

**This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.**

**The Board of Directors (“Board”) and employees of the Pacific View Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:**

**<https://zoom.us/j/93674789444?pwd=TUp3UThrQUcySlJLL3Q1RjF6b2lJUT09>**

**Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.**

**Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Pacific View Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.**

**Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (760) 757-0161x105. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.**

## **Pacific View Charter School**

**A California Public School and Nonprofit 501 (c) (3) Corporation**

**3670 Ocean Ranch Blvd., Oceanside, California 92056**

**Phone # (760) 757-0161**

### **AGENDA**

**Board of Trustees’ Meeting – Tuesday, May 18, 2021**

**3:30 p.m.**

**1.0      Call to Order/Roll Call**

**2.0      Approval of Agenda**

**Action**

**3.0      Pledge of Allegiance**

## 4.0 Public Comment

## 5.0 Introductions

## 6.0 Executive Director's Report

## Information

## 7.0 Consent Calendar

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

## 7.1 Minutes from Board Meeting of February 16, 2021

Resolution #1 2021-2022 Resolution Designating Authorized Agent to Receive Mail and pick up warrants at the County Office of Education

## Resolution #2 Payment Order Resolution

Resolution #3 Resolution Designating Authorized Agent to Sign School Orders  
(Commercial Warrants)

## Resolution #4 Authorizing the Replacement of Warrants

## Action

## 8.0 Action/Discussion/Information Items

## 8.1 Board Warrant Listing February, March and April 2021

## Action

## 8.2 2021-2022 LCAP Public Hearing

## Information

### 8.3 CertaPro Painters – Building 7 Interior Painting

## Action

## 9.0 Personnel

## 9.1 Elimination of Lead Teacher Job Descriptions K8 and HS

## Action

## 9.2 Lead Teacher K8 Stipend Description

## Action

### 9.3 Lead Teacher 9-12 Stipend Description

## Action

## 9.4 Revised Job Descriptions

- Site Supervisor
- Human Resources & Business Specialist
- Supervisory Teacher K8
- Supervisory Teacher High School
- Classified Positions for Moreno Valley

## 9.5 2021-2022 Salary Schedules

## Action

## Action

## 10.0 Board Staff Discussion

## 11.0 Adjournment

# 7.1

# Pacific View Charter School

A California Public School and Nonprofit 501 (c) (3) Corporation

3670 Ocean Ranch Blvd., Oceanside, California 92056

Phone # (760) 757-0161

Board of Trustees' Meeting –Tuesday, February 16, 2021

3:30 p.m.

Board Minutes

## **1. Call to Order/Roll Call**

Chairperson Walters called the meeting to order at 3:30pm. Present Trustee Vice Chair Taylor. Absent Trustee Meyer

## **2. Approval of Agenda**

Moved by Chairperson Walters and seconded by Vice Chair Taylor to approve the agenda as presented.

AYES: Taylor, Walters

NOES: None

ABSTAIN: None

ABSENT: Meyer

## **3. Pledge of Allegiance**

The Pledge of Allegiance was let by Jon Walters, Board Chair

## **4. Public Comment -** None

## **5. Introductions**

Erin Gorence, Director of Curriculum; Lori Bentley, Human Resources & Business Services; Geoff Weeks, Interim Lead Teacher K8; Diane Gibson, Interim Lead Teacher HS; Gayl Johnson, Director of Student Services; Kathy Meck, Interim Site Supervisor, Dr. Richard Lawrence, OUSD Liaison; Jason Miller Esq. Young Minney Corr LLP; Lori Gray, Senior Tax Manager Eide Bailly LLP.

## **6. Executive Director Report**

- ✚ Small group cohorts in high school have been attending - targeting struggling students
- ✚ Middle School returning on Monday, February 22 for Math and ELA in a block schedule. Science and Social Studies will remain virtual
- ✚ WASC renewal will take place in the Fall. More info to come
- ✚ No wait list in place for enrollment. Watching the numbers carefully so as to stay within the 723.14 ADA. Waiting to see if the cap for non-classroom based programs is extended

🚩 Enrollment: Total 612, Moreno Valley 199- K8 has 75 and HS has 125,  
Oceanside 413- K8 has 97 and HS has 31

## **7.0 Consent Calendar**

**7.1** Moved by Chair Walters & seconded by Vice Chair Taylor to approve the Consent Calendar as presented.

AYES: Taylor, Walters

NOES: None

ABSTAIN: None

ABSENT: Meyer

## **8.0 Action/Discussion Items**

**8.1** Moved by Chairperson Walters & seconded Vice Chair Taylor by to approve the 2019 Internal Revenue Form 990.

AYES: Taylor, Walters

NOES: None

ABSTAIN: None

ABSENT: Meyer

**8.2** Moved by Vice Chair Taylor & seconded by Chairperson Walters to approve the California School Finance Authority- ASAP Board Resolution as presented

AYES: Taylor, Walters

NOES: None

ABSTAIN: None

ABSENT: Meyer

**8.3** Moved by Chairperson Walters & seconded by Vice Chair Taylor to approve the January 2021 Board Warrant Listing as presented.

AYES: Taylor, Walters

NOES: None

ABSTAIN: None

ABSENT: Meyer

**8.4** Moved by Vice Chair Taylor and seconded by Chair Walters to approve the Injury & Illness Prevention Programs for Oceanside & Moreno Valley as presented.

AYES: Taylor, Walters

NOES: None

ABSTAIN: None

ABSENT: Meyer

**8.5** Moved by Chair Walters and seconded by Vice Chair Taylor to approve the Nonpublic, Nonsectarian School/Agency Services Master Contract for Rady's Children's Hospital as presented.

AYES: Taylor, Walters  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

**8.6** Moved by Chair Walters and seconded by Vice Chair Taylor to approve the 2021-2022 School Calendar as presented.

AYES: Taylor, Walters  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

**8.7** Moved by Chair Walters and seconded by Vice Chair Taylor to approve the 2020-2021 Second Interim Report as presented.

AYES: Taylor, Walters  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

**8.8** The Oceanside Unified School District Annual Report was shared. This year there was additional data included that was requested by the District.

**9.0 Personnel**

**9.1** Moved by Vice Chair Taylor and seconded by Chair Walters to approve the Leadership Salary Schedule as presented.

AYES: Taylor, Walters  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

**10.0 Curriculum**

**10.1** Moved by Vice Chair Taylor and seconded by Chair Walters to approve the Curriculum Policy #14 – High School Grade Level Criteria as presented.

AYES: Taylor, Walters

NOES: None

ABSTAIN: None

ABSENT: Meyer

**10.2** Moved by Chair Walters and seconded by Vice Chair Taylor to approve the AGS Civics Course Outline name Change as presented.

AYES: Taylor, Walters

NOES: None

ABSTAIN: None

ABSENT: Meyer

**10.3** Moved by Chair Walters and seconded by Vice Chair Taylor to approve the Edgenuity Principles of American Democracy Course Outline Name Change as presented.

AYES: Taylor, Walters

NOES: None

ABSTAIN: None

ABSENT: Meyer

**11.0 Board Staff Discussion**



None

**12.0 Adjournment**

Chair Walters adjourned the meeting at 4:21pm

RESOLUTION # 1 2021-2022

RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL  
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

Pacific View Charter

School District, San Diego County ON MOTION

OF member \_\_\_\_\_, seconded by member \_\_\_\_\_

effective July 1, 2021 through June 30, 2022.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Kira J. Fox.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:

Lori Bentley

Gina Campbell

- |              | mail                     | hold                     | consortium               |   |
|--------------|--------------------------|--------------------------|--------------------------|---|
| 3. Check one | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Monthly payroll warrants each and every month.      |
| Check one    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Daily/Hourly payroll warrants each and every month. |

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on \_\_\_\_\_ by the following vote:  
(date)

AYES: \_\_\_\_\_ MEMBERS

NOES: \_\_\_\_\_ MEMBERS

ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
(Rubber Stamp)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



**RESOLUTION # 2 2021-2022**  
**PAYMENT ORDER RESOLUTION**

Pacific View Charter \_\_\_\_\_ School District, San Diego County ON MOTION  
OF member \_\_\_\_\_, seconded by member \_\_\_\_\_  
effective July 1, 2021 \_\_\_\_\_ through June 30, 2022 \_\_\_\_\_.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Lori Bentley \_\_\_\_\_ or Kira J. Fox \_\_\_\_\_.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

Gina Campbell \_\_\_\_\_, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on \_\_\_\_\_ by the following vote:  
(date)

AYES: \_\_\_\_\_ MEMBERS

NOES: \_\_\_\_\_ MEMBERS

ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
(Rubber Stamp) Gov Code Sec. 5501

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLUTION # 3 2021-2022  
**RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS  
(COMMERCIAL WARRANTS)**

Pacific View Charter School District, San Diego County ON MOTION

OF member \_\_\_\_\_, seconded by member \_\_\_\_\_  
effective July 1, 2021 through June 30, 2022.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Gina Campbell or Kira J. Fox be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on \_\_\_\_\_ by the following vote: (date)

AYES: \_\_\_\_\_ MEMBERS

NOES: \_\_\_\_\_ MEMBERS

ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) SS

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
(Rubber Stamp)

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**PACIFIC VIEW CHARTER SCHOOL DISTRICT  
RESOLUTION #4 AUTHORIZING THE REPLACEMENT OF WARRANTS**

On a motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_ the following  
Resolution is adopted:

WHEREAS, during the course of business, this School District issues payroll and commercial warrants for the payments of goods and services received by the District; and  
WHEREAS, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and  
WHEREAS, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.  
NOW, THEREFORE BE IT RESOLVED by the governing Board of the Pacific View Charter School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

|  | Manual Signature | Facsimile Signature |
|--|------------------|---------------------|
| Executive Director                     | _____            | _____               |
|  | _____            | _____               |
| Director of Central Office and Finance | _____            | _____               |
|  | _____            | _____               |
| Director of Accounting                 | _____            | _____               |

PASSED AND ADOPTED by said Governing Board on \_\_\_\_\_

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

I, Gina Campbell, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Governing Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Clerk of the Governing Board

