

Pacific View Charter School

A California Public School and Nonprofit 501 (c)(3) Corporation
3670 Ocean Ranch Blvd., Oceanside, California 92056
Phone # (760) 757-0161

AGENDA

Board of Trustees' Meeting – Tuesday, May 15, 2012
Regular Meeting begins at 5:00 pm

- 1.0 Call to Order/Roll Call
- 2.0 Approval of Agenda **Action**
- 3.0 Pledge of Allegiance
- 4.0 Introductions
- 5.0 Public Comment
- 6.0 Director's Report **Information**
- 7.0 Treasurer's Reports For Period Ending March 31, 2012 & April 30, 2012
Information

8.0 Consent Calendar

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

- 8.1 Minutes from Board Meeting of March 20, 2012
- Minutes from Board Meeting of April 17, 2012
- Resolution Designating Authorized Agent to Receive mail and Pick Up Warrants at the County Office of Education
- Payment Order Resolution
- Resolution authorizing the County Office Of Education Credentials Department To release Credential Held Warrants to Employees
- Resolution Designating Authorized Agent To Sign School Orders (Commercial Warrants) **Action**

9.0 Action/Discussion Items

- 9.1 SDCOE Uniform Complaint Quarterly Report **Action**
- 9.2 Independent Contractor Agreement **Action**
- 9.3 Donation from Martha Brown **Action**
- 9.4 2012-2013 School Calendar **Action**
This item will amend the existing calendar by one day
- 9.5 Board Trustee Profile **Action**

- | | | |
|------|---|-------------|
| 9.6 | Vehicle Purchase | Action |
| 9.7 | Take Your Pet To Work Day Policy | Action |
| 9.8 | Renaissance Learning Quote 85648 & 856460 | Action |
| 9.9 | Read 180 Quote | Action |
| 9.10 | First Public Hearing for Flexibility Transfer | Information |
| 9.11 | Executive Director Evaluation | Information |
| 10. | <u>Curriculum</u> | |
| 10.1 | Spanish by Examination | Action |
| 11. | <u>Personnel</u> | |
| 11.1 | Curriculum Coordinator I Job Description | Action |
| 11.2 | Achievement Coordinator I Job Description | Action |
| 11.3 | Lead Teacher Job Description | Action |
| 11.4 | Organizational Chart | Action |
| 11.5 | Executive Leadership Salary Schedule | Action |
| 11.6 | Lead Teacher Salary Schedule | Action |
| 12. | <u>Board/Staff Discussion</u> | |
| 13. | <u>Adjournment</u> | |

7.0

PACIFIC VIEW CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

May 15, 2012

2011/12 TREASURER'S REPORT
FOR PERIOD ENDING March 31, 2012

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

May 15, 2012 Board Meeting

2011/12 - Charter Schools Enterprise Fund Statement of Activities for the Period Ending March 31, 2012

Revenues			2011/12	2011/12	Year-to-Date	Remaining	%
<u>Object</u>	<u>Resource</u>	<u>Description</u>	<u>Second Interim</u>	<u>Revised Budget</u>	<u>7/1 -3/31/212 Transactions</u>	<u>Budget</u>	<u>Budget Remaining</u>
8015	0000	General Purpose Entitlement	2,025,401	2,025,401	1,115,154	910,247	45%
8096	0000	Transfer to Charter School Revenue Limit	981,336	981,337	724,862	256,475	26%
8290	3200	ARRA Fiscal Stabilization Funds	0	0	0	0	0%
8290	3205	Education Jobs Fund	0	1,582	0	1,582	0%
8550	0000	Mandated Cost Reimbursement	0	0	0	0	0%
8560	1100	Lottery	50,740	50,740	49,102	1,638	3%
8560	6300	Restricted Lottery	8,006	8,006	2,126	5,880	73%
8590	0000	Categorical Block Grant/Other State Funding	303,470	303,470	140,031	163,439	54%
8660	0000	Interest	1,810	1,810	744	1,066	59%
8699	0000	All Other Local Revenue	8,000	8,000	1,887	6,113	76%
8919	0000	Other Authorized Interfund Transfers	0	0	0	0	0%
Grand Total All Revenues:			<u>3,378,763</u>	<u>3,380,346</u>	<u>2,033,906</u>	<u>1,346,440</u>	<u>40%</u>

Expenditures

<u>Object</u>	<u>Certificated Personnel Salaries</u>	2011/12	2011/12	Year-to-Date	Remaining	%
		<u>Second Interim</u>	<u>Revised Budget</u>	<u>7/1 -3/31/212 Transactions</u>	<u>Budget</u>	<u>Budget Remaining</u>
1100	Teacher	1,167,701	1,169,283	872,123	297,160	25%
1300	Supervisors and Administrators	363,554	363,554	252,686	110,868	30%
1900	Other Certificated	0	0	0	0	0%
Total Certificated Personnel Salaries:		<u>1,531,255</u>	<u>1,532,837</u>	<u>1,124,809</u>	<u>408,028</u>	<u>27%</u>

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report May 15, 2012 Board Meeting

2011/12 - Charter Schools Enterprise Fund Statement of Activities for the Period Ending March 31, 2012

<u>Object</u>	<u>Description</u>	2011/12 Second Budget	2011/12 Revised Budget	Year-to-Date 7/1 -3/31/212 Transactions	Remaining Budget	% Budget Remaining
	<u>Classified Personnel Salaries</u>					
2100	Instructional Aides	27,419	27,419	20,564	6,855	25%
2300	Supervisors and Administrators	183,473	183,473	135,456	48,017	26%
2400	Clerical, Technical and Office	34,863	34,863	26,146	8,717	25%
2900	Other Classified Salaries	56,559	56,559	43,373	13,186	23%
	Total Classified Personnel Salaries:	302,314	302,314	225,540	76,774	25%
	<u>Total Employee Benefits:</u>	390,145	390,145	287,789	102,356	26%
	<u>Books and Supplies</u>					
4100	Textbooks	3,209	3,209	239	2,970	93%
4200	Books and Other Reference Materials	0	0	0	0	0%
4300	Materials and Supplies	84,864	82,758	43,550	39,208	47%
4400	Non Capitalized Equipment	1,508	1,508	1,242	266	100%
	Total Books and Supplies:	89,581	87,475	45,031	42,444	49%
	<u>Services and Other Operating Expenditures</u>					
5200	Travel and Conferences	26,948	26,948	19,059	7,889	29%
5300	Dues and Memberships	11,693	11,693	4,103	7,590	65%
5500	Operations and Housekeeping Services	20,050	20,050	14,147	5,903	29%
5600	Rentals, Leases, Repairs, and Non capitalized Improvements	696	696	512	184	26%
5800	Professional Consulting Services & Operating Expenses	884,237	1,046,580	719,459	327,121	31%

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

May 15, 2012 Board Meeting

**2011/12 - Charter Schools Enterprise Fund
Statement of Activities for the Period Ending March 31, 2012**

<u>Object</u>	<u>Description</u>	2011/12 Second Budget	2011/12 Revised Budget	Year-to-Date 7/1 -3/31/212 Transactions	Remaining Budget	% Budget Remaining
	<u>Services & Other Operating Expenses (con't)</u>					
5900	Communications	9,251	9,251	5,000	4,251	46%
	Total Services & Other Operating Expenses:	952,875	1,115,218	762,280	352,938	32%
6XXX	<u>Capital Outlay</u>	160,237	0	0	0	#DIV/0!
7XXX	<u>Other Outgo and Transfers Out</u>					
	Grand Total All Expenditures:	<u>3,426,407</u>	<u>3,427,989</u>	<u>2,445,448</u>	<u>982,541</u>	<u>29%</u>
	Beginning Fund Balance	596,222	596,222			
	Increase/Decrease	-47,644	-47,643			
	Ending Fund Balance	548,578	548,579			
9711	000 Reserve for Revolving Cash	200	200			
9770	000 Designated for Economic Uncertainties	102,792	102,840			
9780	009 Deferred Maintenance Reserve	50,000	50,000			
9780	008 Erate/100 Laptops/Laptop Cart	13,996	13,996			
9780	007 Facilities Reserve	150,000	150,000			
9780	000 Growth Reserve	71,352	71,352			
9780	012 Long Term Debt Reserve (Building)	160,238	160,191			

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

May 15, 2012 Board Meeting

2011/12 - Charter School #1/Special Reserve/Capital Projects Fund

Statement of Activities for the Period Ending March 31, 2012

<u>Revenues</u>		2011/12	2011/12	Year-to-Date	Remaining	%
<u>Object</u>	<u>Description</u>	Adopted	Revised	7/1/-03/31/2012	Budget	Budget
		Budget	Budget	Transactions		Remaining
8660	Interest	5,000	5,000	-54	5,054	101.1%
8919	Other Transfers In - General Fund (CSEF)	0	0	0	0	0.0%
	Grand Total All Revenues:	<u>5,000</u>	<u>5,000</u>	<u>-54</u>	<u>5,054</u>	<u>101.1%</u>

