

Pacific View Charter School

A California Public School and Nonprofit 501 (c) (3) Corporation

3670 Ocean Ranch Blvd., Oceanside, California 92056

Phone # (760) 757-0161

AGENDA

Board of Trustees' Meeting – Tuesday, January 20, 2015

5:00pm

- 1.0 Call to Order/Roll Call
- 2.0 Approval of Agenda **Action**
- 3.0 Pledge of Allegiance
- 4.0 Public Comment
- 5.0 Introductions
- 6.0 Executive Director's Report **Information**
- 7.0 Treasurer's Report Ending December 31, 2014 **Information**
- 8.0 Consent Calendar

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

 - 8.1 Minutes from Board Meeting of November 18, 2014 **Action**
- 9.0 Action/Discussion Items
 - 9.1 RESOLUTION NO. 2014-2015 (5)
Approving The Voluntary Wind Up and dissolution of Pacific View Charter School Facilities Development Company, LLC **Action**
 - 9.2 Board Trustee Appointment- Dr. Deegan **Action**
 - 9.3 Board Trustee Resignation – Nancy Miller **Information**
- 10.0 Board/Staff Discussion
- 11.0 Adjournment

7.0

PACIFIC VIEW CHARTER SCHOOL

BOARD OF TRUSTEES' MEETING

January 20,2015

2014/15 TREASURER'S REPORT
FOR PERIOD ENDING December 31, 2014

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

January 20, 2015 Board Meeting

2013/14 - Charter Schools Enterprise Fund 62-00 & Capital Outlay Fund 62-01 Statement of Activities for the Period Ending December 31, 2014

Revenues			2014/15	2014/15	#	Year-to-Date	Remaining	%
<u>Object</u>	<u>Resource</u>	<u>Description</u>	<u>Adopted</u>	<u>Revised</u>		<u>7/1-7/31/14</u>	<u>Budget</u>	<u>Budget</u>
			<u>Budget</u>	<u>Budget</u>		<u>Transactions</u>	<u>Budget</u>	<u>Remaining</u>
8011	0000	Local Control Funding Formula	1,975,997	1,959,188		913,258	1,045,930	53%
8011	0000	Education Protection Act	482,500	591,069		295,535	295,534	50%
8096	0000	Transfer to Charter School Revenue Limit	965,565	844,424		389,904	454,520	54%
8550	0000	Mandated Cost Reimbursement	17,485	43,474		43,474	0	0%
8560	1100	Lottery	59,336	60,870		1,533	59,337	97%
8560	6300	Restricted Lottery	14,356	16,096		1,740	14,356	89%
8590	0000	Categorical Block Grant/Other State Funding	1,450	1,549		98	1,451	94%
8590	7405	Common Core Standards	0	0		0	0	0%
8660	0000	Interest	2,000	3,000		1,021	1,979	66%
8699	0000	All Other Local Revenue	8,000	24,047		66	23,981	100%
8919	0000	Other Authorized Interfund Transfers	0	0		0	0	0%
Grand Total All Revenues:			<u>3,526,689</u>	<u>3,543,717</u>		<u>1,646,629</u>	<u>1,897,088</u>	<u>54%</u>

Expenditures

<u>Object</u>	<u>Certificated Personnel Salaries</u>							
1100	Teacher	1,252,865	1,220,476	584,322	636,154	52%		
1300	Supervisors and Administrators	217,242	240,025	131,403	108,622	45%		
1900	Other Certificated	0	0	0	0	0%		
Total Certificated Personnel Salaries:		<u>1,470,107</u>	<u>1,460,501</u>	<u>715,725</u>	<u>744,776</u>	<u>51%</u>		

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

January 20, 2015 Board Meeting

2013/14 - Charter Schools Enterprise Fund 62-00 & Capital Outlay Fund 62-01 Statement of Activities for the Period Ending December 31, 2014