# 8.1

Pacific View Charter School Board Warrant Report - February 2021

| Warrant ID | Remit Supp | Name                            | Payment Date | Total Warrant Amount | Descr                                | Fund | Invoice Fund Amount | PO No.     | PO Ref                         |
|------------|------------|---------------------------------|--------------|----------------------|--------------------------------------|------|---------------------|------------|--------------------------------|
| 14747682   | 0000000016 | Mary Jane Gardner               | 2/1/2021     | 30.91                | Travel Expenses                      | 6200 | 30.91               | Employee   | Travel Expenses                |
| 14749084   | 0000000007 | Cordata Shredding               | 2/4/2021     | 121.22               | Secure Storage Off Site              | 6200 | 121.22              | 0000001087 | Shredding & Storage & Boxes    |
| 14749085   | 0000000048 | Citi Cards                      | 2/4/2021     | 2855.06              | Rogue - Gas, Maintenance & Fast Trax | 6200 | 44.05               | 0000001065 | Gas, Maintenance & Fast Trax   |
| 14749085   | 0000000048 | Citi Cards                      | 2/4/2021     | 2855.06              | COVID 19 CR FUNDS-Student            | 6200 | 2495.00             | 0000001202 | COVID 19 CR FUNDS -Student     |
| 14749085   | 0000000048 | Citi Cards                      | 2/4/2021     | 2855.06              | Citibank - Costco supplies           | 6200 | 135.71              | 0000001151 | Student Supplies               |
| 14749085   | 0000000048 | Citi Cards                      | 2/4/2021     | 2855.06              | Oceanside Admin Supplies             | 6200 | 7.14                | 0000001085 | Oceanside Admin Supplies       |
| 14749085   | 0000000048 | Citi Cards                      | 2/4/2021     | 2855.06              | COSTCO - Janitorial Supplies O'side  | 6200 | 173.16              | 0000001138 | Janitorial Supplies - Oside    |
| 14749086   | 0000000152 | Reliable Translations Inc.      | 2/4/2021     | 735.00               | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14749086   | 0000000152 | Reliable Translations Inc.      | 2/4/2021     | 735.00               | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14749086   | 0000000152 | Reliable Translations Inc.      | 2/4/2021     | 735.00               | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14749086   | 0000000152 | Reliable Translations Inc.      | 2/4/2021     | 735.00               | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14749086   | 0000000152 | Reliable Translations Inc.      | 2/4/2021     | 735.00               | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14749087   | 0000000160 | Pediatric Therapy Services, LLC | 2/4/2021     | 7422.50              | Stepping Stones                      | 6200 | 7422.50             | 0000001208 | Special Ed Teacher - SFR       |
| 14749088   | BA0004     | BAY ALARM                       | 2/4/2021     | 688.05               | Fire Alarm Service Oside             | 6200 | 688.05              | 0000001068 | Fire Alarm Svc Oceanside       |
| 14749089   | CS0008     | SOUTH COUNTY PEST CONTROL, INC  | 2/4/2021     | 140.00               | Pest Control Services                | 6200 | 140.00              | 0000001131 | Pest Control Services          |
| 14749090   | HI0001     | HARTFORD INS. CO OF MIDWEST     | 2/4/2021     | 5649.00              | Flood Insurance Moreno Valley        | 6200 | 5649.00             | 0000001097 | Flood Insurance Moreno Valley  |
| 14749091   | MI0002     | MISSION FEDERAL CREDIT UNION    | 2/4/2021     | 938.02               | Admin Postage                        | 6200 | 75.00               | 0000001164 | Oceanside Postage Expenses     |
| 14749091   | MI0002     | MISSION FEDERAL CREDIT UNION    | 2/4/2021     | 938.02               | Postage Services                     | 6200 | 24.99               | 0000001164 | Oceanside Postage Expenses     |
| 14749091   | MI0002     | MISSION FEDERAL CREDIT UNION    | 2/4/2021     | 938.02               | POD Storage Fees                     | 6200 | 425.59              | 0000001082 | PODS Storage Fees              |
| 14749091   | MI0002     | MISSION FEDERAL CREDIT UNION    | 2/4/2021     | 938.02               | Young Minney & Corr Trainings        | 6200 | 60.00               | 0000001231 | Young Minney & Corr Trainings  |
| 14749091   | MI0002     | MISSION FEDERAL CREDIT UNION    | 2/4/2021     | 938.02               | Lease Web/Web Hosting                | 6200 | 81.37               | 0000001188 | Lease Web/Servint              |
| 14749091   | MI0002     | MISSION FEDERAL CREDIT UNION    | 2/4/2021     | 938.02               | Postage Services                     | 6200 | 24.99               | 0000001165 | Moreno Valley Postage Expenses |
| 14749091   | MI0002     | MISSION FEDERAL CREDIT UNION    | 2/4/2021     | 938.02               | Student Postage                      | 6200 | 225.00              | 0000001164 | Oceanside Postage Expenses     |
| 14749091   | MI0002     | MISSION FEDERAL CREDIT UNION    | 2/4/2021     | 938.02               | Great Call Cell Phone                | 6200 | 21.08               | 0000001204 | Great Call Cell Phone          |
| 14749092   | MV0004     | MV MEDICAL CTR MASTER ASSOC     | 2/4/2021     | 1153.00              | Moreno Valley Property Associa       | 6200 | 1153.00             | 0000001182 | Moreno Valley Bldg Assoc Fees  |
| 14749093   | MV0006     | MORENO VALLEY UTILITY           | 2/4/2021     | 1510.42              | Utilities - Electrical Moreno        | 6200 | 1510.42             | 0000001080 | Utilities - Electrical MV      |
| 14749094   | NA0005     | NATIONAL BENEFIT SERVICES, LLC  | 2/4/2021     | 75.05                | Admin Fees - Cafe 125                | 6200 | 75.05               | 0000001105 | Admin Fees - Cafe 125          |
| 14749095   | PC0001     | KIRA FOX                        | 2/4/2021     | 684.22               | Office Supplies                      | 6200 | 106.30              | 0000001118 | Petty Cash                     |
| 14749095   | PC0001     | KIRA FOX                        | 2/4/2021     | 684.22               | Student Supplies                     | 6200 | 86.19               | 0000001118 | Petty Cash                     |
| 14749095   | PC0001     | KIRA FOX                        | 2/4/2021     | 684.22               | Office Services                      | 6200 | 291.73              | 0000001118 | Petty Cash                     |
| 14749095   | PC0001     | KIRA FOX                        | 2/4/2021     | 684.22               | Student Service - Petty Cash - MV    | 6200 | 25.00               | 0000001235 | Petty Cash Moreno Valley       |
| 14749095   | PC0001     | KIRA FOX                        | 2/4/2021     | 684.22               | Office Services - Petty Cash -MV     | 6200 | 50.00               | 0000001235 | Petty Cash Moreno Valley       |
| 14749095   | PC0001     | KIRA FOX                        | 2/4/2021     | 684.22               | Travel Expenses - Petty Cash - MV    | 6200 | 25.00               | 0000001235 | Petty Cash Moreno Valley       |
| 14749095   | PC0001     | KIRA FOX                        | 2/4/2021     | 684.22               | Student Supplies -Petty Cash - MV    | 6200 | 50.00               | 0000001235 | Petty Cash Moreno Valley       |
| 14749095   | PC0001     | KIRA FOX                        | 2/4/2021     | 684.22               | Office Supplies - Petty Cash         | 6200 | 50.00               | 0000001235 | Petty Cash Moreno Valley       |
| 14749096   | PVCS02     | PACIFIC VIEW CHARTER SCHOOL     | 2/4/2021     | 18130.94             | Mortgage Payment Oceanside           | 6200 | 15411.30            | 0000001062 | Mortgage Payment Oceanside     |
| 14749096   | PVCS02     | PACIFIC VIEW CHARTER SCHOOL     | 2/4/2021     | 18130.94             | Mortgage Payment Oceanside           | 6200 | 2719.64             | 0000001062 | Mortgage Payment Oceanside     |
| 14749098   | RH0001     | RONALD LARRY HOLDEN             | 2/4/2021     | 2600.00              | Janitorial Services                  | 6200 | 2600.00             | 0000001128 | Janitorial Services - MoVal    |
| 14749099   | SA0007     | COUNTY SCHOOLS SERVICE FUND     | 2/4/2021     | 86.67                | SEIS Integration                     | 6200 | 86.67               | 0000001234 | SEIS Integration               |
| 14749100   | SA0008     | SAN DIEGO GAS & ELECTRIC        | 2/4/2021     | 1630.91              | Utilities - Electrical               | 6200 | 1630.91             | 0000001130 | Utilities - Electrical Oside   |
| 14749101   | VC0001     | VCC OCEAN RANCH CONDO. ASSOC.   | 2/4/2021     | 6024.00              | Association Fees - Oceanside         | 6200 | 6024.00             | 0000001133 | Association Fees - Oside       |
| 14749102   | VT0001     | V TECHNOLOGY SOLUTION           | 2/4/2021     | 1187.50              | V-TECH SERVICE                       | 6200 | 1000.00             | 0000001175 | V-Tech Service/Maintenance     |
| 14749102   | VT0001     | V TECHNOLOGY SOLUTION           | 2/4/2021     | 1187.50              | V-TECH SERVICE                       | 6200 | 187.50              | 0000001175 | V-Tech Service/Maintenance     |
| 14749103   | WM0001     | WASTE MANAGEMENT                | 2/4/2021     | 132.40               | Trash Services - MoVal               | 6200 | 132.40              | 0000001134 | Trash Collection MoVal         |
| 14750002   | GS0002     | GOODWILL SOUTHERN CALIFORNIA    | 2/8/2021     | 75.00                | Moreno Valley Shredding              | 6200 | 75.00               | 0000001096 | Moreno Valley Shredding        |
| 14750003   | MY0001     | YOUNG, MINNEY & CORR, LLP       | 2/8/2021     | 180.00               | Reopening Training                   | 6200 | 180.00              | 0000001236 | Reopening Training             |
| 14750004   | OC0001     | OCEANSIDE CHAMBER OF COMMERCE   | 2/8/2021     | 745.00               | Chamber Oceanside                    | 6200 | 745.00              | 0000001174 | Oceanside Chamber of Commerce  |
| 14750005   | OF0001     | OFFICE DEPOT                    | 2/8/2021     | 55.83                | Moreno Valley Admin Supplies         | 6200 | 30.43               | 0000001108 | Moreno Valley Admin Supplies   |
| 14750005   | OF0001     | OFFICE DEPOT                    | 2/8/2021     | 55.83                | Oceanside Admin Supplies             | 6200 | 25.40               | 0000001107 | Oceanside Admin Supplies       |
| 14750006   | SP0004     | SCHOOL PATHWAYS HOLDINGS, LLC   | 2/8/2021     | 2778.62              | CalPad, Spec, SVCS, Online Reg       | 6200 | 33.75               | 0000001111 | CalPad, Spec, SVCS, Online Reg |
| 14750006   | SP0004     | SCHOOL PATHWAYS HOLDINGS, LLC   | 2/8/2021     | 2778.62              | School Pathways                      | 6200 | 2744.87             | 0000001143 | School Pathways PLS Fees       |
| 14751278   | 0000000007 | Cordata Shredding               | 2/11/2021    | 205.74               | Secure Storage Off Site              | 6200 | 205.74              | 0000001087 | Shredding & Storage & Boxes    |
| 14751279   | 0000000065 | Emcor Services Mesa Energy      | 2/11/2021    | 2665.00              | HVAC Services Moreno Valley          | 6200 | 2665.00             | 0000001073 | EMCOR - HVAC Svc Moreno Valley |
| 14751280   | 0000000092 | Total Education Solutions       | 2/11/2021    | 200.00               | TES                                  | 6200 | 200.00              | 0000001197 | SPED Physical Therapy          |
| 14751281   | 0000000152 | Reliable Translations Inc.      | 2/11/2021    | 147.00               | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14751282   | 0000000160 | Pediatric Therapy Services, LLC | 2/11/2021    | 13682.50             | Stepping Stones                      | 6200 | 13682.50            | 0000001208 | Special Ed Teacher - SFR       |
| 14751283   | 0000000161 | Mission Janitorial              | 2/11/2021    | 545.37               | COVID 19 CF Funds                    | 6200 | 545.37              | 0000001201 | COVID 19 CF Funds              |
| 14751284   | AD0002     | ADT SECURITY SERVICES           | 2/11/2021    | 64.36                | Security System - MV                 | 6200 | 64.36               | 0000001135 | Security System MoVal          |
| 14751285   | JP0001     | JAN-PRO OF SAN DIEGO            | 2/11/2021    | 600.00               | Janitorial Services & Supplies       | 6200 | 600.00              | 0000001075 | Janitorial Services Oceanside  |
| 14751286   | NA0005     | NATIONAL BENEFIT SERVICES, LLC  | 2/11/2021    | 200.00               | Admin Fees - Cafe 125                | 6200 | 200.00              | 0000001105 | Admin Fees - Cafe 125          |