Expenditures

<u>Object</u>	<u>Description</u>	2011/12	2011/12	Year-to-Date	Remaining	%
		Adopted	Revised	7/1/-03/31/2012	Budget	Budget
		Budget	Budget	Transactions		Remaining
	<u>Services and Other Operating Expenditures</u>					
4400	Non-Capitalized Equipment	0	0	0	0	0.0%
5600	Rental, Lease and Repair	0	0	0	0	0.0%
5800	Professional Consulting Services & Operating	0	35,897	5,750	30,147	84.0%
	Total Services and Other Operating Expenditures:	0	35,897	5,750	30,147	0.0%
	<u>Capital Outlay</u>					
6200	Buildings and Improvements of Buildings	35,897	0	0	0	0.0%
6400	Equipment	0	0	0	0	0.0%
6500	Equipment Replacement	0	0	0	0	0.0%
		35,897	0	0	0	0.0%
7619	<u>Transfers Out</u>	0	0	0	0	0.0%
	Grand Total All Expenditures:	<u>35,897</u>	<u>35,897</u>	<u>5,750</u>	<u>30,147</u>	<u>84.0%</u>
	Beginning Fund Balance	387,809	389,569			
	Increase/Decrease	-30,897	-30,897			
	Ending Fund Balance	356,912	358,672			

9780	Funds Loaned for Payroll Due From Other Funds		100,000	
			458,672	

PACIFIC VIEW CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

May 15, 2012

2011/12 TREASURER'S REPORT
FOR PERIOD ENDING April 30, 2012

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

May 15, 2012 Board Meeting

2011/12 - Charter Schools Enterprise Fund Statement of Activities for the Period Ending April 30, 2012

Revenues			2011/12	2011/12	Year-to-Date	Remaining	%
<u>Object</u>	<u>Resource</u>	<u>Description</u>	<u>Second</u>	<u>Revised</u>	<u>7/1 -4/30/12</u>	<u>Budget</u>	<u>Budget</u>
			<u>Interim</u>	<u>Budget</u>	<u>Transactions</u>		
8015	0000	General Purpose Entitlement	2,025,401	2,035,337	1,250,783	784,554	39%
8096	0000	Transfer to Charter School Revenue Limit	981,336	981,337	724,862	256,475	26%
8290	3200	ARRA Fiscal Stabilization Funds	0	0	0	0	0%
8290	3205	Education Jobs Fund	0	1,582	0	1,582	0%
8550	0000	Mandated Cost Reimbursement	0	0	0	0	0%
8560	1100	Lottery	50,740	50,740	49,102	1,638	3%
8560	6300	Restricted Lottery	8,006	8,006	2,126	5,880	73%
8590	0000	Categorical Block Grant/Other State Funding	303,470	304,132	162,995	141,137	46%
8660	0000	Interest	1,810	1,810	1,278	532	29%
8699	0000	All Other Local Revenue	8,000	10,284	9,074	1,210	12%
8919	0000	Other Authorized Interfund Transfers	0	0	0	0	0%
Grand Total All Revenues:			<u>3,378,763</u>	<u>3,393,228</u>	<u>2,200,219</u>	<u>1,193,009</u>	<u>35%</u>

Expenditures

<u>Object</u>	<u>Certificated Personnel Salaries</u>					
1100	Teacher	1,167,701	1,169,283	963,027	206,256	18%
1300	Supervisors and Administrators	363,554	328,554	274,639	53,915	16%
1900	Other Certificated	0	0	0	0	0%
Total Certificated Personnel Salaries:		<u>1,531,255</u>	<u>1,497,837</u>	<u>1,237,666</u>	<u>260,171</u>	<u>17%</u>

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

May 15, 2012 Board Meeting

2011/12 - Charter School #1/Special Reserve/Capital Projects Fund

Statement of Activities for the Period Ending April 30, 2012

<u>Revenues</u>		2011/12	2011/12	Year-to-Date	Remaining	%
<u>Object</u>	<u>Description</u>	Adopted	Revised	7/1/-04/30/12	Budget	Budget
		Budget	Budget	Transactions		Remaining
8660	Interest	5,000	5,000	34	4,966	99.3%
8919	Other Transfers In - General Fund (CSEF)	0	0	0	0	0.0%
	Grand Total All Revenues:	<u>5,000</u>	<u>5,000</u>	<u>34</u>	<u>4,966</u>	<u>99.3%</u>

Expenditures

<u>Object</u>	<u>Description</u>	2011/12	2011/12	Year-to-Date	Remaining	%
		Adopted	Revised	7/1/-04/30/12	Budget	Budget
		Budget	Budget	Transactions		Remaining
	<u>Services and Other Operating Expenditures</u>					
4400	Non-Capitalized Equipment	0	0	0	0	0.0%
5600	Rental, Lease and Repair	0	0	0	0	0.0%
5800	Professional Consulting Services & Operating	0	35,897	5,750	30,147	84.0%
	Total Services and Other Operating Expenditures:	0	35,897	5,750	30,147	0.0%
	<u>Capital Outlay</u>					
6200	Buildings and Improvements of Buildings	35,897	0	0	0	0.0%
6400	Equipment	0	0	0	0	0.0%
6500	Equipment Replacement	0	0	0	0	0.0%
		35,897	0	0	0	0.0%
7619	<u>Transfers Out</u>	0	0	0	0	0.0%
	Grand Total All Expenditures:	<u>35,897</u>	<u>35,897</u>	<u>5,750</u>	<u>30,147</u>	<u>84.0%</u>
	Beginning Fund Balance	387,809	389,569			
	Increase/Decrease	-30,897	-30,897			
	Ending Fund Balance	356,912	358,672			

9780	Funds Loaned for Payroll Due From Other Funds	100,000
		458,672

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report May 15, 2012 Board Meeting

2011/12 - Charter Schools Enterprise Fund Statement of Activities for the Period Ending April 30, 2012

<u>Object</u>	<u>Description</u>	2011/12 Second Budget	2011/12 Revised Budget	Year-to-Date 7/1 -4/30/12 Transactions	Remaining Budget	% Budget Remaining
	<u>Classified Personnel Salaries</u>					
2100	Instructional Aides	27,419	27,419	22,849	4,570	17%
2300	Supervisors and Administrators	183,473	163,893	144,912	18,981	12%
2400	Clerical, Technical and Office	34,863	34,863	29,052	5,812	17%
2900	Other Classified Salaries	56,559	62,723	49,823	12,900	21%
	Total Classified Personnel Salaries:	302,314	288,898	246,635	42,263	15%
	<u>Total Employee Benefits:</u>	390,145	392,323	321,645	70,678	18%
	<u>Books and Supplies</u>					
4100	Textbooks	3,209	3,209	239	2,970	93%
4200	Books and Other Reference Materials	0	0	0	0	0%
4300	Materials and Supplies	84,864	84,864	51,912	32,952	39%
4400	Non Capitalized Equipment	1,508	1,508	1,242	266	18%
	Total Books and Supplies:	89,581	89,581	53,393	36,188	40%
	<u>Services and Other Operating Expenditures</u>					
5200	Travel and Conferences	26,948	26,948	22,209	4,739	18%
5300	Dues and Memberships	11,693	11,693	4,103	7,590	65%
5500	Operations and Housekeeping Services	20,050	20,050	15,485	4,565	23%
5600	Rentals, Leases, Repairs, and Non capitalized Improvements	696	696	671	25	4%
5800	Professional Consulting Services & Operating Expenses	884,237	1,070,474	779,078	291,396	27%

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

May 15, 2012 Board Meeting

**2011/12 - Charter Schools Enterprise Fund
Statement of Activities for the Period Ending April 30, 2012**

<u>Object</u>	<u>Description</u>	2011/12 Second Budget	2011/12 Revised Budget	Year-to-Date 7/1 -4/30/12 Transactions	Remaining Budget	% Budget Remaining
	<u>Services & Other Operating Expenses (con't)</u>					
5900	Communications	9,251	9,251	6,072	3,179	34%
	Total Services & Other Operating Expenses:	952,875	1,139,112	827,618	311,494	27%
6XXX	<u>Capital Outlay</u>	160,237	0	0	0	0%
7XXX	<u>Other Outgo and Transfers Out</u>					
	Grand Total All Expenditures:	<u>3,426,407</u>	<u>3,407,751</u>	<u>2,686,957</u>	<u>720,794</u>	<u>21%</u>
	Beginning Fund Balance	596,222	596,222			
	Increase/Decrease	-47,644	-14,523			
	Ending Fund Balance	548,578	581,699			
9711	000 Reserve for Revolving Cash	200	200			
9770	000 Designated for Economic Uncertainties	102,792	102,233			
9780	009 Deferred Maintenance Reserve	50,000	50,000			
9780	008 Erate/100 Laptops/Laptop Cart	13,996	13,996			
9780	007 Facilities Reserve	150,000	150,000			
9780	000 Growth Reserve	71,352	71,352			
9780	012 Long Term Debt Reserve (Building)	160,238	193,918			

8.1

Pacific View Charter School

A California Public School and Nonprofit 501(c) (3) Corporation

3670 Ocean Ranch Blvd., Oceanside, CA 92056

Phone # (760) 757-0161

Minutes

Board of Trustees' Meeting – Tuesday, March 20, 2012

5:00 p.m.

1. Call To Order

President Brown called the meeting to order at 5:00 pm with Trustees, Stockwell, Miller. Trustee Gleisberg absent.

2. Approval of Agenda

Moved by Trustee Miller and seconded by Trustee Stockwell to pull items 9.3 Independent Contractor Agreement and 9.5 Donation from Martha Brown and approve the agenda as revised.