<u>Description</u>	2014/15 Adopted Budget	2014/15 Revised Budget	Year-to-Date 7/1-7/31/14 Transactions	Remaining Budget	% Budget Remaining
<u>Object</u>					
<u>Classified Personnel Salaries</u>					
2100 Instructional Aides	28,515	29,656	15,398	14,258	48%
2300 Supervisors and Administrators	71,810	74,683	38,777	35,906	48%
2400 Clerical, Technical and Office	230,167	239,729	118,387	121,342	51%
2900 Other Classified Salaries	0	0	0	0	0%
Total Classified Personnel Salaries:	330,492	344,068	172,563	171,505	50%
Total Employee Benefits:	494,976	457,269	192,537	264,732	58%
<u>Books and Supplies</u>					
4100 Textbooks	2,300	2,377	124	2,253	95%
4200 Books and Other Reference Materials	0	0	0	0	0%
4300 Materials and Supplies	113,828	138,627	50,711	87,916	63%
4400 Non Capitalized Equipment	0	0	0	0	0%
Total Books and Supplies:	116,128	141,004	50,835	90,169	64%
<u>Services and Other Operating Expenditures</u>					
5200 Travel and Conferences	49,583	60,327	16,599	43,728	72%
5300 Dues and Memberships	7,275	7,288	5,453	1,835	25%
5500 Operations and Housekeeping Services	30,000	30,000	13,904	16,096	54%
5600 Rentals, Leases, Repairs, and Non capitalized Improvements	0	0	0	0	0%
5800 Professional Consulting Services & Operating Expenses	968,562	1,006,781	528,701	478,080	47%

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

January 20, 2015 Board Meeting

**2013/14 - Charter Schools Enterprise Fund 62-00 & Capital Outlay Fund 62-01
Statement of Activities for the Period Ending December 31, 2014**

<u>Description</u>	2014/15 Adopted Budget	2014/15 Revised Budget	Year-to-Date 7/1-7/31/14 Transactions	Remaining Budget	% Budget Remaining
Object	<u>Services & Other Operating Expenses (con't)</u>				
5900	5,936	7,336	3,168	4,168	57%
	1,061,356	1,111,732	567,824	543,908	49%
6XXX	0	0	0	0	0%
7XXX	<u>Other Outgo and Transfers Out</u>				
	3,473,059	3,514,574	1,699,484	1,815,090	52%
	2,349,019	2,618,807			
	53,630	29,143			
	2,402,649	2,647,950			
9711 000	200	200			
9770 000	104,192	105,437			
9780 009	50,000	50,000			
9780 008	14,848	14,848			
9780 007	150,000	150,000			
9780 000	1,861,697	2,105,752			
9780 012	217,571	217,571			
9780 013	4,141	4,141			

8.1

Pacific View Charter School

A California Public School and Nonprofit 501 (c) (3) Corporation

3670 Ocean Ranch Blvd., Oceanside, California 92056

Phone # (760) 757-0161

Board of Trustees' Meeting – Tuesday, November 18, 2014

Board Minutes

1.0 Call to Order/Roll Call

President Walters called the meeting to order at 5:06pm. 1st Vice President Nancy Miller absent.

2.0 Approval of Agenda

Moved by Trustee Gleisberg and seconded by President Walters to approve the agenda as presented.

AYES: Gleisberg, Walters

NOES: None

ABSTAIN: None

3.0 Pledge of Allegiance

The Pledge of Allegiance was led by President Walters

4.0 Public Comment

No Public Comment

5.0 Introductions

Erin Gorence, Director of Curriculum; Lori Bentley, Business Services; Kathi Cohen, Lead High School Teacher High School; Sandy Benson, Business Consultant, John Sturm, Technology Technician; Gayl Johnson, Director of Student Services & Davi.