Pacific View Charter School Board Warrant Report - February 2021

| Warrant ID | Remit Supp | Name                                | Payment Date | Total Warrant Amount | Descr                                       | Fund | Invoice Fund Amount | PO No.     | PO Ref                                      |
|------------|------------|-------------------------------------|--------------|----------------------|---|------|---------------------|------------|---|
| 14751287   | SC0006     | SCHOOL SERVICES OF CALIFORNIA       | 2/11/2021    | 720.00               | Gov Workshop/May Revised                    | 6200 | 720.00              | 0000001112 | Gov Workshop/May Revised                    |
| 14752115   | 0000000169 | Michelle Warmowski                  | 2/16/2021    | 74.00                | Clearinghouse Fingerprint                   | 6200 | 74.00               | Employee   | Clearinghouse Fingerprint                   |
| 14752116   | AC0007     | AIR CRAFTS HEATING & AC INC.        | 2/16/2021    | 1910.00              | HVAC Maintenance & Service O'side           | 6200 | 1910.00             | 0000001066 | HVAC Oside Svc & Maintenance                |
| 14752117   | AC0007     | AIR CRAFTS HEATING & AC INC.        | 2/16/2021    | 1675.00              | HVAC Maintenance & Service O'side           | 6200 | 1675.00             | 0000001066 | HVAC Oside Svc & Maintenance                |
| 14752118   | PVKM01     | MECK, KATHY                         | 2/16/2021    | 133.95               | Travel Expenses                             | 6200 | 133.95              | Employee   | Travel Expenses                             |
| 14753002   | 0000000015 | Hanna Plumbing                      | 2/18/2021    | 120.00               | Plumbing Maintenance for O'side             | 6200 | 120.00              | 0000001074 | Plumbing Services Oceanside                 |
| 14753003   | C00008     | COX BUSINESS SERVICES               | 2/18/2021    | 281.15               | Video Security Services - O'side            | 6200 | 281.15              | 0000001137 | Video Security - Oceanside                  |
| 14753004   | DS0003     | SPARKLETTS & SIERRA SPRINGS         | 2/18/2021    | 62.11                | Bottled Water                               | 6200 | 56.17               | 0000001132 | Bottled Water Service                       |
| 14753004   | DS0003     | SPARKLETTS & SIERRA SPRINGS         | 2/18/2021    | 62.11                | Bottled Water                               | 6200 | 5.94                | 0000001132 | Bottled Water Service                       |
| 14753005   | KM0001     | KONICA MINOLTA BUS. SOLUTIONS       | 2/18/2021    | 11.84                | Oceanside Cume Copier                       | 6200 | 11.84               | 0000001124 | Oceanside Cume Copier                       |
| 14753865   | 0000000007 | Cordata Shredding                   | 2/22/2021    | 79.37                | Oceanside Shredding                         | 6200 | 79.37               | 0000001087 | Shredding & Storage & Boxes                 |
| 14753866   | 0000000014 | Nissan Motor Acceptance Corporation | 2/22/2021    | 705.19               | Nissan                                      | 6200 | 343.20              | 0000001158 | Rogues                                      |
| 14753866   | 0000000014 | Nissan Motor Acceptance Corporation | 2/22/2021    | 705.19               | Nissan                                      | 6200 | 361.99              | 0000001158 | Rogues                                      |
| 14753867   | 0000000088 | Specialized Therapy Services, Inc   | 2/22/2021    | 11153.75             | Specialized Therapy                         | 6200 | 11153.75            | 0000001207 | Academic Instruction & ERMHS                |
| 14753868   | CD0001     | CDW GOVERNMENT, INC.                | 2/22/2021    | 974.25               | COVID TECH                                  | 6200 | 974.25              | 0000001238 | Covid Tech                                  |
| 14753869   | C00008     | COX BUSINESS SERVICES               | 2/22/2021    | 419.21               | Oceanside Phone & Internet - Admin          | 6200 | 104.80              | 0000001089 | Oceanside Phone & Internet - Admin          |
| 14753869   | C00008     | COX BUSINESS SERVICES               | 2/22/2021    | 419.21               | Oceanside Phone & Internet - Student        | 6200 | 314.41              | 0000001089 | Oceanside Phone & Internet - Student        |
| 14753870   | JP0001     | JAN-PRO OF SAN DIEGO                | 2/22/2021    | 3799.00              | Janitorial Services & Supplies              | 6200 | 3799.00             | 0000001075 | Janitorial Services Oceanside               |
| 14753871   | OF0001     | OFFICE DEPOT                        | 2/22/2021    | 110.67               | Oceanside Admin Supplies                    | 6200 | 29.89               | 0000001107 | Oceanside Admin Supplies                    |
| 14753871   | OF0001     | OFFICE DEPOT                        | 2/22/2021    | 110.67               | Office Depot - Student Supplies             | 6200 | 80.78               | 0000001146 | Student Supplies                            |
| 14753872   | PVCS04     | PACIFIC VIEW CHARTER SCHOOL         | 2/22/2021    | 12355.89             | Mortgage Payment Moreno Valley              | 6200 | 9884.71             | 0000001063 | Mortgage Payment Moreno Valley              |
| 14753872   | PVCS04     | PACIFIC VIEW CHARTER SCHOOL         | 2/22/2021    | 12355.89             | Mortgage Payment Moreno Valley              | 6200 | 2471.18             | 0000001063 | Mortgage Payment Moreno Valley              |
| 14753873   | VC0003     | FRONTIER                            | 2/22/2021    | 390.29               | Moreno Valley Phone & Internet              | 6200 | 97.57               | 0000001095 | Moreno Valley Phone & Internet              |
| 14753873   | VC0003     | FRONTIER                            | 2/22/2021    | 390.29               | Moreno Valley Phone & Internet              | 6200 | 292.72              | 0000001095 | Moreno Valley Phone & Internet              |
| 14755093   | 0000000048 | Citi Cards                          | 2/25/2021    | 261.14               | Citibank - Student Nutrition                | 6200 | 71.13               | 0000001152 | Student Nutrition                           |
| 14755093   | 0000000048 | Citi Cards                          | 2/25/2021    | 261.14               | Citibank - Costco supplies                  | 6200 | 83.54               | 0000001151 | Student Supplies                            |
| 14755093   | 0000000048 | Citi Cards                          | 2/25/2021    | 261.14               | COSTCO - Janitorial Supplies                | 6200 | 62.77               | 0000001138 | Janitorial Supplies - Oside                 |
| 14755093   | 0000000048 | Citi Cards                          | 2/25/2021    | 261.14               | Oceanside Supplies                          | 6200 | 3.57                | 0000001085 | Oceanside Admin Supplies                    |
| 14755093   | 0000000048 | Citi Cards                          | 2/25/2021    | 261.14               | Rogue - Gas, Maintenance & Fast Trax        | 6200 | 40.13               | 0000001065 | Gas, Maintenance & Fast Trax                |
| 14755094   | 0000000160 | Pediatric Therapy Services, LLC     | 2/25/2021    | 13879.00             | Special Ed Teacher - SFR                    | 6200 | 13879.00            | 0000001208 | Special Ed Teacher - SFR                    |
| 14755095   | EM0001     | EASTERN MUNICIPAL WATER DIST        | 2/25/2021    | 201.35               | Water Utilities - Moreno Valley             | 6200 | 201.35              | 0000001072 | Utilities - Water Moreno Valley             |
| 14755096   | KM0001     | KONICA MINOLTA BUS. SOLUTIONS       | 2/25/2021    | 1178.78              | Oceanside Konica Copier Maintence - Student | 6200 | 442.72              | 0000001126 | Oceanside Konica Copier Maintence - Student |
| 14755096   | KM0001     | KONICA MINOLTA BUS. SOLUTIONS       | 2/25/2021    | 1178.78              | Oceanside Konica Copier Maintenance - Admin | 6200 | 78.13               | 0000001126 | Oceanside Konica Copier Maintenance - Admin |
| 14755096   | KM0001     | KONICA MINOLTA BUS. SOLUTIONS       | 2/25/2021    | 1178.78              | Oceanside Konica Copier Lease - Student     | 6200 | 559.24              | 0000001126 | Oceanside Konica Copier Lease - Student     |
| 14755096   | KM0001     | KONICA MINOLTA BUS. SOLUTIONS       | 2/25/2021    | 1178.78              | Oceanside Konica Copier Lease - Admin       | 6200 | 98.69               | 0000001126 | Oceanside Konica Copier Lease - Admin       |