AYES: Brown, Miller, Stockwell

NOES: None

ABSTAINED: None

3. Pledge of Allegiance

The pledge was led by Steve Bentley.

4. Introductions

John Sturm, Technology Technician, Lori Bentley, Business Services Technician and Steve Bentley, Interim Associate Director

5. Public Comment

None

6. Director's Report

- ✚ WASC – We had our Mid-Term visit and the team was very pleased that we have been monitoring our criteria areas and revising and meeting our timeline. They did not have anything additional to add to the report.
- ✚ Enrollment is 509- 342 H/S, 128 K-8, 39 Aventa program our numbers will continue to decrease due to seniors graduating
- ✚ ADA may be lower than expected due to some challenges we are experiencing.
- ✚ K12 Symposium in Lake Elsinore on March 22nd we will be highlighting our K-8 program and this is a great networking experience
- ✚ We had CAHSEE Testing last week

- ✚ CCSA- Sandy, Steve and I attended CCSA in Sacramento at the end of February. There never seems to be enough time to go to all the break-out sessions. We all brought back ideas to share
- ✚ In April, Don and Steve will be attending a conference about the Common Core Standards
- ✚ Our Star Party is April 26th for all who would like to come. There will be food and beverages for sale starting at 6:00pm and looking at the stars at 7:30pm
- ✚ We had a representative from the Oceanside Reach program visit our support room today. This program is run in Vista and Oceanside and is funded through grants. Students can attend from 2pm to 5pm five days a week at the Oceanside facility. They have PE classes, tutoring. We may have them come to our site to provide services to our students
- ✚ We have a field trip scheduled to see the flower fields in April
- ✚ Graduation – we have 90 graduates with 88 students walking. The ceremony will be May 30 at 5:00pm at the Oceanside Amphitheater

7. Treasurer's Report For Period Ending February 29, 2012

- ✚ There are no changes from 2nd Interim
- ✚ We have received only half of our Income but have expensed 60% of our budget
- ✚ We will still need the reserves until we receive the revenue expected. This not expected to happen until fall
- ✚ Looking at the General Fund we have a deficit of 46K. There have been some cuts and reductions made in K12 but I will not make the adjustment until we receive the final information from them
- ✚ Moreno Valley – there is a possibility of a satellite but one concern is Special Ed. Gina has a call into the Assoc. Superintendent at Moreno Valley to discuss this
- ✚ We will not be moving forward at this time because of challenges of writing a new charter
- ✚ Discussing submission of the Grant Application for a new charter
- ✚ We are not stopping the process we are just doing more research

8. Consent Calendar

8.1 Moved by Trustee Stockwell and seconded by Trustee Miller to approve the Consent Calendar items as presented.

AYES: Stockwell, Miller and Brown

NOES: None

ABSTAIN: None

9. Action/Discussion Items

9.1 Moved by Trustee Brown and seconded by Trustee Stockwell to approve the 2011-2012 2nd Interim Budget as presented.

AYES: Stockwell, Miller and Brown

NOES: None

ABSTAIN: None

9.2 Moved by Trustee Brown and seconded by Trustee Stockwell to approve the 2012-2013 School Calendar as presented.

AYES: Stockwell, Miller and Brown

NOES: None

ABSTAIN: None

9.4 Moved by Trustee Brown and seconded by Trustee Stockwell to approve the Donation from Cal State San Marcos as presented.

AYES: Stockwell, Miller and Brown

NOES: None

ABSTAIN: None

9.6 The Board received a letter from Trustee Spencer tendering her resignation.

9.7 Student Achievement

- ✚ The Director shared with the Board the results of the Scantron testing that the students have completed over the past 12 weeks
- ✚ What was determined is that some of the students are not taking this assessment seriously. For the students that the teacher identifies as not taking the test seriously those students will be retested
- ✚ Both the reading and math scores have dropped school wide
- ✚ Some students will be coming in 4-5 days a week to receive direct instruction from the teacher.
- ✚ Teachers look at learning objectives, study guide is built in. These reports are a good tool for the teacher to identify the areas that the student needs extra support and then systematically put intervention into place through our RTI program.
- ✚ Our Professional Learning Community (PLC) meet three times a month. They are looking at curriculum and how to imbed technology
- ✚ Our API went down this year but with our PLC's that score should go up.
- ✚ Our K-8 program overall is at grade level
- ✚ I will update at the end of the year the analysis for the next 12 weeks

9.8 Expansion

- ✚ As discussed in the Treasurer's report we are continuing to research the possibilities of opening an additional site

10 Board/Staff Discussion

None

11 Adjournment - President Brown adjourned the meeting at 6:00pm

Pacific View Charter School

A California Public School and Nonprofit 501(c) (3) Corporation
3670 Ocean Ranch Blvd., Oceanside, CA 92056
Phone # (760) 757-0161

Minutes

Board of Trustees' Meeting – Tuesday, April 17, 2012
5:00 p.m.

1. Call To Order

President Brown called the meeting to order at 5:00 pm with Trustee, Stockwell present and Trustees' Miller and Gleisberg absent.

The meeting was called due to the lack of a quorum.

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

Pacific View Charter School, San Diego County ON MOTION

OF member _____, seconded by member _____

Effective July 1, 2012 through June 30, 2013.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (_____) to receive mail from the Accounting/Payroll Sections is Kira Fox.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are: Lori Bentley, Steve Bentley and Gina Campbell
3.

mail	hold	consortium	
Check one	X	<input type="checkbox"/>	<input type="checkbox"/>
Check one	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

 Monthly payroll warrants each and every month.
Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on April 17, 2012 by the following vote:

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

PAYMENT ORDER RESOLUTION

Pacific View Charter_School, San Diego County ON MOTION

OF member _____, seconded by member _____

effective July 1, 2012 through June 30, 2013.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Gina Campbell or Lori Bentley.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

N/A, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on April 17, 2012 by the following vote:

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501

**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS
DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES**

Pacific View Charter_School, San Diego County ON MOTION OF member _____,
seconded by member _____
effective July 1, 2012 through June 30, 2013.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on April 17, 2012 by the following vote:

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)**

Pacific View Charter School, San Diego County ON MOTION

OF member _____, seconded by member _____

effective July 1, 2012 through June 30, 2013.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Gina Campbell or her authorized representative, Kira Fox be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on April 17, 2012 by the following vote

AYES:___ MEMBERS

NOES:___ MEMBERS

ABSENT:___ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

Pacific View Charter School, San Diego County ON MOTION

OF member _____, seconded by member _____

Effective March 1, 2012 through June 30, 2012.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent () to receive mail from the Accounting/Payroll Sections is Kira Fox.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are: Lori Bentley, Steve Bentley and Gina Campbell
3.

	mail	hold	consortium	
Check one	X	<input type="checkbox"/>	<input type="checkbox"/>	Monthly payroll warrants each and every month.
Check one	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on April 17, 2012 by the following vote:

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

PAYMENT ORDER RESOLUTION

Pacific View Charter_School, San Diego County ON MOTION

OF member _____, seconded by member _____

effective March 1, 2012 through June 30, 2012.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Gina Campbell or Lori Bentley.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

N/A, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on April 17, 2012 by the following vote:

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501

**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS
DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES**

Pacific View Charter_School, San Diego County ON MOTION OF member _____,
seconded by member _____
effective March 1, 2012 through June 30, 2012.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on April 17, 2012 by the following vote:

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)**

Pacific View Charter School, San Diego County ON MOTION

OF member _____, seconded by member _____

effective March 1, 2012 through June 30, 2012.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Gina Campbell or her authorized representative, Kira Fox be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on April 17, 2012 by the following vote

AYES:___ MEMBERS

NOES:___ MEMBERS

ABSENT:___ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

9.1

SDCOE Uniform Complaint Quarterly Reports Database

Williams and Valenzuela Settlements

Quarterly Complaint Summary

ADD a new summary record

[Back to Home Menu](#)

User ID:

3731221

Quarter to Add:

2011-12 3rd Qtr Jan-Mar

Please fill in the following table. Enter 0 in any cell that does not apply.

Number of Complaints for Quarter			
	Received	Resolved	Unresolved
CAHSEE Intensive Instruction	0	0	0

Submitted By:

Sandra Benson

Title:

Business Consultant

[Main Menu](#)

9.2

Independent Contractor Agreement

Contract Date: February 1, 2012

This Agreement is entered into between the Pacific View Charter School hereinafter called the **“The Charter School”** and Martha Brown hereinafter called the **“Contractor”**.

WHEREAS, The Charter School is authorized to contract with and employ any persons for the furnishing of special services of an administrative capacity which are unable to be completed by a Charter School employee due to time or budgetary constraints, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, The Charter School is in need of such special services and advice, and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the Charter School, and such services are needed on a limited basis;

NOW THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor:

To perform administrative clerical and secretarial duties related to transcripts, attendance, accounting and other administrative work related responsibilities.

2. Term of Agreement:

A. Contractor shall commence providing services under this Agreement on February 1, 2012 through the end of the school year date of June 30, 2012.

B. It shall be expressly understood by Contractor that time is of the essence per this Agreement and the Charter School may terminate this Agreement in the event of an unexcused delay in Contractor’s performance hereunder.

3. Compensation:

A. The Charter School agrees to pay Contractor for services rendered pursuant to this Agreement a total fee not to exceed \$7,500.00 (Seven Thousand Five Hundred and No/100) at a rate of \$25.00 (Twenty-Five and No/100) per hour.

