculum objectives and fulfill graduation requirements. Independent study shall offer a means of individualizing the educational plan for students whose needs may be best met through study outside of the regular classroom setting. The Charter School shall provide appropriate existing services and resources to enable students to complete their independent study successfully.

Independent study entails a commitment by both the parent/guardian and the student, and as the student gets older, the student assumes a greater portion of the responsibility involved. The Executive Director or designee shall determine that the prospective independent student understands and is prepared to meet the school's requirements for independent study.

The Board recognizes that independent study may be used as an option to encourage students to remain in school. Each student's Independent Study shall be coordinated, implemented, and continuously evaluated under the general supervision of an assigned certificated employee(s).

Contracts and assignments will stipulate amounts of time allowed to complete assignments for elementary, middle and high school students. Specific programs will establish appropriate checkpoints during the assignment period in order to monitor student progress

The following written policies have been adopted by the Board for implementation at the Charter School:

1. Maximum Length of Assignments: For students in all programs and in all grade levels *at the Charter School*, the maximum length of time that may elapse between the time an assignment is made and the date by which the student must complete the assigned work shall be **five (5) school days**.

2. Missed Assignments/Lack of Satisfactory Progress: When any pupil fails to complete **ten (10) assignments for high school (9-12)** and **fifteen (15) assignments for elementary (TK-8)** during any period of **five(5) school days**, and/or has failed to make satisfactory progress, , the Executive Director or designee shall conduct an evaluation to determine whether it is in the best interest of the pupil to remain in independent study. A written record of the findings of any evaluation conducted pursuant to this Policy shall be treated as a mandatory interim pupil record. This record shall be maintained for a period of three (3) years from the date of the evaluation and if the pupil transfers to another California public school, the record shall be forwarded to that school.

Lack of Satisfactory progress shall be determined based on all of the following indicators:

- (A) The pupil's achievement and engagement in the independent study program, as indicated by the pupil's performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in paragraphs (4) and (5) of subdivision (d) of Section 52060.
- (B) The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
- (C) Learning required concepts, as determined by the supervising teacher.

(D) Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

Any pupil that fails to meet standards in four or more courses in a semester shall be identified as failing to make satisfactory progress.

3. Curriculum for all students is aligned to grade level state standards and is ~~of equivalent quality and intellectual challenge and rigor as that which would be provided through~~ **substantially equivalent to** in-person instruction. For high school grade levels, this shall include access to all courses offered by the Charter School for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria.

4. A current written agreement shall be maintained on file for each independent study pupil, including but not limited to, all of the following:

- *The manner, time, frequency, and place for submitting a pupil's assignments and for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress.*
- *The objectives and methods of study for the pupil's work, and the methods used to evaluate that work.*
- *The specific resources, including materials and personnel, that will be made available to the pupil. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.*
- *A statement of the policies adopted herein regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, and the number of missed assignments and level of satisfactory progress allowed prior to an evaluation of whether or not the pupil should be allowed to continue in independent study.*
- *The duration of the independent study agreement, including beginning and ending dates for the pupil's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.*
- *A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.*
- *A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.*
- *The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, the agreement also shall include the statement that instruction*

*may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.*

*Each written agreement shall be signed, prior to the commencement of independent study, by the pupil, the pupil's parent, legal guardian, or care giver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of the Family Code. Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the department, that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.*

5. The following Tiered Re-Engagement Strategies will be implemented for all students who are not generating attendance **for more than** ~~for more than three schooldays or 60 percent of the instructional day in the school week, or~~ 10 percent of required minimum instructional time over four continuous weeks of a local educational agency's approved instructional calendar, ~~pupils found not participatory pursuant to Section 51747.5 for more than the greater of three schooldays or 60~~ **50** percent of the scheduled days **times** of synchronous instruction in a school month as applicable by grade span, or who are in violation of the written agreement. **Tiered reengagement strategies shall include local programs to address chronic absenteeism, as applicable, with at least all of the following:**

- Verification of current contact information
- Notification to parent or guardian of lack of participation within one school day of the recording of a non-attendance day or lack of participation
- Outreach from the Charter School to determine pupil needs including connection with health and social services as necessary.
- Conference held with pupil, parent and educator to review the pupil's written agreement and progress and reconsider the independent study program's impact on the pupil's achievement and well being, consistent with the evaluation for satisfactory progress as defined by this board policy.

6. Synchronous learning opportunities will be offered at minimum:

Daily for students in grades K -3rd

Weekly for students in grades 4-12

Live interactions will be offered daily for students in grades 4-8.