# Pacific View Charter School Board Warrant Report - March 2021

| Warrant ID | Remit Supp | Name                           | Payment Date | Total Warrant Amount | Descr                                | Fund | Invoice Fund Amount | PO No.     | PO Ref                         |
|------------|------------|--------------------------------|--------------|----------------------|--------------------------------------|------|---------------------|------------|--------------------------------|
| 14755918   | 0000000152 | Reliable Translations Inc.     | 3/1/2021     | 441.00               | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14755918   | 0000000152 | Reliable Translations Inc.     | 3/1/2021     | 441.00               | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14755918   | 0000000152 | Reliable Translations Inc.     | 3/1/2021     | 441.00               | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14755919   | 0000000158 | DiscoverHubbl, Inc             | 3/1/2021     | 3015.14              | HUBBL HOTSPOTS                       | 6200 | 3015.14             | 0000001239 | HUBBL HOTSPOTS                 |
| 14755920   | CS0008     | SOUTH COUNTY PEST CONTROL, INC | 3/1/2021     | 90.00                | Pest Control Services                | 6200 | 90.00               | 0000001131 | Pest Control Services          |
| 14755921   | MI0002     | MISSION FEDERAL CREDIT UNION   | 3/1/2021     | 2862.33              | Lease Web/Web Hosting                | 6200 | 81.37               | 0000001188 | Lease Web/Servint              |
| 14755921   | MI0002     | MISSION FEDERAL CREDIT UNION   | 3/1/2021     | 2862.33              | Great Call Cell Phone                | 6200 | 21.08               | 0000001204 | Great Call Cell Phone          |
| 14755921   | MI0002     | MISSION FEDERAL CREDIT UNION   | 3/1/2021     | 2862.33              | Roger Pen                            | 6200 | 841.49              | 0000001227 | Roger Pen                      |
| 14755921   | MI0002     | MISSION FEDERAL CREDIT UNION   | 3/1/2021     | 2862.33              | Hydraulic Lift                       | 6200 | 706.04              | 0000001232 | Hydraulic Lift                 |
| 14755921   | MI0002     | MISSION FEDERAL CREDIT UNION   | 3/1/2021     | 2862.33              | Woodcock Johnson                     | 6200 | 270.55              | 0000001233 | Woodcock Johnson               |
| 14755921   | MI0002     | MISSION FEDERAL CREDIT UNION   | 3/1/2021     | 2862.33              | Cash Advance Fees                    | 6200 | 166.23              | 0000001240 | Cash Advance Fees              |
| 14755921   | MI0002     | MISSION FEDERAL CREDIT UNION   | 3/1/2021     | 2862.33              | Student Postage                      | 6200 | 225.00              | 0000001164 | Oceanside Postage Expenses     |
| 14755921   | MI0002     | MISSION FEDERAL CREDIT UNION   | 3/1/2021     | 2862.33              | POD Storage Fees                     | 6200 | 425.59              | 0000001082 | PODS Storage Fees              |
| 14755921   | MI0002     | MISSION FEDERAL CREDIT UNION   | 3/1/2021     | 2862.33              | Postage Services                     | 6200 | 49.98               | 0000001164 | Oceanside Postage Expenses     |
| 14755921   | MI0002     | MISSION FEDERAL CREDIT UNION   | 3/1/2021     | 2862.33              | Admin Postage                        | 6200 | 75.00               | 0000001164 | Oceanside Postage Expenses     |
| 14755922   | MV0004     | MV MEDICAL CTR MASTER ASSOC    | 3/1/2021     | 1090.00              | Moreno Valley Property Association   | 6200 | 1090.00             | 0000001182 | Moreno Valley Bldg Assoc Fees  |
| 14757074   | 0000000016 | Mary Jane Gardner              | 3/3/2021     | 32.36                | Travel Expenses                      | 6200 | 32.36               | Employee   | Travel Expenses                |
| 14757075   | 0000000065 | Emcor Services Mesa Energy     | 3/3/2021     | 618.00               | HVAC Services Moreno Valley          | 6200 | 618.00              | 0000001073 | EMCOR - HVAC Svc Moreno Valley |
| 14757076   | 0000000092 | Total Education Solutions      | 3/3/2021     | 175.00               | TES                                  | 6200 | 175.00              | 0000001197 | SPED Physical Therapy          |
| 14757077   | CI0003     | AT&T MOBILITY                  | 3/3/2021     | 423.55               | Cell Phone Service                   | 6200 | 380.21              | 0000001064 | Cell Phone Services            |
| 14757077   | CI0003     | AT&T MOBILITY                  | 3/3/2021     | 423.55               | Cell Phone Replacements              | 6200 | 43.34               | 0000001064 | Cell Phone Replacements        |
| 14757078   | CS0005     | BILLY R BENSON,                | 3/3/2021     | 1399.86              | Business Office Training             | 6200 | 1399.86             | 0000001090 | Training & Consulting SB740    |
| 14757079   | GS0002     | GOODWILL SOUTHERN CALIFORNIA   | 3/3/2021     | 75.00                | Moreno Valley Shredding              | 6200 | 75.00               | 0000001096 | Moreno Valley Shredding        |
| 14757080   | KM0001     | KONICA MINOLTA BUS. SOLUTIONS  | 3/3/2021     | 1.08                 | MV Konica Copier - Buy Out           | 6200 | 1.08                | 0000001125 | MV Konica Copier - Buy Out     |
| 14757081   | MV0006     | MORENO VALLEY UTILITY          | 3/3/2021     | 1615.90              | Utilities - Electrical Moreno        | 6200 | 1615.90             | 0000001080 | Utilities - Electrical MV      |
| 14757082   | NA0005     | NATIONAL BENEFIT SERVICES, LLC | 3/3/2021     | 75.00                | Admin Fees - Cafe 125                | 6200 | 75.00               | 0000001105 | Admin Fees - Cafe 125          |
| 14757083   | PVC002     | PACIFIC VIEW CHARTER SCHOOL    | 3/3/2021     | 18130.94             | Mortgage Payment Oceanside           | 6200 | 15411.30            | 0000001062 | Mortgage Payment Oceanside     |
| 14757083   | PVC002     | PACIFIC VIEW CHARTER SCHOOL    | 3/3/2021     | 18130.94             | Mortgage Payment Oceanside           | 6200 | 2719.64             | 0000001062 | Mortgage Payment Oceanside     |
| 14757084   | RH0001     | RONALD LARRY HOLDEN            | 3/3/2021     | 2600.00              | Janitorial Services                  | 6200 | 2600.00             | 0000001128 | Janitorial Services - MoVal    |
| 14757085   | VC0001     | VCC OCEAN RANCH CONDO. ASSOC.  | 3/3/2021     | 6024.00              | Association Fees - Oceanside Campus  | 6200 | 6024.00             | 0000001133 | Association Fees - Oside       |
| 14758101   | ED0002     | EDD                            | 3/8/2021     | 63.20                | UE Tax Base/Experience Chrg          | 6200 | 63.20               | 0000001094 | UE Tax Base/Experience Chrg    |
| 14758102   | OF0001     | OFFICE DEPOT                   | 3/8/2021     | 44.78                | Office Depot - Student Supplies      | 6200 | 34.75               | 0000001146 | Student Supplies               |
| 14758102   | OF0001     | OFFICE DEPOT                   | 3/8/2021     | 44.78                | Oceanside Admin Supplies             | 6200 | 10.03               | 0000001107 | Oceanside Admin Supplies       |
| 14758103   | SP0004     | SCHOOL PATHWAYS HOLDINGS, LLC  | 3/8/2021     | 2773.17              | School Pathways                      | 6200 | 2703.17             | 0000001143 | School Pathways PLS Fees       |
| 14758103   | SP0004     | SCHOOL PATHWAYS HOLDINGS, LLC  | 3/8/2021     | 2773.17              | CalPad, Spec, SVCS, Online Reg       | 6200 | 70.00               | 0000001111 | CalPad, Spec, SVCS, Online Reg |
| 14759411   | 0000000007 | Cordata Shredding              | 3/11/2021    | 90.80                | Secure Storage Off Site              | 6200 | 90.80               | 0000001087 | Shredding & Storage & Boxes    |
| 14759412   | 0000000158 | DiscoverHubbl, Inc             | 3/11/2021    | 1303.11              | HUBBL EXTEND AND DEVICES             | 6200 | 1303.11             | 0000001217 | Hot Spots                      |
| 14759413   | AD0002     | ADT SECURITY SERVICES          | 3/11/2021    | 64.36                | Security System - Moreno Valley      | 6200 | 64.36               | 0000001135 | Security System MoVal          |
| 14759414   | CA0012     | CALIFORNIA COMMERCIAL SECURITY | 3/11/2021    | 1539.70              | Security System - Oceanside          | 6200 | 1539.70             | 0000001136 | Security System - Oside        |
| 14759415   | CD0001     | CDW GOVERNMENT, INC.           | 3/11/2021    | 7214.86              | COVID TECH                           | 6200 | 7214.86             | 0000001238 | COVID TECH                     |
| 14759416   | CO0008     | COX BUSINESS SERVICES          | 3/11/2021    | 354.23               | Oceanside Phone & Internet - Student | 6200 | 301.10              | 0000001089 | Oceanside Phone & Internet     |
| 14759416   | CO0008     | COX BUSINESS SERVICES          | 3/11/2021    | 354.23               | Oceanside Phone & Internet - Admin   | 6200 | 53.13               | 0000001089 | Oceanside Phone & Internet     |
| 14759417   | DS0003     | SPARKLETT'S & SIERRA SPRINGS   | 3/11/2021    | 81.85                | Bottled Water                        | 6200 | 19.10               | 0000001132 | Bottled Water Service          |
| 14759417   | DS0003     | SPARKLETT'S & SIERRA SPRINGS   | 3/11/2021    | 81.85                | Bottled Water                        | 6200 | 62.75               | 0000001132 | Bottled Water Service          |
| 14759418   | JP0001     | JAN-PRO OF SAN DIEGO           | 3/11/2021    | 3799.00              | Janitorial Services & Supplies       | 6200 | 3799.00             | 0000001075 | Janitorial Services Oceanside  |
| 14759419   | SA0008     | SAN DIEGO GAS & ELECTRIC       | 3/11/2021    | 2016.59              | Utilities - Electrical               | 6200 | 2016.59             | 0000001130 | Utilities - Electrical Oside   |
| 14760349   | 0000000007 | Cordata Shredding              | 3/15/2021    | 79.37                | Oceanside Shredding                  | 6200 | 79.37               | 0000001087 | Shredding & Storage & Boxes    |
| 14760350   | 0000000134 | Gabriella Liem                 | 3/15/2021    | 23.69                | Covid 19 Travel Expenses             | 6200 | 23.69               | Employee   | Covid 19 Travel Expenses       |
| 14760351   | 0000000136 | Zuleyma Hernandez              | 3/15/2021    | 5.60                 | Travel Expenses                      | 6200 | 5.60                | Employee   | Travel Expenses                |
| 14760352   | 0000000152 | Reliable Translations Inc.     | 3/15/2021    | 363.00               | Translation Services                 | 6200 | 216.00              | 0000001187 | Translations Services          |
| 14760352   | 0000000152 | Reliable Translations Inc.     | 3/15/2021    | 363.00               | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14760353   | CO0008     | COX BUSINESS SERVICES          | 3/15/2021    | 281.15               | Video Security Services - Oceanside  | 6200 | 281.15              | 0000001137 | Video Security - Oceanside     |
| 14760354   | PVLP01     | LINDSEY PAK                    | 3/15/2021    | 23.69                | Covid 19 Travel Expenses             | 6200 | 23.69               | Employee   | Covid 19 Travel Expenses       |