B. The Charter School shall pay the Contractor according to the following terms and conditions: Upon presentation of an invoice, payment will be made 30 working days after completion of service.

4. Termination of Agreement:

The Charter School may terminate this Agreement and will be relieved of all obligations under this Agreement should Contractor fail to perform any of the terms and conditions hereof at the time and places set forth herein. In the event of such termination, Contractor shall be paid the reasonable value of the services rendered up to the date of such terminations, less any payments theretofore made, as determined by the Charter School,

and the Contractor hereby expressly waives any and all claims for damages or compensation arising under this Agreement in the event of such terminations.

5. Status of Contractor:

It is expressly understood that at all times while rendering the services described herein and in complying with any terms and conditions of this Agreement, Contractor is acting as an independent contractor and not as an officer, agent, or employee of the Charter School.

6. Compliance with Law:

The Contractor shall be subject to and shall comply with all Federal, State, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment and purchasing practices, and wages, hours and conditions of employment, including nondiscrimination.

7. Alterations or Variance:

No alterations to this Agreement or variance from the provisions hereof shall be valid unless made in writing and executed by both of the parties hereto.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date hereinabove first written.

The Charter School

Contractor

Signature

Signature

Date

Date

Pacific View Charter School
3670 Ocean Ranch Blvd.
Oceanside, California 92056
760-757-0161

Martha Brown

9.3

PACIFIC VIEW CHARTER SCHOOL

Board of Trustees Meeting
March 20, 2012

Acceptance of Items Donated to Pacific View Charter School

Background Information

The following items have been donated to the School. In accordance with the School's Fiscal Policy-G Fundraising, Grant Solicitation and Donation Recognition this donation is being presented for acceptance by the Board of Trustees on behalf of the School.

Donor	Description/Conditions Restrictions/Compliance Requirements	Value
Martha Brown	1 HP Officeject J4550	Estimated value \$42.00
	1 EMachines Keyboard	5.00
	1 EMachines Mouse	5.00
	1 Set Computer Speakers	5.00
	TOTAL VALUE	\$57.00

The staff is recommending the Board accept this donation on behalf of the school.

9.4

PACIFIC VIEW CHARTER SCHOOL							
2012-2013 SCHOOL CALENDAR-Board Approved 3-20-12 -Amended Draft							
	M	T	W	TH	F	HS TRACK 1	TRACK 2/K-8
July	2*	3	4	5	6	*Track 1 School Begins 7/2	
	9	10	11	12	13	7/4 Independence Day	
	16	17	18	19	20		
	23	24	25	26	27		
	30	31				21 Days (cum 21)	
August			1	2	3		
	6	7	8	9	10		8/07 K-8 Teachers return
	13	14	15	16	17		
	20	21	22	23	24		*Track 2/K-8 School Begins 8/20
	27	28	29	30	31	23 Days (cum 44)	10 Days (cum 10)
September	3	4	5	6	7	9/3 Labor Day	9/3 Labor Day
	10	11	12	13	14		
	17	18	19	20	21		
	24	25	26	27	28	19 Days (cum 63)	19 Days (cum 29)
October	1	2	3	4	5		
	8	9	10	11	12		
	15	16	17	18	19		
	22	23	24	25	26		
	29	30	31			23 Days (cum 86)	23 Days (cum 52)
November				1	2		
	5	6	7	8	9		
	12	13	14	15	16	11/12 Veteran's Day Observed	11/12 Veteran's Day Observed
	19	20	21	22	23	19-23 Thanksgiving	19-23 Thanksgiving
	26	27	28	29	30	16 Days (cum 102)	16 Days (cum 68)
December	3	4	5	6	7		
	10	11	12	13	14		
	17	18	19	20	21		
	24	25	26	27	28	12/24-1/4 Winter Break	12/24-1/4 Winter Break
	31					15 Days (cum 117)	15 Days (cum 83)
January		1	2	3	4		
	7	8	9	10	11		
	14	15	16	17	18		
	21	22	23	24	25	1/21 MLK Day No School	1/21 MLK Day No School
	28	29	30	31		18 Days (cum 135)	18 Days (Cum 101)
February					1		
	4	5	6	7	8		
	11	12	13	14	15		

	18	19	20	21	22	President's Day 2/25	Presidents' Day 2/25
	25	26	27	28		19 Days (cum 154)	19 Days (cum 120)
March					1		
	4	5	6	7	8		
	11	12	13	14	15		
	18	19	20	21	22	Track 1 ends 3/29	
	25	26	27	28	29	21 Days (cum 175)	21 Days (cum 141)
April	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	SPRING BREAK 4/1-4/5	SPRING BREAK 4/1-4/5
	8*	9	10	11	12	Intersession Begins 4/08*	
	15	16	17	18	19		
	22	23	24	25	26		
	29	30					17 Days (cum 158)
May			1	2	3		
	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24	Intersession Ends 5/24	Track 2 Ends 5/23 (17 Days cum 175)
	27*	28	29*	30	31	5/27 Memorial Day Observed	5/27 Memorial Day Observed
						Graduation May 29*	Graduation May 29*
June	3	4	5	6	7		
	10	11	12	13	14		
	17	18	19	20	21		
	24	25	26	27	28		

9.5



BOARD MEMBER PROFILE

Thank you for your interest in our board. We look forward to having you share your experience, skills and background with us. By providing us with the following information, you will assist us in creating a partnership that is mutually beneficial.

Name: **Jon F. Walters**

(**X**) Office Address: **5901 Priestly Dr., Suite 100, Carlsbad, CA 92008**

(Please mark the address you would like us to use for mail and other written communication)

Office Phone: **760-930-7931**

E-Mail: jon.walters@colliers.com

How are you familiar with our organization? Do you have any relationships with current board members or employees?

I know several of the school staff and previously served on the board from about July 2007 to Feb. 2010.

What would you hope to help us accomplish as a member of the board?

It would be my goal to 1) support the administration, teachers and staff in their efforts to teach the current students, to grow the PVCS enrollment and to maximize the campus facility on Ocean Ranch Blvd.

How do you view the role of a board member? Discuss your approach to governance and commitment and the importance of meeting attendance.

My approach as a board member is to review and approve administrative recommendations with prudent fiscal, ethical and business standards in mind. This can only be done by being at the board meetings, so I would schedule my monthly attendance and be there.

What specific skills or experience would you most like to share with us as a potential board member?

My professional background is primarily in the business arena as a commercial real estate broker with CBRE, Coldwell Banker and Colliers International (28 years in North San Diego County). I am also a father of four almost grown children (John (23), 2010 B.S. in Biology, Cum Laude, from PLNU, Jordan (22), 2012 B.S. in Business Management/Accounting from Biola University, Julia (20), Junior at PLNU in Nutrition and Exercise Physiology and Joy (19), Sophomore at PLNU in Biology-Chemistry and high school class valedictorian.

I am very interested in education for the good of our society and country in general and demonstrate that through support and commitment to my own student's learning process.

What is your educational philosophy?

For students willing and ready to learn, I believe in providing challenging material, inspiring student/teacher interaction and positive feedback to encourage constant growth. At the K-12 levels, the fundamental basics of reading, writing and math/science are the necessary foundation for lifetime learning. The 'arts' (music, dance, drama, visual, etc.) provide a very important and enriching for student's connection to society and culture, so I support those activities as well. All other subjects of learning depend on the 'basics' above and are helpful to the students growth as members of their respective local, national and global communities.

Educational background (please include schools/institutions, city/state, degree(s) – also continuing education):

- **Graduated from Fallbrook High School (1977)**
- **Graduated from University of California, Davis with a B.S. in Zoology (1982)**
- **Completed Teaching Credential requirements at San Diego State University (1983)**
- **Real estate sales license (1984-86), Broker license (1986-1997), real estate officer license (1997 - present).**

What is your current occupation? (Please include a brief statement of duties.)

I provide brokerage related services to clients in the specialization of office property, primarily in North San Diego County, but also in other counties and states based on client needs.

Boards on which you serve or have served:

Organization: Villa Mallorca HOA

Type of Involvement: V.P.

Organization: PVCS

Type of Involvement: Board member

Community and professional organizations:

Organization: NAIOP

Type of Involvement: Member

Please provide the names of three references not affiliated with our organization:

- 1. Louis Shapiro, friend since 1982; wife Laurie.**
- 2. Mike Pappas, colleague since 2005 at Colliers.**
- 3. Jim Benson, colleague since 1996 at CBRE/Cassidy Turley.**

Which specific committees interest you?

Public Relations

Fund Development

New Program Development

Marketing

Other (please describe below)

Facility development.

9.6



2012 KIA SOUL + 2.0L I4 Payment Estimator

Payment estimator is for exemplar purposes only, and is not an offer to provide financing. Others determine actual trade-in value, down payment, credit availability, and finance terms. Estimated total includes destination, and excludes taxes, title, license, options, and dealer charges. Actual prices set by dealer and may vary. See dealer for details.

Your Monthly Estimated Payment

Estimated Total	\$19,000
Interest Rate	2.9%
Down Payment	\$2,000
Trade-In Value	\$0
# Months	60
Estimated Payment	\$304.72



Photo may not reflect trim level and options selected.