7. When families request a return to in person instruction the school will work with families to identify options in or around the pupil's school district of residence for in person instruction to assist the family in their transition to in-person instruction expeditiously and in no case, later than five instructional days. A meeting will be held to discuss options.

8. The Charter School shall comply with the Education Code Sections 51745 through 51749.3 and the provisions of the Charter Schools Act of 1992 and the State Board of Education regulations adopted thereunder.

9. The Executive Director shall establish regulations to implement these policies in accordance with the law.

**Adopted:** 11-02-2004

**Amended:** 11-17-2011  
05-19-2020  
07-20-2021  
05-25-2022  
**07-19-2022**



# 8.5

Curriculum and Instruction Policy #9 - Credit Recovery

# Pacific View Charter School

## Curriculum and Instruction

## Policy #9

### CREDIT RECOVERY

Credit Recovery is defined as a course-specific, skill based learning opportunity for students who have previously been unsuccessful in mastering content required to receive course credit. These courses are designed to provide an avenue towards graduation for students who are credit deficient. To be eligible to take a credit recovery course, a student must have attempted and failed the course at least once.

~~A student who receives a D in a math course that is a pre-requisite to a higher level course will be eligible to take the credit recovery course. The course with the higher grade will be counted towards the math requirement. The course with the lower grade will be given elective credit.~~

Board Approved: 9.18.2012

Amended: 7.19.22

# 8.6

Curriculum and Instruction Policy #15 – AB 104 Students

# Pacific View Charter School

## Curriculum and Instruction

## Policy #15

### AB 104 Students

This Policy applies to students who meet ALL of the following criteria ("eligible students"):

- The student was enrolled in their third or fourth year of high school **during the 2020–21 school year**,
- The student is not on track to graduate in the **2021–22 school year** with a diploma indicating that they have met all of the requirements in the Pacific View Charter School charter petition.

Eligible students will be allowed to complete the California State Minimum High School Graduation Requirements pursuant to *Education Code* Section 51225.3 (please see below). This opportunity may include, but is not limited to, completion of the courses through a fifth year of instruction, credit recovery, or other opportunity to ensure students graduate with their high school diploma. This exempts students from completing the additional Pacific View Charter School-adopted high school graduation requirements.

CA State Minimum High School Graduation Requirements are as follows:

- Three years of English
- Two years of mathematics (including Algebra I)
- Three years of social science (including U.S. history and geography; world history, culture, and geography; one semester of American government; and one semester of economics)
- Two years of science (including biology and physical science)
- Two years of physical education
- One year of foreign language or visual and performing arts or commencing with the 2012–13 school year, career technical education. For purpose of satisfying the minimum course requirement, a course in American Sign Language shall be deemed a course in foreign language

Board Approval Date: 07-19-2022

# 9.1

## 2022-23 Classified Salary Schedule

**PACIFIC VIEW CHARTER SCHOOL**  
**2022-23 CLASSIFIED SALARY SCHEDULE**  
**Effective 7/1/2022**

Work Year: 233 days 12 month pay

STEP	Receptionist	Per	Hourly	Inst. Aide	Per	Hourly	Office	Per	Hourly	Office	Per	Hourly
	Data Entry	Diem		Ed Spec IA	Diem	208 days	Clerk	Diem		Clerk	Diem	
										Bilingual		
1	27,960	120.00	15.00	31,097	133.46	16.68	34,304	147.23	18.40	38,808	166.56	20.82
2	29,078	124.80	15.60	32,341	138.80	17.35	35,676	153.12	19.14	40,360	173.22	21.65
3	30,242	129.79	16.22	33,635	144.35	18.04	37,103	159.24	19.91	41,975	180.15	22.52
4	31,451	134.98	16.87	34,980	150.13	18.77	38,587	165.61	20.70	43,654	187.36	23.42
5	32,709	140.38	17.55	36,379	156.13	19.52	40,131	172.24	21.53	45,400	194.85	24.36
6	34,018	146.00	18.25	37,834	162.38	20.30	41,736	179.12	22.39	47,216	202.64	25.33
7	35,378	151.84	18.98	39,348	168.87	21.11	43,406	186.29	23.29	49,105	210.75	26.34
8	37,147	159.43	19.93	41,315	177.32	22.16	45,576	195.60	24.45	51,560	221.29	27.66
9	37,890	162.62	20.33	42,141	180.86	22.61	46,487	199.52	24.94	52,591	225.71	28.21
10	38,648	165.87	20.73	42,984	184.48	23.06	47,417	203.51	25.44	53,643	230.23	28.78
11	39,421	169.19	21.15	43,844	188.17	23.52	48,365	207.58	25.95	54,716	234.83	29.35
12	40,209	172.57	21.57	44,721	191.93	23.99	49,333	211.73	26.47	55,810	239.53	29.94
13	41,014	176.02	22.00	45,615	195.77	24.47	50,319	215.96	27.00	56,926	244.32	30.54
14	41,834	179.54	22.44	46,527	199.69	24.96	51,326	220.28	27.54	58,065	249.20	31.15
15	42,670	183.14	22.89	47,458	203.68	25.46	52,352	224.69	28.09	59,226	254.19	31.77
16	43,524	186.80	23.35	48,407	207.76	25.97	53,399	229.18	28.65	60,410	259.27	32.41
17	44,394	190.53	23.82	49,375	211.91	26.49	54,467	233.77	29.22	61,619	264.46	33.06
18	45,282	194.34	24.29	50,363	216.15	27.02	55,557	238.44	29.81	62,851	269.75	33.72
19	46,188	198.23	24.78	51,370	220.47	27.56	56,668	243.21	30.40	64,108	275.14	34.39
20	47,112	202.20	25.27	52,397	224.88	28.11	57,801	248.07	31.01	65,390	280.64	35.08
21	48,054	206.24	25.78	53,445	229.38	28.67	58,957	253.03	31.63	66,698	286.26	35.78