# Pacific View Charter School Board Warrant Report - March 2021

| Warrant ID | Remit Supp | Name                                | Payment Date | Total Warrant Amount | Descr                                | Fund | Invoice Fund Amount | PO No.     | PO Ref                          |
|------------|------------|-------------------------------------|--------------|----------------------|--------------------------------------|------|---------------------|------------|---------------------------------|
| 14761530   | 0000000005 | Riverside County Treasurer          | 3/18/2021    | 1510.22              | Property Taxes _ Moreno Valley       | 6200 | 1510.22             | 0000001127 | Property Taxes - Moreno Valley  |
| 14761531   | 0000000014 | Nissan Motor Acceptance Corporation | 3/18/2021    | 705.19               | Nissan Rogue                         | 6200 | 343.20              | 0000001158 | Nissan Rogue                    |
| 14761531   | 0000000014 | Nissan Motor Acceptance Corporation | 3/18/2021    | 705.19               | Nissan Rogue                         | 6200 | 361.99              | 0000001158 | Nissan Rogue                    |
| 14761532   | 0000000092 | Total Education Solutions           | 3/18/2021    | 175.00               | SPED Physical Therapy                | 6200 | 175.00              | 0000001197 | SPED Physical Therapy           |
| 14761533   | SD0002     | SAN DIEGO COUNTY TREASURER          | 3/18/2021    | 5665.38              | Property Taxes - Oceanside           | 6200 | 5665.38             | 0000001129 | Property Taxes Oceanside        |
| 14762504   | 0000000152 | Reliable Translations Inc.          | 3/22/2021    | 1197.68              | Translation Services                 | 6200 | 903.68              | 0000001187 | Translations Services           |
| 14762504   | 0000000152 | Reliable Translations Inc.          | 3/22/2021    | 1197.68              | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services           |
| 14762504   | 0000000152 | Reliable Translations Inc.          | 3/22/2021    | 1197.68              | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services           |
| 14762505   | CB0003     | CORY BRAY                           | 3/22/2021    | 17500.00             | Oceanside Bus Advertisement          | 6200 | 12000.00            | 0000001243 | Oceanside Bus Advertisement     |
| 14762505   | CB0003     | CORY BRAY                           | 3/22/2021    | 17500.00             | MV Billboard Advertisement           | 6200 | 5500.00             | 0000001244 | MV Billboard Advertisement      |
| 14762506   | HJ0001     | HERFF JONES, INC                    | 3/22/2021    | 1666.62              | Graduation Diplomas and Covers       | 6200 | 1666.62             | 0000001237 | Graduation Diplomas and Covers  |
| 14762507   | PVCS04     | PACIFIC VIEW CHARTER SCHOOL         | 3/22/2021    | 12355.89             | Mortgage Payment Moreno Valley       | 6200 | 9884.71             | 0000001063 | Mortgage Payment Moreno Valley  |
| 14762507   | PVCS04     | PACIFIC VIEW CHARTER SCHOOL         | 3/22/2021    | 12355.89             | Mortgage Payment Moreno Valley       | 6200 | 2471.18             | 0000001063 | Mortgage Payment Moreno Valley  |
| 14762508   | SA0005     | SAN DIEGO COUNTY OFFICE OF          | 3/22/2021    | 200.00               | 504 Training                         | 6200 | 200.00              | 0000001221 | 504 Training                    |
| 14762509   | SS0002     | SECURITY SIGNAL DEVICES, INC.       | 3/22/2021    | 481.17               | Fire Alarm Monitoring - MoVal        | 6200 | 481.17              | 0000001196 | Fire Alarm Monitoring - MoVal   |
| 14762510   | VT0001     | V TECHNOLOGY SOLUTION               | 3/22/2021    | 62.50                | V-Tech Service/Maintenance           | 6200 | 62.50               | 0000001175 | V-Tech Service/Maintenance      |
| 14763800   | CI0003     | AT&T MOBILITY                       | 3/25/2021    | 423.55               | Cell Phone Service                   | 6200 | 380.21              | 0000001064 | Cell Phone Services             |
| 14763800   | CI0003     | AT&T MOBILITY                       | 3/25/2021    | 423.55               | Cell Phone Replacements              | 6200 | 43.34               | 0000001064 | Cell Phone Replacements         |
| 14763801   | EM0001     | EASTERN MUNICIPAL WATER DIST        | 3/25/2021    | 229.48               | Water Utilities - Moreno Valley      | 6200 | 229.48              | 0000001072 | Water Utilities - Moreno Valley |
| 14763802   | MI0002     | MISSION FEDERAL CREDIT UNION        | 3/25/2021    | 3399.34              | CCIS Membership                      | 6200 | 199.00              | 0000001249 | CCIS Membership                 |
| 14763802   | MI0002     | MISSION FEDERAL CREDIT UNION        | 3/25/2021    | 3399.34              | Assembly for Hydraulic Lift          | 6200 | 420.00              | 0000001241 | Assembly for Hydraulic Lift     |
| 14763802   | MI0002     | MISSION FEDERAL CREDIT UNION        | 3/25/2021    | 3399.34              | POD Storage Fees                     | 6200 | 425.59              | 0000001082 | PODS Storage Fees               |
| 14763802   | MI0002     | MISSION FEDERAL CREDIT UNION        | 3/25/2021    | 3399.34              | Google Adworks                       | 6200 | 2000.00             | 0000001160 | Google Adworks                  |
| 14763802   | MI0002     | MISSION FEDERAL CREDIT UNION        | 3/25/2021    | 3399.34              | Facebook Ads                         | 6200 | 202.32              | 0000001161 | Facebook Ads                    |
| 14763802   | MI0002     | MISSION FEDERAL CREDIT UNION        | 3/25/2021    | 3399.34              | Postage Services - Oceanside         | 6200 | 24.99               | 0000001164 | Oceanside Postage Expenses      |
| 14763802   | MI0002     | MISSION FEDERAL CREDIT UNION        | 3/25/2021    | 3399.34              | Postage Services - MV                | 6200 | 24.99               | 0000001165 | Moreno Valley Postage Expenses  |
| 14763802   | MI0002     | MISSION FEDERAL CREDIT UNION        | 3/25/2021    | 3399.34              | Lease Web/Web Hosting                | 6200 | 81.37               | 0000001188 | Lease Web/Servint               |
| 14763802   | MI0002     | MISSION FEDERAL CREDIT UNION        | 3/25/2021    | 3399.34              | Great Call Cell Phone                | 6200 | 21.08               | 0000001204 | Great Call Cell Phone           |
| 14763803   | OF0001     | OFFICE DEPOT                        | 3/25/2021    | 264.43               | Oceanside Admin Supplies             | 6200 | 7.24                | 0000001107 | Oceanside Admin Supplies        |
| 14763803   | OF0001     | OFFICE DEPOT                        | 3/25/2021    | 264.43               | Office Depot - Student Supplies      | 6200 | 95.41               | 0000001146 | Student Supplies                |
| 14763803   | OF0001     | OFFICE DEPOT                        | 3/25/2021    | 264.43               | Moreno Valley Admin Supplies         | 6200 | 11.55               | 0000001108 | Moreno Valley Admin Supplies    |
| 14763803   | OF0001     | OFFICE DEPOT                        | 3/25/2021    | 264.43               | Oceanside Admin Supplies             | 6200 | 24.90               | 0000001107 | Oceanside Admin Supplies        |
| 14763803   | OF0001     | OFFICE DEPOT                        | 3/25/2021    | 264.43               | Office Depot - Student Supplies      | 6200 | 102.11              | 0000001146 | Student Supplies                |
| 14763803   | OF0001     | OFFICE DEPOT                        | 3/25/2021    | 264.43               | Oceanside Admin Supplies             | 6200 | 23.22               | 0000001107 | Oceanside Admin Supplies        |
| 14763804   | VC0003     | FRONTIER                            | 3/25/2021    | 390.29               | Moreno Valley Phone & Internet       | 6200 | 331.75              | 0000001095 | Moreno Valley Phone & Internet  |
| 14763804   | VC0003     | FRONTIER                            | 3/25/2021    | 390.29               | Moreno Valley Phone & Internet       | 6200 | 58.54               | 0000001095 | Moreno Valley Phone & Internet  |
| 14764547   | 0000000048 | Citi Cards                          | 3/29/2021    | 2539.27              | COVID 19 CR Funds-Admin              | 6200 | 579.43              | 0000001203 | COVID 19 CR Funds - Admin       |
| 14764547   | 0000000048 | Citi Cards                          | 3/29/2021    | 2539.27              | Citibank - Student Nutrition         | 6200 | 914.53              | 0000001152 | Student Nutrition               |
| 14764547   | 0000000048 | Citi Cards                          | 3/29/2021    | 2539.27              | COSTCO - Janitorial Supplies         | 6200 | 288.07              | 0000001138 | Janitorial Supplies - Oside     |
| 14764547   | 0000000048 | Citi Cards                          | 3/29/2021    | 2539.27              | Moreno Valley Admin Supjplies        | 6200 | 37.85               | 0000001086 | Moreno Valley Admin Supplies    |
| 14764547   | 0000000048 | Citi Cards                          | 3/29/2021    | 2539.27              | Oceanside Admin Supplies             | 6200 | 8.93                | 0000001085 | Oceanside Admin Supplies        |
| 14764547   | 0000000048 | Citi Cards                          | 3/29/2021    | 2539.27              | Citibank - Costco Supplies           | 6200 | 396.20              | 0000001151 | Student Supplies                |
| 14764547   | 0000000048 | Citi Cards                          | 3/29/2021    | 2539.27              | COSTCO -Janitorial Supplies MV       | 6200 | 32.85               | 0000001139 | Janitorial Supplies - MoVal     |
| 14764547   | 0000000048 | Citi Cards                          | 3/29/2021    | 2539.27              | Rogue - Gas, Maintenance & Fast Trax | 6200 | 281.41              | 0000001065 | Gas, Maintenance & Fast Trax    |
| 14764548   | 0000000088 | Specialized Therapy Services, Inc   | 3/29/2021    | 10740.00             | Academic Instruction & ERMHS         | 6200 | 10740.00            | 0000001207 | Academic Instruction & ERMHS    |
| 14764549   | 0000000160 | Pediatric Therapy Services, LLC     | 3/29/2021    | 9300.00              | Special Ed Teacher - SFR             | 6200 | 9300.00             | 0000001208 | Special Ed Teacher - SFR        |
| 14764550   | AP0007     | ASHLEY'S PARTY RENTALS              | 3/29/2021    | 417.10               | Promotion/Graduation Stage           | 6200 | 417.10              | 0000001246 | Promotion/Graduation Stage      |
| 14764551   | MV0004     | MV MEDICAL CTR MASTER ASSOC         | 3/29/2021    | 1132.00              | Moreno Valley Property Association   | 6200 | 1132.00             | 0000001182 | Moreno Valley Bldg Assoc Fees   |