6.0 Executive Director's Report

- ✚ Several of the staff attended the Charter School Development Center Annual Leadership Conference in Irvine at the beginning of November. Some of the break-out sessions attended were the Legislative Update, Common Core, Financial, Personnel, Safety.
- ✚ Erin, Kira and I attended the California Consortium for Independent Study Compliance workshop in San Diego. This workshop was facilitated by Lisa Corr of Young, Minney & Corr. She updated us on the new laws that have been implemented since last January.
- ✚ Erin and I attended the iNacol Annual Conference in Palm Springs. This conference relates to technology and software products. How education will change over the next five years, and how it will affect information shared with students.

- ✚ Diane attended the CAWEE Conference. She will be overseeing the work permits and students in work experience.
- ✚ Lori and John went to LA and attended the E Rate workshop. Funding and requirements are changing over the next few years.
- ✚ Our next CAHSEE Testing will take place in February for grades 10 & 12.
- ✚ We had 100 people attend Sea World. Sea World is our largest event we offer to our families.
- ✚ Lori attended an end of year workshop put on by Business Services at the County.
- ✚ Sandy and I met with Superintendent Coleman at OUSD to discuss opening a satellite in Moreno Valley. We brainstormed different ideas and he was very supportive. Since the Superintendent from Moreno Valley is not responding to our letter, Superintendent Coleman said he was willing to send a letter.
- ✚ Our enrollment numbers are 291 in High School and 64 in K-8 program.

7.0 Consent Calendar

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

7.1 Minutes from Board Meeting of October 21, 2014

Moved by Trustee Gleisberg and seconded by President Walters to approve the minutes as presented.

AYES: Gleisberg, Walters

NOES: None

ABSTAIN: None

8.0 Action/Discussion Items

8.1 SDCOE Williams/Valenzuela Quarterly Report

Moved by Trustee Gleisberg and seconded by President Walters to approve the SDCOE Williams/Valenzuela Quarterly Report as presented.

AYES: Gleisberg, Walters

NOES: None

ABSTAIN: None

8.2 2014/15 First Interim Report

Moved by President Walters and seconded by Trustee Gleisberg to approve the 2014/15 First Interim Report as presented.

AYES: Gleisberg, Walters
NOES: None
ABSTAIN: None

8.3 Digital Solutions Presentation

- + Working with staff from SDCOE
- + Emphasis on teacher created screen cast-o-matic
- + Provide more content to students
- + Additional trainings- December will focus on curriculum, February will focus on release from teacher driven product to student driven product

8.4 Facilities-Carpet/Tile Replacement Proposal

Moved by Trustee Gleisberg and seconded by President Walters to approve the Facilities-Carpet/Tile replacement proposal as presented.

AYES: Gleisberg, Walters
NOES: None
ABSTAIN: None

8.5 Board Trustee Resignation- Trustee Gleisberg

- + Trustee Gleisberg was elected to the OUSD School Board and is tendering his resignation effective at the close of this meeting.

9.0 Curriculum

9.1 English 10 A&B

Moved by Trustee Gleisberg and seconded by President Walters to approve the English 10 A&B Course Outlines as presented.

AYES: Gleisberg, Walters
NOES: None
ABSTAIN: None

10.0 Board/Staff Discussion

- + Executive Director Campbell thanked Mr. Gleisberg for serving on our Board for many years. His support and belief in our program has been much appreciated.

11.0 Adjournment

President Walters adjourned the meeting at 5:47pm

9.1

PACIFIC VIEW CHARTER SCHOOL

**RESOLUTION NO. 2014/15 (5)
APPROVING THE VOLUNTARY WIND UP AND DISSOLUTION OF PACIFIC VIEW
CHARTER SCHOOL FACILITIES DEVELOPMENT COMPANY, LLC**

WHEREAS, the Pacific View Charter School is the sole member of the Pacific View Charter School Facilities Development Company, LLC (“LLC”);

WHEREAS, the Pacific View Charter School Board of Trustees desires to voluntarily wind up and dissolve the LLC;

NOW, THEREFORE, BE IT RESOLVED, that the LLC be voluntarily wound up and dissolved, and that, Gina Campbell, Executive Director (“responsible individual”), or his/her designee, is authorized and directed to execute the Certificate of Cancellation of a Limited Liability Company (“Form LLC-4/7”) with the Secretary of State;