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

**PACIFIC VIEW CHARTER SCHOOL  
2022-23 CLASSIFIED SALARY SCHEDULE  
Effective 7/1/2022**

**Work Year: 233 days 12 month pay**

STEP	Lead	Per	Hourly	Lead Inst. Aide	Per	Hourly	Administrative	Per	Hourly	Business	Per	Hourly
	Instructional	Diem		Student	Diem		Assistant	Diem		Services	Diem	
	Aide			Support Asst.						Asst. I		
1	36,024	154.61	19.33	53,040	227.64	28.45	51,878	222.65	27.83	40,836	175.26	21.91
2	37,465	160.79	20.10	55,162	236.75	29.59	53,953	231.56	28.94	42,469	182.27	22.78
3	38,964	167.23	20.90	57,368	246.21	30.78	56,111	240.82	30.10	44,168	189.56	23.70
4	40,522	173.91	21.74	59,663	256.06	32.01	58,356	250.45	31.31	45,935	197.15	24.64
5	42,143	180.87	22.61	62,049	266.31	33.29	60,690	260.47	32.56	47,772	205.03	25.63
6	43,829	188.11	23.51	64,531	276.96	34.62	63,118	270.89	33.86	49,683	213.23	26.65
7	45,582	195.63	24.45	67,113	288.04	36.00	65,642	281.73	35.22	51,671	221.76	27.72
8	47,861	205.41	25.68	70,468	302.44	37.80	68,924	295.81	36.98	54,254	232.85	29.11
9	48,818	209.52	26.19	71,878	308.49	38.56	70,303	301.73	37.72	55,339	237.51	29.69
10	49,795	213.71	26.71	73,315	314.66	39.33	71,709	307.76	38.47	56,446	242.26	30.28
11	50,790	217.98	27.25	74,781	320.95	40.12	73,143	313.92	39.24	57,575	247.10	30.89
12	51,806	222.34	27.79	76,277	327.37	40.92	74,606	320.20	40.02	58,726	252.04	31.51
13	52,842	226.79	28.35	77,803	333.92	41.74	76,098	326.60	40.83	59,901	257.09	32.14
14	53,899	231.33	28.92	79,359	340.59	42.57	77,620	333.13	41.64	61,099	262.23	32.78
15	54,977	235.95	29.49	80,946	347.41	43.43	79,172	339.80	42.47	62,321	267.47	33.43
16	56,077	240.67	30.08	82,565	354.35	44.29	80,756	346.59	43.32	63,567	272.82	34.10
17	57,198	245.49	30.69	84,216	361.44	45.18	82,371	353.52	44.19	64,839	278.28	34.78
18	58,342	250.40	31.30	85,900	368.67	46.08	84,018	360.59	45.07	66,135	283.84	35.48
19	59,509	255.40	31.93	87,618	376.04	47.01	85,699	367.81	45.98	67,458	289.52	36.19
20	60,699	260.51	32.56	89,371	383.57	47.95	87,413	375.16	46.90	68,807	295.31	36.91
21	61,913	265.72	33.22	91,158	391.24	48.90	89,161	382.67	47.83	70,183	301.22	37.65