# Pacific View Charter School Board Warrant Report - April 2021

| Warrant ID | Remit Supp | Name                                  | Payment Date | Total Warrant Amount | Descr                                | Fund | Invoice Fund Amount | PO No.     | PO Ref                         |
|------------|------------|---------------------------------------|--------------|----------------------|--------------------------------------|------|---------------------|------------|--------------------------------|
| 14765480   | 0000000158 | DiscoverHubbl, Inc                    | 4/1/2021     | 17959.20             | HUBBL HOTSPOT SERVICE                | 6200 | 17959.20            | 0000001251 | Hot Spot Service               |
| 14765481   | 0000000160 | Pediatric Therapy Services, LLC       | 4/1/2021     | 13557.00             | Stepping Stones                      | 6200 | 13557.00            | 0000001208 | Special Ed Teacher - SFR       |
| 14765482   | OF0001     | OFFICE DEPOT                          | 4/1/2021     | 60.02                | Oceanside Admin Supplies             | 6200 | 0.68                | 0000001107 | Oceanside Admin Supplies       |
| 14765482   | OF0001     | OFFICE DEPOT                          | 4/1/2021     | 60.02                | Office Depot - Student Supplies      | 6200 | 2.07                | 0000001146 | Student Supplies               |
| 14765482   | OF0001     | OFFICE DEPOT                          | 4/1/2021     | 60.02                | Office Depot - Student Supplies      | 6200 | 12.16               | 0000001146 | Student Supplies               |
| 14765482   | OF0001     | OFFICE DEPOT                          | 4/1/2021     | 60.02                | Oceanside Admin Supplies             | 6200 | 4.05                | 0000001107 | Oceanside Admin Supplies       |
| 14765482   | OF0001     | OFFICE DEPOT                          | 4/1/2021     | 60.02                | Office Depot - Student Supplies      | 6200 | 24.91               | 0000001146 | Student Supplies               |
| 14765482   | OF0001     | OFFICE DEPOT                          | 4/1/2021     | 60.02                | Oceanside Admin Supplies             | 6200 | 16.15               | 0000001107 | Oceanside Admin Supplies       |
| 14765483   | ON0002     | ONE STOP TONER & INKJET               | 4/1/2021     | 541.21               | Printing Supplies                    | 6200 | 541.21              | 0000001215 | Printing Supplies              |
| 14765484   | PVCS02     | PACIFIC VIEW CHARTER SCHOOL           | 4/1/2021     | 18130.94             | Mortgage Payment Oceanside           | 6200 | 15411.30            | 0000001062 | Mortgage Payment Oceanside     |
| 14765484   | PVCS02     | PACIFIC VIEW CHARTER SCHOOL           | 4/1/2021     | 18130.94             | Mortgage Payment Oceanside -         | 6200 | 2719.64             | 0000001062 | Mortgage Payment Oceanside     |
| 14765485   | VC0001     | VCC OCEAN RANCH CONDO. ASSOC.         | 4/1/2021     | 6024.00              | Association Fees - Oceanside         | 6200 | 6024.00             | 0000001133 | Association Fees - Oside       |
| 14766060   | 0000000152 | Reliable Translations Inc.            | 4/5/2021     | 216.00               | Translation Services                 | 6200 | 216.00              | 0000001187 | Translations Services          |
| 14766061   | HJ0001     | HERFF JONES, INC                      | 4/5/2021     | 1182.00              | Graduation Diplomas and Covers       | 6200 | 1182.00             | 0000001237 | HS Diplomas 2021               |
| 14766062   | RH0001     | RONALD LARRY HOLDEN                   | 4/5/2021     | 2600.00              | Janitorial Services                  | 6200 | 2600.00             | 0000001128 | Janitorial Services - MoVal    |
| 14766063   | WM0001     | WASTE MANAGEMENT                      | 4/5/2021     | 264.80               | Trash Services - MoVal               | 6200 | 264.80              | 0000001134 | Trash Collection MoVal         |
| 14769417   | 0000000150 | Kajeet, Inc                           | 4/15/2021    | 6420.38              | KAJEET SERVICE RENEWAL               | 6200 | 6420.38             | 0000001252 | Data Service Renewal           |
| 14769418   | 0000000160 | Pediatric Therapy Services, LLC       | 4/15/2021    | 14845.00             | Stepping Stones                      | 6200 | 14845.00            | 0000001208 | Special Ed Teacher - SFR       |
| 14769419   | AD0002     | ADT SECURITY SERVICES                 | 4/15/2021    | 64.36                | Security System - Moreno Valley      | 6200 | 64.36               | 0000001135 | Security System MoVal          |
| 14769420   | CA0012     | CALIFORNIA COMMERCIAL SECURITY        | 4/15/2021    | 146.91               | Security System - Oceanside          | 6200 | 146.91              | 0000001136 | Security System - Oside        |
| 14769421   | DS0003     | SPARKLETTS & SIERRA SPRINGS           | 4/15/2021    | 75.27                | Bottled Water                        | 6200 | 15.81               | 0000001132 | Bottled Water Service          |
| 14769421   | DS0003     | SPARKLETTS & SIERRA SPRINGS           | 4/15/2021    | 75.27                | Bottled Water                        | 6200 | 59.46               | 0000001132 | Bottled Water Service          |
| 14769422   | MV006      | MORENO VALLEY UTILITY                 | 4/15/2021    | 1464.81              | Utilities - Electrical Moreno Valley | 6200 | 1464.81             | 0000001080 | Utilities - Electrical MV      |
| 14769423   | MY0001     | YOUNG, MINNEY & CORR, LLP             | 4/15/2021    | 1386.70              | Legal Counsel                        | 6200 | 1386.70             | 0000001117 | Legal Counsel                  |
| 14769424   | NA0005     | NATIONAL BENEFIT SERVICES, LLC        | 4/15/2021    | 75.05                | Admin Fees - Cafe 125                | 6200 | 75.05               | 0000001105 | Admin Fees - Cafe 125          |
| 14769425   | OF0001     | OFFICE DEPOT                          | 4/15/2021    | 162.30               | Office Depot - Student Supplies      | 6200 | 160.17              | 0000001146 | Student Supplies               |
| 14769425   | OF0001     | OFFICE DEPOT                          | 4/15/2021    | 162.30               | Oceanside Admin Supplies             | 6200 | 2.13                | 0000001107 | Oceanside Admin Supplies       |
| 14769426   | SA0008     | SAN DIEGO GAS & ELECTRIC              | 4/15/2021    | 2180.88              | Utilities - Electrical               | 6200 | 2180.88             | 0000001130 | Utilities - Electrical Oside   |
| 14769427   | VT0001     | V TECHNOLOGY SOLUTION                 | 4/15/2021    | 4556.00              | ANTI-VIRUS FROM V-TECH               | 6200 | 4556.00             | 0000001257 | ANTI-VIRUS                     |
| 14770377   | 0000000007 | Cordata Shredding                     | 4/19/2021    | 93.83                | Storage Boxes                        | 6200 | 0.00                | 0000001087 | Shredding & Storage & Boxes    |
| 14770377   | 0000000007 | Cordata Shredding                     | 4/19/2021    | 93.83                | Secure Storage Off Site              | 6200 | 93.83               | 0000001087 | Shredding & Storage & Boxes    |
| 14770378   | 0000000016 | Mary Jane Gardner                     | 4/19/2021    | 52.19                | Travel Expenses                      | 6200 | 52.19               | Employee   | Travel Expenses                |
| 14770379   | 0000000152 | Reliable Translations Inc.            | 4/19/2021    | 3843.12              | Translation Services                 | 6200 | 2618.00             | 0000001187 | Translations Services          |
| 14770379   | 0000000152 | Reliable Translations Inc.            | 4/19/2021    | 3843.12              | Translation Services                 | 6200 | 637.12              | 0000001187 | Translations Services          |
| 14770379   | 0000000152 | Reliable Translations Inc.            | 4/19/2021    | 3843.12              | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14770379   | 0000000152 | Reliable Translations Inc.            | 4/19/2021    | 3843.12              | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14770379   | 0000000152 | Reliable Translations Inc.            | 4/19/2021    | 3843.12              | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14770379   | 0000000152 | Reliable Translations Inc.            | 4/19/2021    | 3843.12              | Translation Services                 | 6200 | 147.00              | 0000001187 | Translations Services          |
| 14770380   | 0000000163 | Carlsbad Village Lock & Key, Inc      | 4/19/2021    | 97.50                | Locksmith Services                   | 6200 | 97.50               | 0000001219 | Locksmith Services Oceanside   |
| 14770381   | 0000000167 | HopSkipDrive, INC                     | 4/19/2021    | 1959.39              | Transportation NPS                   | 6200 | 1959.39             | 0000001225 | Transportation NPS             |
| 14770382   | 0000000174 | Riverside Assessments, LLC            | 4/19/2021    | 541.10               | Woodcock Johnson Reorder             | 6200 | 541.10              | 0000001255 | Woodcock Johnson Reorder       |
| 14770383   | CO0007     | COLUMBIA PACIFIC TELESYSTEMS          | 4/19/2021    | 275.05               | COLUMBIA PACIFIC HARDWARE            | 6200 | 275.05              | 0000001176 | Columbia Pacific Hardware      |
| 14770384   | CO0008     | COX BUSINESS SERVICES                 | 4/19/2021    | 281.15               | Video Security Services              | 6200 | 281.15              | 0000001137 | Video Security - Oceanside     |
| 14770385   | SP0004     | SCHOOL PATHWAYS HOLDINGS, LLC         | 4/19/2021    | 2636.77              | School Pathways                      | 6200 | 2609.27             | 0000001143 | School Pathways PLS Fees       |
| 14770385   | SP0004     | SCHOOL PATHWAYS HOLDINGS, LLC         | 4/19/2021    | 2636.77              | CalPad, Spec, SVCS, Online Reg       | 6200 | 27.50               | 0000001111 | CalPad, Spec, SVCS, Online Reg |
| 14771861   | 0000000014 | Nissan Motor Acceptance Corporation   | 4/22/2021    | 705.19               | Nissan                               | 6200 | 361.99              | 0000001158 | Rogues                         |
| 14771861   | 0000000014 | Nissan Motor Acceptance Corporation   | 4/22/2021    | 705.19               | Nissan                               | 6200 | 343.20              | 0000001158 | Rogues                         |
| 14771862   | 0000000146 | Academic Church & Choir Gown Mtg. Co. | 4/22/2021    | 2042.40              | Cap and Gowns/ Honor Chords          | 6200 | 2042.40             | 0000001261 | Cap and Gowns/ Honor Chords    |
| 14771863   | AC0005     | A PLUS CHARTER CONSULTING             | 4/22/2021    | 7725.00              | Membership & Network Marketing       | 6200 | 2500.00             | 0000001265 | Membership & Network Marketing |
| 14771863   | AC0005     | A PLUS CHARTER CONSULTING             | 4/22/2021    | 7725.00              | Membership & Network Marketing       | 6200 | 5225.00             | 0000001265 | Membership & Network Marketing |