For trade-in values, visit [Kia.com](http://kia.com) and click on Trade-in Appraisal in the Shopping Tools section. This service is provided by KBB in association with a dealer. See Privacy Policy at <http://kbb.com/privacy.htm>.

Your Configuration

MSRP*:	\$17,300
COLORS:	
Exterior: Molten	No Charge
Interior: Black	No Charge
PACKAGES:	
Audio Package	\$900
OPTIONS:	
Wheel Locks	\$50
CASH SPECIAL OFFERS:	None
DESTINATION:	\$750
ESTIMATED TOTAL:	\$19,000

Dealers Near 92056

Weseloh Kia Carlsbad	North County Kia
5331 Paseo Del Norte Carlsbad, CA 92008 (760) 438-1001 Phone (760) 547-2022 Fax	1501 Auto Park Way South Escondido, CA 92029 (760) 745-4542 Phone (760) 746-3966 Fax

Dch Kia Of Temecula	Kearny Pearson Kia
26799 Ynez Road Temecula, CA 92591 (951) 699-3331 Phone (951) 491-2105 Fax	7303 Clairemont Mesa Blvd San Diego, CA 92111 (858) 560-5544 Phone (858) 560-4359 Fax

HYBRID AUTHORIZED DEALER

*Starting at price is manufacturer's suggested retail price (MSRP) for lowest model trim. See "Build and Price" section for MSRP of model shown. MSRP excludes destination and handling charges, taxes, title, license, options, and dealer charges. Vehicles shown with optional equipment. Actual prices set by dealer and may vary. The applicable destination and handling charges per model are provided in the "Build and Price" section. See dealer for details. Some features only available as part of packages. See Features & Options and Specifications pages for details. Kia Motors reserves the right to make changes at any time as to vehicle availability, destination and handling fees, colors, materials, specifications, features, accessories, packages and models. Not responsible for typographical or computer errors.

Vehicle Purchase Worksheet

Customer Name: Pacific View Charter School

Proposed Vendor: North County Kia

Vehicle Type: 2012 Kia Soul

Purchase Details: No Trade In
\$2,000.00 Down payment

Estimated Cost: 19,000

Estimated Monthly Payment: \$304.72

Loan Duration: 60 month

First Payment: 07/01/12

Vehicle Usage:

1. Marketing - Wrapped Vehicle
2. Field Trips
3. Executive Director and other employees transportation
(To and from work, workshops, conferences)



FASTSIGNS VISTA

2070 Hacienda Dr. Suite F
 Vista, CA 92081
 ph: 760-724-7071
 fax: 760-724-7871
 Email: 504@fastsigns.com

Estimate

504 - 6815

Estimate Date: 4/30/2012 5:40:58PM

Printed: 4/30/2012 5:48:18PM

Customer: **Pacific View Charter School** ph: (760) 757-0161 x 118
 Contact: Sandra Benson Customer: 2493
 Description: jl / Vehicle Wrap for Kia Soul (Full & Partial)
 Sales Person: Store Owner
 Clerk: Store Owner email: sbenson@pacificview.org

Dear Sandra:

Thank you for considering Fastsigns for your business solution needs

Estimates will expire 30 days from date issued

Delivery is not included or can be for a small nominal fee.

This is an estimate and changing the scope of work or materials will affect the price.

Maximum of three revisions of your sign(s) is included with this cost. If you exceed three revisions per job, there will be an additional charge of \$35.00 per proof thereafter.

Vehicles brought in for graphic install must be fully washed or a \$50 fee will be applied to invoice.

All permitting is expected to be done by the customer unless otherwise noted.

Sincerely,

Store Owner
 Owner

	Product	Qty	Sides	Size	Unit Cost	Totals
1	3M-ControlTac Graphics Description: Premium Control Tac Material Graphics, Includes Laminate. Color: Text: Full Wrap-Front	* 1	1	50 x 66	\$212.25	\$212.25
2	3M-ControlTac Graphics Description: Premium Control Tac Material Graphics, Includes Laminate. Color: Text: Full Wrap-Sides	* 2	1	52 x 166	\$554.50	\$1,109.00
3	3M-ControlTac Graphics Description: Premium Control Tac Material Graphics, Includes Laminate. Color: Text: Full Wrap-Rear	* 1	1	46 x 64	\$189.25	\$189.25
4	Installation-In House Description: Installation-In House Color: White Text: Full Wrap	1	1	1 x 1	\$425.00	\$425.00
5	3M-ControlTac Graphics Description: Premium Control Tac Material Graphics, Includes Laminate. Color: Text: Partial Wrap-Front	* 1	1	25 x 34	\$54.75	\$54.75

9.7



Pets at work policy



We hope you enjoy the benefit of bringing your pet to work. Please use this benefit responsibly by adhering to the following terms:

Each employee will be fully responsible for his or her pet at all times while on company premises.

The following are requirements that must be met by any employee pet owner wishing to bring a pet to work:

- Pet must be clean, well groomed and free of illness and disease
- A current (renew annually) veterinary record proving wellness, heartworm prevention, parasite control, and vaccine compliance must be provided to HR prior to visitation
- Pet must be potty-trained/house broken
- Pet must have no history of aggressive behavior or biting, and be well socialized to people and other pets
- Pet must be controllable and restrained while on company premises

GENERAL RULES

- Any display of aggressive behavior will require immediate removal from the premises
Any employee asked to take their pet home must do so immediately. Employees will be responsible for making up any resulting lost productivity
- Pets must be secured on leads at all times on business premises outside of buildings
- Water, comforts, and food must be provided for the pet
- All pets must be treated humanely. A high standard of animal compassion is expected of all pet owner employees
- Toys that produce loud sounds or speaking are prohibited
- Employees are totally responsible for cleaning up and sanitizing immediately after accidents and for supplying effective products. Feces and poop bags must be sealed and discarded outside the building in the dumpster
- Employees will be held fully responsible for any damage that is done to the property or its employees
- Pets must be accompanied by the employee owner at all times. Pets must not be allowed to wander unattended, inside or outside the building. If dogs are left alone in employee work areas, they must be restrained by baby gates and/or crates
- Pets may only attend business meetings if they are quiet and do not distract participants or owners
- Employee pet owners will provide a safe and comfortable place for their pets within their workspace, by “pet proofing” their area
- Pets must not be allowed to chew on waste or any form of office equipment (i.e. electric wires, cords, carpet, etc.)

9.8



PO Box 8036, Wis. Rapids, WI 54495-8036 - Phone:(800) 338-4204 Fax:(877) 280-7642 Federal I.D. 39-1559474

Quote #: 856458 Created: 03/29/2012 Incident #: 10078086

Pacific View Charter School - 1134399
3670 Ocean Ranch Blvd
Oceanside, CA 92056-2669
Contact: Gina Campbell - (760) 757-0161
Email: gcampbell@pacificview.org

Quote Totals by Product

	Reading	Math	Services	Hosting	Totals
	STAR Reading	STAR Math	Renaissance Place	Hosting	
Pacific View Charter School - 1134399	\$2,408.25	\$2,408.25	\$0.00	\$0.00	\$4,816.50
Quote Totals	\$2,408.25	\$2,408.25	\$0.00	\$0.00	\$4,816.50

Quote #:	856458	Quote Total:	\$4,816.50
-----------------	---------------	---------------------	-------------------

This quote contains subscription-based software.

This quote is not considered an order. To change it into an order, please sign below with an authorized signature. Send a copy of this quote with the purchase order and any required paperwork to be processed. If changes are necessary, or additional information is required, please contact Joel Towey at (877)204-9217 or Marsha Lafferty-Chadwell at 866-563-1091, Thank You.

Authorized signature: _____ Printed signature: _____ Date: _____

Title: _____ PO# _____

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ("TPT"). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

This quote is valid for 30 days. Alterations to this quote will not be honored without Renaissance Learning approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance Learning with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order. (Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.16% Hawaii General Excise tax.). Standard payment terms are net 30 days from invoice date.

PLEASE DON'T FORGET TO RETURN YOUR SIGNED HOSTING AGREEMENT SO YOUR ORDER WILL NOT BE DELAYED.

Renaissance Place is an advanced, web-based, software system. Renaissance Learning personnel are available to assist with each step of the detailed implementation to help you realize the multiple benefits that Renaissance Place provides. To ensure a successful implementation, please allow 30 to 90 days for the remote installation and setup.