RESOLVED FURTHER, the responsible individual or his/her designee may execute, verify, and file any and all such documents, and may take all such actions, as are proper and necessary to effectuate the purposes of these resolutions;

RESOLVED FURTHER, the dissolution shall be effective as of January 21, 2015. From and after that date, the LLC shall conduct no business except as proper and necessary for winding up the affairs of the LLC;

RESOLVED FURTHER, that, after termination of the LLC, PVCS shall retain custody of the LLC’s books and records for a period of seven (7) years after which such books and records may be destroyed.

SECRETARY'S CERTIFICATE

I, Gina Campbell, Secretary of the Board of Trustees of Pacific View Charter School, a California nonprofit public benefit corporation, in the County of San Diego, California, hereby certify as follows:

The attached is a full, true, and correct copy of a resolution duly adopted at a regular meeting of the Board of Trustees of Pacific View Charter School, which was duly held on January 20, 2015 at which meeting all of the members of the Board of Trustees had due notice and at which a quorum thereof was present; and at such meeting such resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS this ____ day of _____, _____.

Secretary of the Board of Trustees of
Pacific View Charter School

Confirmation of Responsibility for Wind Up and Dissolution

On January 20, 2015 I, Gina Campbell, Executive Director, hereby acknowledge that pursuant to Article V of the Pacific View Charter School Facilities Development Company, LLC Operating Agreement, dated January 22, 2008, and the authorization and direction of the Board of Trustees of Pacific View Charter School set forth in the Resolution approving the voluntary wind up and dissolution of Pacific View Charter School Facilities Development Company, LLC, I am charged with and hereby confirm my acceptance of responsibility for executing, verifying, and filing any and all such documents, and taking all such actions, as are proper and necessary to effectuate the wind up and dissolution of Pacific View Charter School Facilities Development Company, LLC. Under this Confirmation, I understand that I may designate an appropriate person to carry out the tasks contemplated hereby. However, I retain and accept ultimate responsibility for ensuring that the tasks are completed so as to fully effectuate the wind up and dissolution of the Pacific View Charter School Facilities Development Company, LLC.

Signed:

Gina Campbell
Executive Director

Dated

Acknowledged:

Jon Walters
President of the Board of Trustees of
Pacific View Charter School

Dated

**Certificate of Cancellation
of a Limited Liability Company (LLC)**

To cancel the Articles of Organization of a California LLC, or the Certificate of Registration of a registered foreign LLC, you can fill out this form, and submit for filing.

- There is no filing fee, however, a non-refundable **\$15** service fee must be included, if you **drop off** the completed form.
- To file this form, the status of your LLC must be active on the records of the California Secretary of State. To check the status of the LLC, go to kepler.sos.ca.gov.

Important! California LLCs only: This form must be filed after or together with a [Certificate of Dissolution \(Form LLC-3\)](#). However, if the vote to dissolve was made by all of the members and that fact is noted in Item 4 below, Form LLC-3 is not required.

Note: *Before submitting the completed form, you should consult with a private attorney for advice about your specific business needs. It is recommended for proof of submittal that if this form is mailed, it be sent by Certified Mail with Return Receipt Requested.*

This Space For Office Use Only

For questions about this form, go to www.sos.ca.gov/business-programs/business-entities/filing-tips.

① **LLC's Exact Name in CA** (on file with CA Secretary of State)

Pacific View Charter School Facilities Development Company, LLC

② **LLC File No.** (issued by CA Secretary of State)

200815010464

Tax Liability (The following statement should not be altered. For information about final tax returns, go to <https://www.ftb.ca.gov> or call the California Franchise Tax Board at (800) 852-5711 (from within the U.S.) or (916) 845-6500 (from outside the U.S.).)

- ③ All final returns required under the California Revenue and Taxation Code have been or will be filed with the California Franchise Tax Board.