# Pacific View Charter School Board Warrant Report - April 2021

| Warrant ID | Remit Supp | Name                              | Payment Date | Total Warrant Amount | Descr                                | Fund | Invoice Fund Amount | PO No.     | PO Ref                          |
|------------|------------|-----------------------------------|--------------|----------------------|--------------------------------------|------|---------------------|------------|---------------------------------|
| 14771864   | CA0013     | CCSA - CONFERENCE                 | 4/22/2021    | 500.00               | Conference 2021                      | 6200 | 500.00              | 0000001263 | Conference 2021                 |
| 14771865   | CO0008     | COX BUSINESS SERVICES             | 4/22/2021    | 371.89               | Oceanside Phone & Internet - Student | 6200 | 316.11              | 0000001089 | Oceanside Phone & Internet      |
| 14771865   | CO0008     | COX BUSINESS SERVICES             | 4/22/2021    | 371.89               | Oceanside Phone & Internet - Admin   | 6200 | 55.78               | 0000001089 | Oceanside Phone & Internet      |
| 14771866   | KM0001     | KONICA MINOLTA BUS. SOLUTIONS     | 4/22/2021    | 215.53               | MV Konica Copier Maintenance         | 6200 | 32.33               | 0000001125 | Moreno Valley Copier            |
| 14771866   | KM0001     | KONICA MINOLTA BUS. SOLUTIONS     | 4/22/2021    | 215.53               | MV Konica Copier Maintenance         | 6200 | 183.20              | 0000001125 | Moreno Valley Copier            |
| 14771867   | MY0001     | YOUNG, MINNEY & CORR, LLP         | 4/22/2021    | 4628.50              | Legal Counsel                        | 6200 | 4628.50             | 0000001117 | Legal Counsel                   |
| 14771868   | PVCS04     | PACIFIC VIEW CHARTER SCHOOL       | 4/22/2021    | 12355.89             | Mortgage Payment Moreno Valley       | 6200 | 2471.18             | 0000001063 | Mortgage Payment Moreno Valley  |
| 14771868   | PVCS04     | PACIFIC VIEW CHARTER SCHOOL       | 4/22/2021    | 12355.89             | Mortgage Payment Moreno Valley       | 6200 | 9884.71             | 0000001063 | Mortgage Payment Moreno Valley  |
| 14772775   | KM0001     | KONICA MINOLTA BUS. SOLUTIONS     | 4/26/2021    | 8.15                 | Oceanside Cume Copier                | 6200 | 8.15                | 0000001124 | Oceanside Cume Copier           |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Postage Services                     | 6200 | 24.99               | 0000001165 | Moreno Valley Postage Expenses  |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Lease Web/Web Hosting                | 6200 | 81.37               | 0000001188 | Lease Web/Servint               |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Shea Reading with Relevance          | 6200 | 819.38              | 0000001253 | Reading with Relevance          |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | State of Information Filing          | 6200 | 25.00               | 0000001256 | Secretary of State - SOI        |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Young Minney & Corr Conference       | 6200 | 30.00               | 0000001266 | Young Minney & Corr Conference  |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Student Postage 75%                  | 6200 | 225.00              | 0000001164 | Oceanside Postage Expenses      |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Great Call Cell Phone                | 6200 | 21.17               | 0000001204 | Great Call Cell Phone           |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Building Maintenance Supplies        | 6200 | 396.75              | 0000001078 | Bldg Maintenance Supplies       |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | POD Storage Fees                     | 6200 | 425.59              | 0000001082 | PODS Storage Fees               |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Misc Travel                          | 6200 | 64.66               | 0000001103 | Misc Travel                     |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | MFCU - Instructional Supplies        | 6200 | 396.99              | 0000001148 | Instructional Supplies          |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Google Adworks                       | 6200 | 3000.00             | 0000001160 | Google Ads                      |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Facebook                             | 6200 | 900.00              | 0000001161 | Facebook Ads                    |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Postage Supplies                     | 6200 | 103.90              | 0000001164 | Oceanside Postage Expenses      |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Postage Services                     | 6200 | 24.99               | 0000001164 | Oceanside Postage Expenses      |
| 14772776   | MI0002     | MISSION FEDERAL CREDIT UNION      | 4/26/2021    | 6614.79              | Admin Postage                        | 6200 | 75.00               | 0000001164 | Oceanside Postage Expenses      |
| 14772777   | VC0003     | FRONTIER                          | 4/26/2021    | 392.26               | Moreno Valley Phone & Internet       | 6200 | 333.42              | 0000001095 | Moreno Valley Phone & Internet  |
| 14772777   | VC0003     | FRONTIER                          | 4/26/2021    | 392.26               | Moreno Valley Phone & Internet       | 6200 | 58.84               | 0000001095 | Moreno Valley Phone & Internet  |
| 14774050   | 0000000088 | Specialized Therapy Services, Inc | 4/29/2021    | 12310.00             | Specialized Therapy                  | 6200 | 12310.00            | 0000001207 | Academic Instruction & ERMHS    |
| 14774051   | 0000000160 | Pediatric Therapy Services, LLC   | 4/29/2021    | 14782.75             | Stepping Stones                      | 6200 | 14782.75            | 0000001208 | Special Ed Teacher - SFR        |
| 14774052   | BA0004     | BAY ALARM                         | 4/29/2021    | 688.05               | Fire Alarm Service Oside             | 6200 | 688.05              | 0000001068 | Fire Alarm Svc Oceanside        |
| 14774053   | CI0003     | AT&T MOBILITY                     | 4/29/2021    | 424.10               | Cell Phone Replacements              | 6200 | 43.34               | 0000001064 | Cell Phone Services             |
| 14774053   | CI0003     | AT&T MOBILITY                     | 4/29/2021    | 424.10               | Cell Phone Service                   | 6200 | 380.76              | 0000001064 | Cell Phone Services             |
| 14774054   | CS0008     | SOUTH COUNTY PEST CONTROL, INC    | 4/29/2021    | 90.00                | Pest Control Services                | 6200 | 90.00               | 0000001131 | Pest Control Services           |
| 14774055   | EM0001     | EASTERN MUNICIPAL WATER DIST      | 4/29/2021    | 275.58               | Water Utilities - Moreno Valley      | 6200 | 275.58              | 0000001072 | Utilities - Water Moreno Valley |
| 14774056   | JP0001     | JAN-PRO OF SAN DIEGO              | 4/29/2021    | 3799.00              | Janitorial Services & Supplies       | 6200 | 3799.00             | 0000001075 | Janitorial Services Oceanside   |
| 14774057   | RT0001     | Cintas Fire Protection            | 4/29/2021    | 330.00               | Fire Safety Equipment Service        | 6200 | 330.00              | 0000001141 | Fire Safety Equip Oside         |
| 14774058   | SS0002     | SECURITY SIGNAL DEVICES, INC.     | 4/29/2021    | 1307.50              | Facility Repair - Master Control     | 6200 | 1307.50             | 0000001268 | Control Panel Alarm Rplmnt      |