Q856458

Subscription Summary

Product	License	Start Date	Expiration	School
STAR Math	Enterprise Real Time	7/1/2012	7/1/2013	Pacific View Charter School - 1134399
STAR Reading	Enterprise Real Time	7/1/2012	7/1/2013	Pacific View Charter School - 1134399

Quote 856458

**Pacific View
Charter School
3670 Ocean Ranch
Blvd
Oceanside, CA
92056-2669**

Pacific View Charter School - 1134399

<u>Description</u>	<u>Qty</u>	<u>Extended Price</u>
STAR Reading Enterprise Real Time School Fee	1	\$1,599.00
STAR Reading Enterprise Real Time Subscription Includes access for up to 325 students	Subscription	\$809.25
STAR Math Enterprise Real Time School Fee	1	\$1,599.00
STAR Math Enterprise Real Time Subscription Includes access for up to 325 students	Subscription	\$809.25
Annual All Product RP Hosting Fee	1	<u>\$0.00</u>
Pacific View Charter School Subtotal:		\$4,816.50

Quote Subtotal: \$4,816.50
Shipping & Processing: \$0.00
Grand Total: \$4,816.50



PO Box 8036, Wis. Rapids, WI 54495-8036 - Phone:(800) 338-4204 Fax:(877) 280-7642 Federal I.D. 39-1559474

Quote #: 856460 Created: 03/29/2012 Incident #: 10078086

Pacific View Charter School - 1134399
3670 Ocean Ranch Blvd
Oceanside, CA 92056-2669
Contact: Gina Campbell - (760) 757-0161
Email: gcampbell@pacificview.org

Quote Totals by Product

	Services		Totals
	Seminar	Coaching	
Pacific View Charter School - 1134399	\$450.00	\$799.00	\$1,249.00
Quote Totals	\$450.00	\$799.00	\$1,249.00

Quote #:	856460	Quote Total:	\$1,249.00
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This quote is not considered an order. To change it into an order, please sign below with an authorized signature. Send a copy of this quote with the purchase order and any required paperwork to be processed. If changes are necessary, or additional information is required, please contact Joel Towey at (877)204-9217 or Marsha Lafferty-Chadwell at 866-563-1091, Thank You.

Authorized signature: _____ Printed signature: _____ Date: _____

Title: _____ PO# _____

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ("TPT"). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

This quote is valid for 30 days. Alterations to this quote will not be honored without Renaissance Learning approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance Learning with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order. (Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.16% Hawaii General Excise tax.) Standard payment terms are net 30 days from invoice date.

All professional development hours must be delivered within 12 months of order acceptance.

Quote 856460

**Pacific View
Charter School
3670 Ocean Ranch
Blvd
Oceanside, CA
92056-2669**

Pacific View Charter School - 1134399

<u>Description</u>	<u>Qty</u>	<u>Extended Price</u>
Renaissance Coaching - STAR - Annual	1	\$799.00
STAR Professional Development (hourly)	3	<u>\$450.00</u>
Pacific View Charter School Subtotal:		\$1,249.00

Quote Subtotal: \$1,249.00
Shipping & Processing: \$0.00
Grand Total: \$1,249.00

9.9



Quotation

Scholastic Education Order Processing
 P.O. Box 7502, Jefferson City, MO 65102
 (800) 724-6527 www.Scholastic.com

Prepared for: Gina Campbell, Founding Executive Director Pacific View Charter School 3670 Ocean Ranch Blvd. Oceanside, CA 92056 760-757-0161 gcampbell@pacificview.org	Prepared by: Kathi Koch Account Executive 949-495-8685 kkoch@scholastic.com	Date: 3/29/2012
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ISBN #	Description	QTY	Unit Price	Subtotal	Discount Amount	Total	
READ 180 Next Generation to serve 60 high students in one classroom at Pacific View Charter							
536011	READ 180 Next Generation - Complete READ 180 NG Stage C, 60 licenses (includes QuickStart Kit, Teaching System, Paperback Collection, Audiobook Collection, eBooks, Topic Software, Scholastic Achievement Manager, In-Person Training)	1	\$43,000.00	\$43,000.00	\$0.00	\$43,000.00	
Implementation Services							
540353	READ 180 Next Generation Part 1 Implementation Training (7 hours/one day, up to 20 participants) included with program purchase	1	\$2,899.00	\$2,899.00	\$2,899.00	\$0.00	
540354	READ 180 Next Generation Part 2 Implementation Training (7 hours/one day, up to 20 participants) included with program purchase	1	\$2,899.00	\$2,899.00	\$2,899.00	\$0.00	
990104	In-Classroom Support Visit for Literacy Programs (2 participants maximum) recommended at strategic points durin year #1 implementation	4	\$2,099.00	\$8,396.00	\$0.00	\$8,396.00	
Hosting and Tech Support Services							
520918	Scholastic Hosting Services Set-up Fee - required one time for a new district SAM database configuration. Multiple programs and schools may be added with no additional charge once the district is set up.	1	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	
512312	READ 180 Hosting Service (annual price per student) Product Maintenance and Technical Support included in annual hosting fee	60	\$30.00	\$1,800.00	\$0.00	\$1,800.00	
Note: If Pacific View Charter implements English I Intensive (9th grade) and English II (10th grade), Teacher's Editions will need to be ordered from West Region Office on separate order form (\$295 each plus tax and shipping; one copy included at NIC with READ 180 NG purchase)							
				Subtotal	\$60,494.00	\$5,798.00	\$54,696.00
				Shipping and Handling		\$0.00	
				Sales Tax		\$3,332.50	
				Total		\$58,028.50	

Prices are valid for 60 days.
 FAX Purchase Orders to 800-580-6815
 Scholastic, Jefferson City, Missouri

Terms and Conditions

Page 1 of 1

Prices for state-adopted materials include shipping and are valid for the life of the contract. Prices for other materials expire on the date noted. Applicable shipping charges are included for non-state-adopted programs. Scholastic's terms are FOB shipping point unless otherwise noted on the purchase order. Unless otherwise noted, all services must be delivered within 24 months of purchase.

9.10

**Pacific View Charter School
Public Hearing for Flexibility Transfer
May 15, 2012**

The Budget trailer bill (SBX3 4) gives local school agencies the authority to use the funds received from the state for Tier III programs for “any educational purpose, to the extent permitted by federal law.”

Following are the Tier III categorical programs budgeted for 2012/13 which have been allocated to unrestricted general fund by resource.

<i>Resource</i>	<i>Description</i>	<i>2011/12 Entitlements</i>
<i>0922</i>	<i>Arts and Music Block Grant</i>	<i>\$ 4,974.00</i>
<i>0923</i>	<i>CAHSEE Intensive Instruction and Services</i>	<i>\$13,820</i>

Administration is inviting public discussion to consider the proposed use of 2012/13 Unrestricted General Fund Resource 0922 & 0923 for the 2012/13 school year. Final board approval will be requested at the June board meeting following adequate time for public consideration. In addition these two state categorical programs can be transferred to any “educational purpose” for the period from 2008/09 to 2012/13 as provided in Budget trailer bill SBX3 4. These funds will be used for textbooks, books other than textbooks, curriculum software and instructional supplies. The result of the transfer will be that the restrictions placed by the State on expenditures of these funds will be removed and the items listed are permitted expenditures under both state and federal law.

10.1

Pacific View Charter School

Course Outline

Course Title: Spanish by Examination
Department: Foreign Language

Course #: 1111
Credits: 10

Course Description: Credit shall be granted for the first year of Spanish. The student will exhibit a reasonable level of mastery of the subject matter of the course by attaining a grade of not less than 75% in a comprehensive final exam of the course.

Eligibility: A student is eligible for mastery through examination if not currently enrolled in the course and has earned no more than five credits in the course that is being tested. A highly qualified teacher in the subject area will pre-approve the comprehensive exam. Upon passing, the student will receive full credit for the course and it may be counted toward graduation requirements. Once credit is earned under this policy, a student may not receive credit thereafter for a course lower in course sequence concerning the same subject area. A student will be allowed two attempts to pass the comprehensive final exam to earn credit for the course. The student will be required to fill out a request to take the exam and the request must be signed by the parent or legal guardian. Students are eligible to earn 10 credits upon the passing of the exam.

Student Outcomes:

The students will be able to:

- 1) Pass a written examination which consists of 150 questions in Multiple Choice and True/False format.
- 2) Pass an oral examination which consists of 5 questions. These questions will be asked in Spanish and answered in Spanish.
- 3) Write three complete paragraphs in Spanish.

Assessment: Evaluation of student outcomes will be based on a 150-question Multiple Choice/True False written exam, an oral exam, and a writing test that consists of three paragraphs. Each section is worth 24 points for a total of 72 points. A total of 54 points are needed to pass. The course is graded Pass/Fail.

Instructional Materials: None

Board Approval Date:

11.1



Certified Job Description

Curriculum Coordinator I

Description:

The Curriculum Coordinator I is directly responsible to the Executive Director and assumes responsibility for leadership of all phases of curriculum and instruction for the assigned school. The Curriculum Coordinator I will be a member of the Executive Director's Advisory Team.

Job Functions:

Essential:

- Supervises curriculum development process, including program accountability and performance-based assessment.
- Supervises and evaluates certified and classified personnel as assigned by the director.
- Attends parent/community meetings, board meetings and school meetings and makes presentations as appropriate.
- Provides assistance to staff and administration in the development of instructional programs and projects.
- Coordinates site's programs with regional, state and federal requirements/guidelines and oversees compliance with all applicable rules and regulations.
- Assists Achievement Coordinator with site staff development in curriculum, including scheduling, monitoring and evaluating.
- Co-Chair Curriculum/RTI Committee (Response to Intervention) and meet with various committees to regulate curriculum success and development.
- Direct and monitor the design, development, implementation and continuous improvement of the School's curriculum.
- Plan and direct the piloting, evaluation and selection of K-12 textbooks, instructional materials and curriculum.
- Prepare reports and provide guidance to the Executive Director and Advisory Team concerning state-of-the-art instructional theories, techniques and methodologies.

- Coordinate and organize standardized testing in close collaboration with Associate Director.
- Other duties as assigned.

Other:

- Performs other duties related to the position.
- Work toward team and school goals.

Requirements:

Education and Experience:

Valid California Teaching Credential
 Minimum of three years teaching experience and experience in delegating and administering school programs and workshops

Knowledge, Skills, and Abilities (including tests):

An ability to plan, organize, write with clarity and correctness and work cooperatively with fellow employees, staff, administrators, and parents.