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

**PACIFIC VIEW CHARTER SCHOOL  
2022-23 CLASSIFIED SALARY SCHEDULE  
Effective 7/1/2022**

**Work Year: 233 days 12 month pay**

STEP	Business	Per	Hourly	Marketing &	Per	Hourly	Inst. Aide	Per	Hourly	Registrar	Per	Hourly
	Services	Diem		Communcation	Diem		1-1 (175 Day)	Diem			Diem	
	Assistant II			Specialist*								
1	51,878	222.65	27.83	62,400	267.81	33.48	28,350	162.00	20.25	49,778	213.64	26.70
2	53,953	231.56	28.94	64,896	278.52	34.82	29,484	168.48	21.06	51,769	222.19	27.77
3	56,111	240.82	30.10	67,492	289.66	36.21	30,663	175.22	21.90	53,840	231.07	28.88
4	58,356	250.45	31.31	70,192	301.25	37.66	31,890	182.23	22.78	55,993	240.32	30.04
5	60,690	260.47	32.56	72,999	313.30	39.16	33,165	189.52	23.69	58,233	249.93	31.24
6	63,118	270.89	33.86	75,919	325.83	40.73	34,492	197.10	24.64	60,563	259.93	32.49
7	65,642	281.73	35.22	78,956	338.87	42.36	35,872	204.98	25.62	62,985	270.32	33.79
8	68,924	295.81	36.98	82,904	355.81	44.48	37,665	215.23	26.90	66,134	283.84	35.48
9	70,303	301.73	37.72	84,562	362.93	45.37	38,419	219.54	27.44	67,457	289.51	36.19
10	71,709	307.76	38.47	86,253	370.18	46.27	39,187	223.93	27.99	68,806	295.31	36.91
11	73,143	313.92	39.24	87,978	377.59	47.20	39,971	228.40	28.55	70,182	301.21	37.65
12	74,606	320.20	40.02	89,738	385.14	48.14	40,770	232.97	29.12	71,586	307.24	38.40
13	76,098	326.60	40.83	91,532	392.84	49.11	41,586	237.63	29.70	73,018	313.38	39.17
14	77,620	333.13	41.64	93,363	400.70	50.09	42,417	242.38	30.30	74,478	319.65	39.96
15	79,172	339.80	42.47	95,230	408.71	51.09	43,266	247.23	30.90	75,968	326.04	40.76
16	80,756	346.59	43.32	97,135	416.89	52.11	44,131	252.18	31.52	77,487	332.56	41.57
17	82,371	353.52	44.19	99,078	425.23	53.15	45,014	257.22	32.15	79,037	339.21	42.40
18	84,018	360.59	45.07	101,059	433.73	54.22	45,914	262.37	32.80	80,617	346.00	43.25
19	85,699	367.81	45.98	103,080	442.40	55.30	46,832	267.61	33.45	82,230	352.92	44.11
20	87,413	375.16	46.90	105,142	451.25	56.41	47,769	272.96	34.12	83,874	359.98	45.00
21	89,161	382.67	47.83	107,245	460.28	57.53	48,724	278.42	34.80	85,552	367.17	45.90

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

\* = Exempt Employee



**PACIFIC VIEW CHARTER SCHOOL  
2022-23 CLASSIFIED SALARY SCHEDULE  
Effective 7/1/2022**

**Work Year: 233 days 12 month pay**

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

Part time positions will be paid hourly rate

**Stipends for Advanced Degrees**

**Master Degree                \$2,000**

**Doctorate Degree            \$3,500**

Board Approved:

6/18/2019

Revised:

7/16/2019

8/20/2019

9/12/2019

11/19/2019

5/19/2020

9/10/2020

5/18/2021

7/20/2021

3/15/2022

5/25/2022

**7/xx/2022**

# 9.2

2022-23 Revised Calendar

# Pacific View Charter 2022/2023 Calendar

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## Important Dates

July 1	First Day Track 1	Nov 7	Second Sem Track 1 Begins
Aug 17	First Day Track 2	Jan 9	Second Sem Track 2 Begins
Nov 4	Semester 1 Track 1 Ends	Mar 31	Second Sem Track 1 Ends
Dec 22	Semester 1 Track 2 Ends	May 23	Second Sem Track 2 Ends

## Holidays

July 4	Independence Day	Dec 23-Jan 6	Winter Break	May 23 -Last Day of School
Sept 5	Labor Day	Jan 16	MLK Day	June 19
Nov 11	Veterans Day	Feb 20	Presidents Day	Juneteenth Day
Nov 21-25	Thanksgiving Break	Apr 10-14	Spring Break	

PVCS Board Agenda and Packet\_07.10.2022