Dissolution (California LLCs ONLY: Check the box if the vote to dissolve was made by the vote of all the members.)

- ④ The dissolution was made by the vote of all of the members.

Additional Information (If any, list any other information the persons filing this form determine to include.)

⑤ _____

Cancellation (The following statement should not be altered.)

- ⑥ Upon the effective date of this Certificate of Cancellation, this LLC's Articles of Organization (CA LLCs) or Certificate of Registration (registered foreign LLCs) will be cancelled and its powers, rights and privileges will cease in California.

Read and sign below: For California LLCs: This form must be signed by a majority of the managers, unless the LLC has had no members for 90 consecutive days, in which case the form must be signed by the person(s) authorized to wind up the LLC's affairs. For registered foreign LLCs: This form must be signed by a person authorized to do so under the laws of the foreign jurisdiction. If the signing person is a trust or another entity, go to www.sos.ca.gov/business-programs/business-entities/filing-tips for more information. If you need more space, attach extra pages that are 1-sided and on standard letter-sized paper (8 1/2" x 11"). All attachments are part of this document.

▶ _____
Sign here

Gina Campbell
Print your name here

Executive Director
Your business title

▶ _____
Sign here

Print your name here

Your business title

Make check/money order payable to: **Secretary of State**

To get a copy of the filed document, include a separate request and payment for copy fees when the document is submitted. Copy fees are \$1 for the first page and \$.50 for each additional page. For certified copies, there is an additional \$5 certification fee, per copy.

By Mail
Secretary of State
Business Entities, P.O. Box 944228
Sacramento, CA 94244-2280

Drop-Off
Secretary of State
1500 11th Street., 3rd Floor
Sacramento, CA 95814

9.2



PACIFIC VIEW CHARTER SCHOOL

A California Public School

BOARD MEMBER PROFILE

Thank you for your interest in our board. We look forward to having you share your experience, skills and background with us. By providing us with the following information, you will assist us in creating a partnership that is mutually beneficial.

Name: *Dr. John F. Deegan*

() Home Address: _____

Home Phone: _____

() Office Address: _____

(Please mark the address you would like us to use for mail and other written communication)

Office Phone: _____

E-Mail: _____

How are you familiar with our organization? Do you have any relationships with current board members or employees?

Cathy Weaker recommended I apply.

What would you hope to help us accomplish as a member of the board?

*Support the mission of the school
& help children meet these goals*

How do you view the role of a board member? Discuss your approach to governance and commitment and the importance of meeting attendance.

*Bd member - approve policy, legal Sept
and approve budget & expenditures.
I believe in always being present for
my duties.*

What specific skills or experience would you most like to share with us as a potential board member?

Elen Brungul for 4 yrs., Central office 25%
& Sept for 15 yrs.

What is your educational philosophy?

Pro Child, & meet needs of school children
by offering a great program.

Educational background (please include schools/institutions, city/state, degree(s) - also continuing education):

Selena A. S. - Lehigh, Iowa - 1965 HS degree
Western College Lehigh, Iowa - 1969 - BA in Edu
UNL - Lincoln Nebraska - Master in Edu Ed, Special
in adm. & Dir. of

What is your current occupation? (Please include a brief statement of duties.)

semi retired - just moved to degree at 29 yrs old
the state to be by my grandchild's Adm, Cur, & T

Boards on which you serve or have served:

Organization:	Type of Involvement:
Jaycees	leadership development
Batory	Community development
Misc mut. improved asso.	schools serving military population

Community and professional organizations:

Organization:	Type of Involvement:
MIA	CEO of 56 military bases across the nation meeting needs of school serving mil pop.

Please provide the names of three references not affiliated with our organization:

1. Cathy Williams (worked w her for 40 yrs)
2. Terry Sullivan (28 yrs as maker)
3. Charles Patterson (retired Sept of 77 Hood Texas)

Which specific committees interest you?

Public Relations

Fund Development

New Program Development

Marketing

Other (please describe below)

Legislation & Lobbying