Physical Demands:

Dexterity of hands and fingers to operate a computer keyboard
 Sitting or standing for extended periods of time
 Hearing and speaking to exchange information and making presentations
 Seeing to read a variety of materials
 The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however standing breaks are encouraged

Work Environment:

School office environment
 Constant interruptions
 Evening or variable hours

Reasoning Ability:

Prioritize, organize, and multi task. Set high-level goals, develop long-range plans, problem-solve, lead and accept personal accountability for moving in the direction of the Executive Director's goals. Coach and mentor staff using a reflective approach and dialogue to work collaboratively with other administrative leaders in carrying out the work of the School. Interpret, apply and explain rules, regulations, policies and procedures. Prepare comprehensive narrative and statistical reports. Perform under demanding, often stressful and varied work schedules with

the ability to remain flexible and focused with interruptions and distractions.

Supervisor: Executive Director

WORK YEAR: 248 Days

Board Approved: May 15, 2012

11.2



Certified Job Description

Achievement Coordinator I

Description:

The Achievement Coordinator I is directly responsible to the Executive Director and assumes responsibility for leadership in the areas of Assessment, Data Analysis, RTI, Student Achievement and Student and Staff Professional Growth. The Achievement Coordinator I will be a member of the Executive Director's Advisory Team.

Job Functions:

Essential:

- Work collaboratively with the Executive Director to develop, implement and maintain the most effective Response to Intervention program and school culture.
- Provide leadership in determining goals and objectives related to student and staff achievement.
- Examine student achievement data and prescribe improvement initiative for school.
- Coordinate and facilitate the planning and implementation of staff development programs.
- Provide leadership to administration and staff in the use of student assessments and test data to define specific student performance standards for academic achievement in content areas throughout the School.
- Assist Resource Specialist and SST team to monitor the instructional practices of Supervisory Teachers, ensuring that student with IEPs, 504s, and SSTs are receiving appropriate modifications and accommodations.
- Support the Curriculum Committee for the development and continuous improvement of curriculum and instruction.
- Plan and direct the piloting, evaluation and selection of student assessment program software.

- Work collaboratively with the Business Department to maintain the accuracy and integrity of assigned curriculum budgets.
- Coordinate site programs with regional, state and federal requirements/guidelines and oversee compliance with all applicable rules and regulations.
- Co-Chair the School Curriculum/ RTI (Response to Intervention) Committee.
- Attend parent/community meetings, board meetings and school meetings and make presentations as appropriate.
- Other duties as assigned.

Other:

- Perform other duties related to the position.
- Work toward team and school goals

Requirements:

Education and Experience:

Valid California Teaching Credential
 Minimum of three years teaching experience and experience in delegating and administering school programs and workshops

Knowledge, Skills, and Abilities (including tests):

An ability to plan, organize, write with clarity and correctness and work cooperatively with fellow employees, staff, administrators, and parents.

Physical Demands:

Dexterity of hands and fingers to operate a computer keyboard
 Sitting or standing for extended periods of time
 Hearing and speaking to exchange information and making presentations
 Seeing to read a variety of materials
 The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however standing breaks are encouraged

Work Environment:

School office environment
 Constant interruptions
 Evening or variable hours

Reasoning Ability:

Prioritize, organize, and multi task. Set high-level goals, develop long-range plans, problem-solve, lead and accept personal accountability for moving in the direction of the Executive Director's goals. Coach and mentor staff using a reflective approach and dialogue to work collaboratively with other administrative leaders in carrying out the work of the School. Interpret, apply and explain rules, regulations, policies and procedures. Prepare comprehensive narrative and statistical reports. Perform under demanding, often stressful and varied work schedules with the ability to remain flexible and focused with interruptions and distractions.

Supervisor: Executive Director

WORK YEAR: 248

Board Approved: May 15, 2012

Amended:

11.3



Certificated Position

Job Description: Lead Teacher

Description of Position:

The Lead Teacher is directly responsible to the Associate Director. The Lead Teacher will assume responsibility for assisting Supervisory Teachers in curricular choices, monitor caseloads, perform monthly file checks, train new teachers, serve as team leader in implementing assessment testing, and serve as liaison to Advisory and Administration in general. Provide an educational program for students in grades K-12 or a combination thereof, and assist in other school programs as assigned based on 50% caseload. Supervisory teacher job description attached.

Essential Duties and Responsibilities include but are not limited to the following:

- Act as liaison with Administration, as well as, attend instructionally related portion of the Advisory meeting
- Advise Supervisory Teachers concerning appropriate curricular choices and field a variety of questions
- Approve AGS curriculum and sign for the use of AGS textbooks
- Supervise and delegate SST, 504 responsibilities. Attend workshops and remain current on programs and information available to incorporate in the school's SST and 504 processes.
- Oversee, delegate and provide leadership for scholarship, financial aid, fundraiser and community outreach events.
- Chair collaborative meetings concerning Best Practices and available resources
- Chair Graduation Committee
- Manage and evaluate all high school transcripts
- Prepare report and provide guidance to the Executive Director and Advisory Team concerning state-of-the-art instructional theories, techniques and methodologies.
- Assist with standardized testing in close collaboration with Curriculum Coordinator
- Maintain knowledge of enrollment process, student policies, and instructional lab policies
- Maintain thorough knowledge of the curriculum and appropriate modifications to meet student needs
- Oversee the organization of field trips and ensure appropriate rules are followed
- Perform student file checks on grades Kindergarten through 12th grade

- Plan, organize, and facilitate Middle School Muscle and Ready to Learn
- Prepare and update teacher training manual
- Prepare, organize, and review distribution of Newsletter and Meet and Greet communications
- Represent K-8 and High School, as a specialist, at Meet & Greets
- Research grant opportunities and provide support for teachers to begin writing grants
- Respond to Kindergarten through 12th grade information requests
- Work collaboratively with Administration on assessment, test data, and response to intervention
- Other duties as assigned.

Requirements:

Education and Experience:

Valid California Teaching Credential.

Minimum of three years teaching experience and SST/504 experience preferred.

Knowledge, Skills, and Abilities (including tests):

An ability to plan, organize, write with clarity and correctness and work cooperatively with fellow employees, staff, administrators, and parents.

Physical Demands:

Dexterity of hands and fingers to operate a computer keyboard

Sitting or standing for extended periods of time

Hearing and speaking to exchange information and making presentations

Seeing to read a variety of materials

The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however standing breaks are encouraged.

Work Environment:

School office environment

Constant interruptions

Evening or variable hours

Reasoning Ability:

Prioritize, organize, and multi task. Set appropriate goals, problem-solve, accept personal accountability for moving in the direction of the Executive Director's goals. Interpret, apply and explain rules, regulations, policies and procedures. Assist in the preparation of comprehensive narrative and statistical reports. Perform under demanding, often stressful and varied work schedules with the ability to remain flexible and focused with interruptions and distractions.

Work Year: Grades 9-12: 223 Days, Grades K-8: 192 Days

Supervisor: Associate Director

Board Approved: May 15, 2012



Certificated Position

Job Description: SUPERVISORY TEACHER

DESCRIPTION OF POSITION:

Provides an educational program for students in grades K-12 or a combination thereof, and assists in other school programs as assigned.

DUTIES:

1. Develop a Personalized Learning Plan encompassing the expected standards of each particular student's progress and communicating the expectation of high standards and learning goals.
2. Assess each student's academic and social growth, and communicate with parents on the individual student's progress.
3. Maintain professional competence through participation in in-service educational activities provided by the School and/or self-directed professional growth activities.
4. Meet with the K-5th grade student and parent every three weeks; the 6-8th grade every two weeks and the 9-12th grade every week to:
 - Collect, review, and grade work
 - Discuss the current work samples
 - Complete lesson plans for upcoming week
 - Complete attendance record
 - Distribute educational material when appropriate
 - Notify parents and students of school-related updates
5. Suggest appropriate instructional techniques that involve and motivate students.
6. Administer group standardized tests in accordance with state testing program.
7. Follow-up with students who are not meeting expectations and with students who require more challenging material through the Student Success Team Process (SST).

8. Become knowledgeable of the PVCS Menu of Services to provide students and parents additional support through PVCS and other community resources.
9. Be a contributing member of the staff and work as part of a team toward school goals.
10. Stay up-to-date on curriculum content and ~~best practices~~.
11. May serve on at least one committee throughout the school year.
12. Supervise students on field trips.
13. Complete requisitions for instructional supplies as needed.
14. Other duties as assigned.

QUALIFICATION REQUIREMENTS:

A valid California Teaching Credential.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a computer keyboard.
Sitting or standing for extended periods of time.
Hearing and speaking to exchange information and making presentations.
Seeing to read a variety of materials.

WORK ENVIRONMENT:

School office environment.
Constant interruptions.
Evening or variable hours.

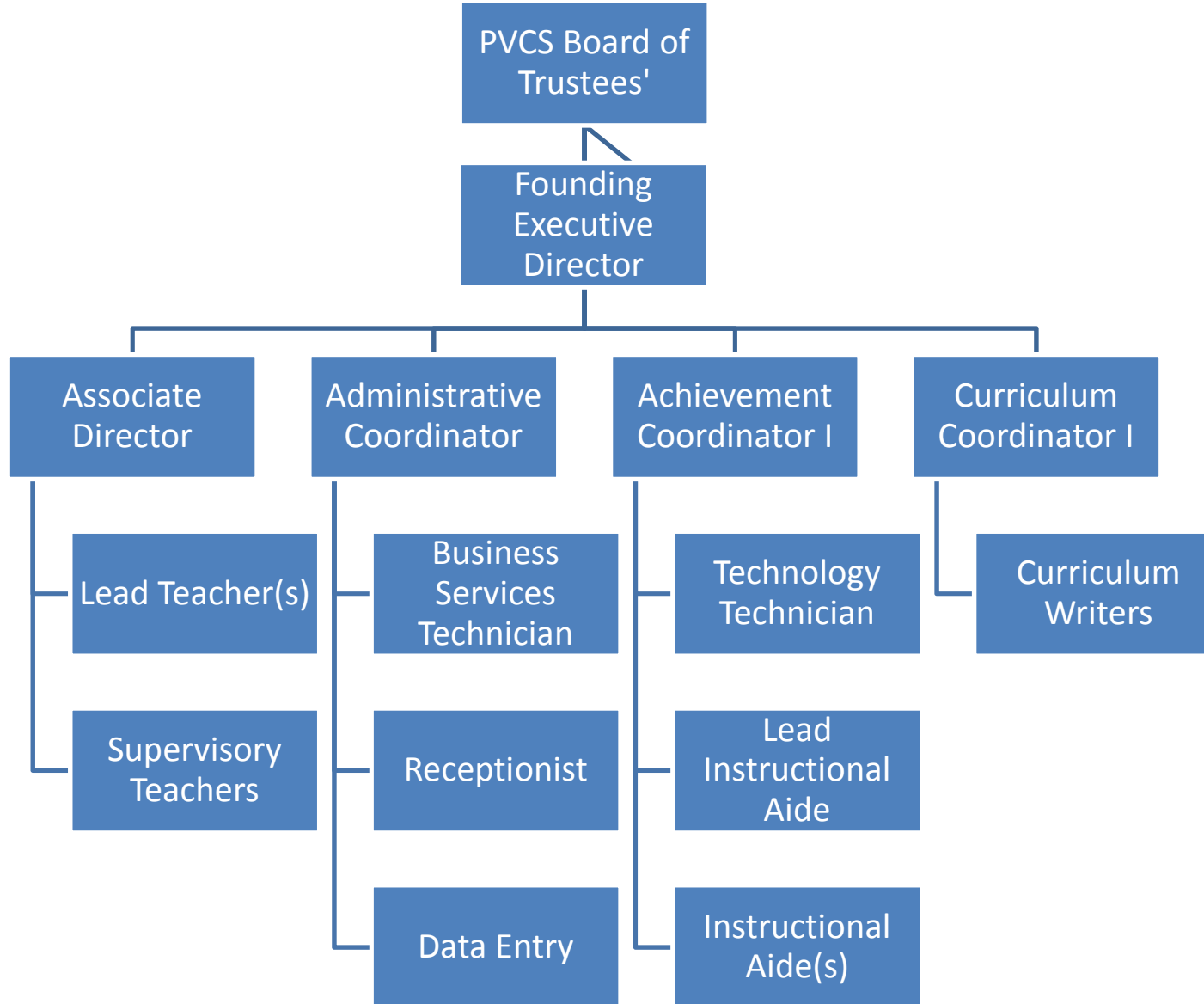
WORK YEAR:

As per the salary schedule.

Board Approved: June 19, 2007

Amended: November 10, 2009
March 16, 2010

11.4



11.5

**PACIFIC VIEW CHARTER SCHOOL
2011/12 EXECUTIVE LEADERSHIP SALARY SCHEDULE
Effective May 1, 2012
CERTIFICATED**

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Executive Director	117,014	121,694	126,562	131,624	136,889	142,365	-
Associate Director*	85,176	88,583	92,126	95,811	99,644	103,630	-
Achievement Coordinator I*	80,798	84,030	87,391	90,887	94,522	98,303	102,235
Curriculum Coordinator I*	77,690	80,798	84,030	87,391	90,886	94,522	98,303
CLASSIFIED							

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Administrative Coordinator*	54,050	56,212	58,460	60,799	63,231	65,760	68,390

Stipends for advanced degrees

Masters	2,000
Doctorate	3,500

**Achievement Coordinator/Curriculum Coordinator
50% Student Caseload**

***Stipend for Longevity**

8th Year	5%
13th Year	5%
18th Year	3%

11.6

**PACIFIC VIEW CHARTER SCHOOL
2011/12 CERTIFICATED SALARY SCHEDULE
LEAD TEACHER ~ GRADES 9 -12
Effective May 1, 2012**

**Work Year
223 Days**

	I			II			III			IV		
	B.A.	Per Diem	Hourly	B.A. +20*	Per Diem	Hourly	B.A. +40*	Per Diem	Hourly	B.A. +60*	Per Diem	Hourly
1	51,192	229.56	28.70	53,752	241.04	30.13	56,440	253.09	31.64	59,261	265.75	33.22
2	53,240	238.74	29.84	55,902	250.68	31.34	58,697	263.22	32.90	61,632	276.38	34.55
3	55,370	248.29	31.04	58,138	260.71	32.59	61,045	273.74	34.22	64,097	287.43	35.93
4	57,584	258.23	32.28	60,464	271.14	33.89	63,487	284.69	35.59	66,661	298.93	37.37
5	59,888	268.55	33.57	62,882	281.98	35.25	66,026	296.08	37.01	69,328	310.89	38.86
6	62,283	279.30	34.91	65,397	293.26	36.66	68,667	307.93	38.49	72,101	323.32	40.42
7	64,775	290.47	36.31	68,013	304.99	38.12	71,414	320.24	40.03	74,985	336.25	42.03
8	67,366	302.09	37.76	70,734	317.19	39.65	74,271	333.05	41.63	77,984	349.70	43.71
9	70,060	314.17	39.27	73,563	329.88	41.23	77,241	346.37	43.30	81,103	363.69	45.46
10	72,863	326.74	40.84	76,506	343.08	42.88	80,331	360.23	45.03	84,348	378.24	47.28
11	76,506	343.08	42.88	80,331	360.23	45.03	84,348	378.24	47.28	88,565	397.15	49.64
16	80,331	360.23	45.03	84,348	378.24	47.28	88,565	397.15	49.64	92,993	417.01	52.13
21	82,741	371.04	46.38	86,878	389.59	48.70	91,222	409.07	51.13	95,783	429.52	53.69

Stipends for Advanced Degrees

Masters	2,000
Doctorate	3,500

Extra Duty Pay

Curriculum Writers - \$26.06 per hour

Stipends for Longevity

11th	Year	5%
16th	Year	5%
21st	Year	3%

***Column Advancement Criteria**

Upper division/graduate college semester units earned from an accredited college or university

Board Approved May 15, 2012

**PACIFIC VIEW CHARTER SCHOOL
2011/12 CERTIFICATED SALARY SCHEDULE
LEAD TEACHER ~ GRADES K - 8
Effective May 1, 2012**

Work Year
192 Days

	I				II				III				IV		
	B.A.	Per Diem	Hourly		B.A. +20*	Per Diem	Hourly		B.A. +40*	Per Diem	Hourly		B.A. +60*	Per Diem	Hourly
1	44,562	232.09	29.01		46,790	243.70	30.46		49,130	255.88	31.99		51,586	268.68	33.58
2	46,344	222.42	27.80		48,662	253.45	31.68		51,095	266.12	33.26		53,650	279.42	34.93
3	48,198	231.32	28.92		50,608	263.58	32.95		53,139	276.76	34.60		55,796	290.60	36.33
4	50,126	240.57	30.07		52,632	274.13	34.27		55,264	287.83	35.98		58,027	302.23	37.78
5	52,131	250.19	31.27		54,738	285.09	35.64		57,475	299.35	37.42		60,348	314.31	39.29
6	54,216	260.20	32.53		56,927	296.50	37.06		59,774	311.32	38.92		62,762	326.89	40.86
7	56,385	270.61	33.83		59,204	308.36	38.54		62,165	323.77	40.47		65,273	339.96	42.50
8	58,641	281.49	35.19		61,573	320.69	40.09		64,651	336.73	42.09		67,884	353.56	44.20
9	60,986	292.69	36.59		64,035	333.52	41.69		67,237	350.19	43.77		70,599	367.70	45.96
10	63,426	304.40	38.05		66,597	346.86	43.36		69,927	364.20	45.53		73,423	382.41	47.80
11	66,597	319.62	39.95		69,927	364.20	45.53		73,423	382.41	47.80		77,094	401.53	50.19
16	69,927	335.60	41.95		73,423	382.41	47.80		77,094	401.53	50.19		80,949	421.61	52.70
21	72,025	345.67	43.21		75,626	393.88	49.24		79,407	413.58	51.70		83,377	434.26	54.28

Stipends for Advanced Degrees

Masters	2,000
Doctorate	3,500

Extra Duty Pay

Curriculum Writers - \$26.06 per hour

Stipends for Longevity

11th	Year	5%
16th	Year	5%
21st	Year	3%

***Column Advancement Criteria**

Upper division/graduate college semester units earned from an accredited college or university

Board Approved May 15, 2012