# 8.2

# LCFF Budget Overview for Parents

# **Local Control Funding Formula (LCFF) Budget Overview for Parents Template**

Developed by the California Department of Education, March 2021

## LCFF Budget Overview for Parents: Data Input

|   |   |
|---|---|
| <b>Local Educational Agency (LEA) name:</b> | Pacific View Charter School                             |
| <b>CDS code:</b>                            | 37735693731221  |
| <b>LEA contact information:</b>             | Erin Gorence, 760-757-0161,<br>egorence@pacificview.org |
| <b>Coming School Year:</b>                  | 2021 – 22   |
| <b>Current School Year:</b>                 | 2020 – 21   |

\*NOTE: The "High Needs Students" referred to in the tables below are Unduplicated Students for LCFF funding purposes.

| <b>Projected General Fund Revenue for the 2021 – 22 School Year</b>                 |           | <b>Amount</b>    |
|---|-----------|------------------|
| Total LCFF funds  | \$        | 8,389,212        |
| LCFF supplemental & concentration grants  | \$        | 1,169,207        |
| All other state funds   | \$        | 706,147          |
| All local funds   | \$        | 10,000           |
| All federal funds   | \$        | -                |
| <b>Total Projected Revenue</b>  | <b>\$</b> | <b>9,105,359</b> |
| <b>Total Budgeted Expenditures for the 2021 – 22 School Year</b>                    |           | <b>Amount</b>    |
| Total Budgeted General Fund Expenditures  | \$        | 9,150,383        |
| Total Budgeted Expenditures in the LCAP   | \$        | 8,963,239        |
| Total Budgeted Expenditures for High Needs Students in the LCAP                     | \$        | 2,116,146        |
| Expenditures not in the LCAP  | \$        | 187,144          |
| <b>Expenditures for High Needs Students in the 2020 – 21 School Year</b>            |           | <b>Amount</b>    |
| Total Budgeted Expenditures for High Needs Students in the Learning Continuity Plan | \$        | 102,000          |
| Actual Expenditures for High Needs Students in Learning Continuity Plan             | \$        | 110,756          |



LCFF Budget Overview for Parents: Narrative Responses

LCFF Budget Overview for Parents Narrative Responses Sheet

| Required Prompt(s)  | Response(s)   |
|---|---|
| <p>Briefly describe any of the General Fund Budget Expenditures for the school year not included in the Local Control and Accountability Plan (LCAP).</p> <p>A prompt may display based on information provided in the Data Input tab.</p> <p>A prompt may display based on information provided in the Data Input tab.</p> | <div>1. Special Education salaries and/or expenditures that do not indirectly or directly benefit all students</div> <div>2. Marketing expenditures that do not benefit students directly</div> |

# LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Pacific View Charter School

CDS Code: 37735693731221

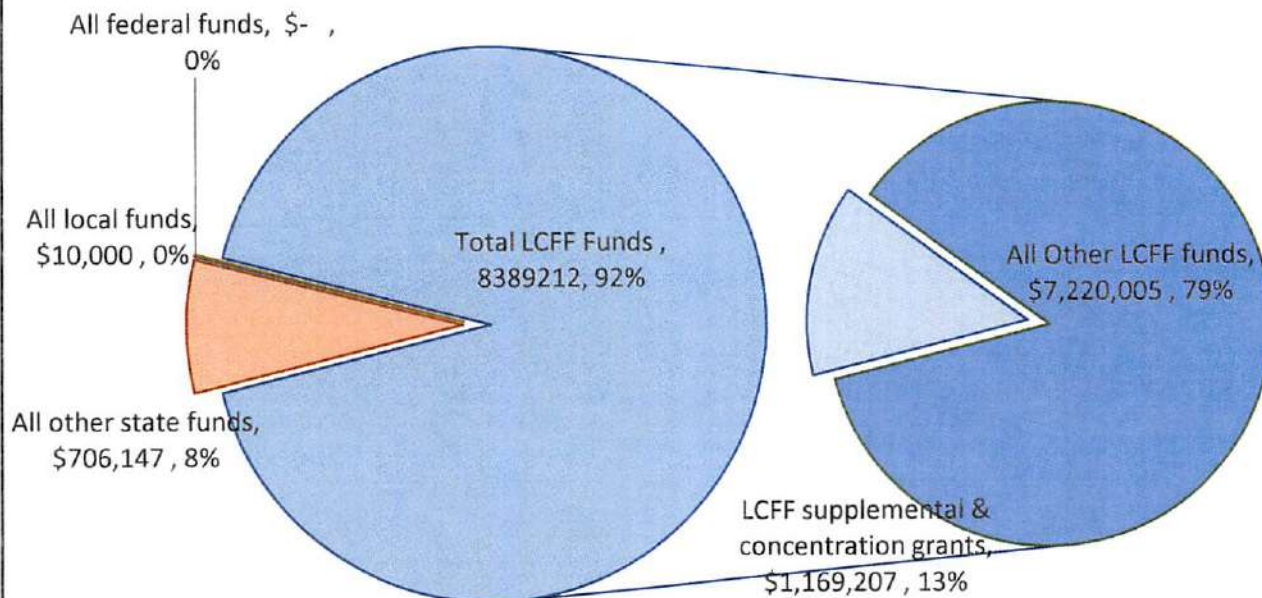
School Year: 2021 – 22

LEA contact information: Erin Gorence, 760-757-0161, [egorence@pacificview.org](mailto:egorence@pacificview.org)

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

## Budget Overview for the 2021 – 22 School Year

### Projected Revenue by Fund Source



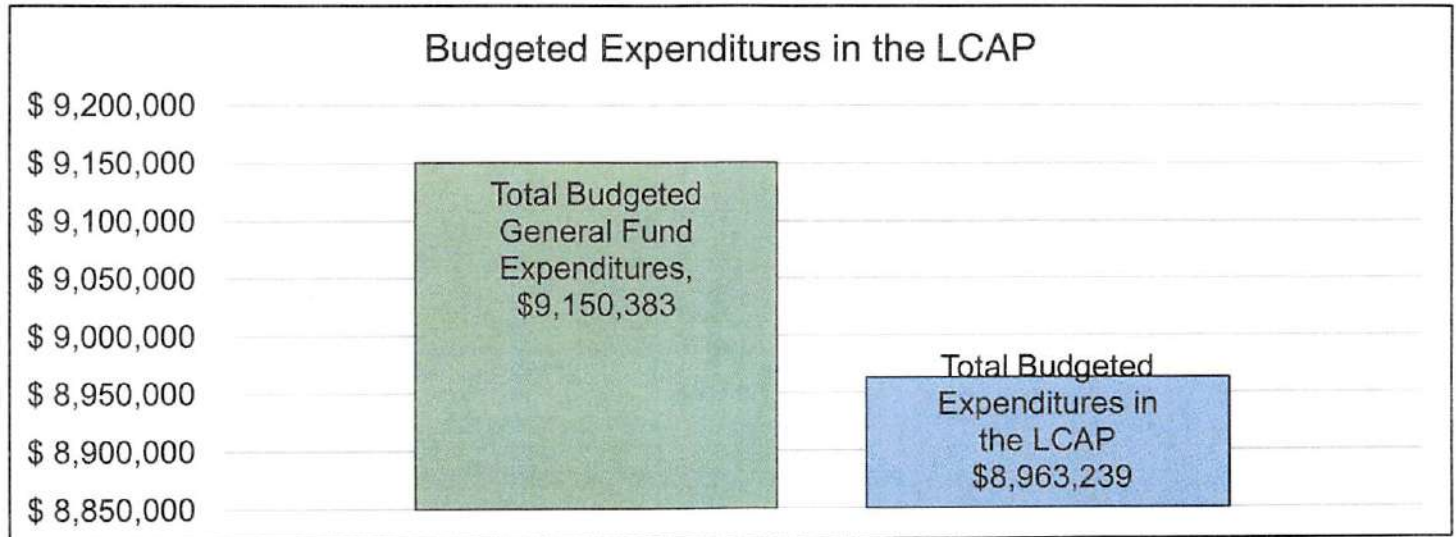
This chart shows the total general purpose revenue Pacific View Charter School expects to receive in the coming year from all sources.

The total revenue projected for Pacific View Charter School is \$9,105,359.00, of which \$8,389,212.00 is Local Control Funding Formula (LCFF), \$706,147.00 is other state funds, \$10,000.00 is local funds, and \$0.00 is federal funds. Of the \$8,389,212.00 in LCFF Funds, \$1,169,207.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).



# LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Pacific View Charter School plans to spend for 2021 – 22. It shows how much of the total is tied to planned actions and services in the LCAP.

Pacific View Charter School plans to spend \$9,150,383.00 for the 2021 – 22 school year. Of that amount, \$8,963,239.00 is tied to actions/services in the LCAP and \$187,144.00 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

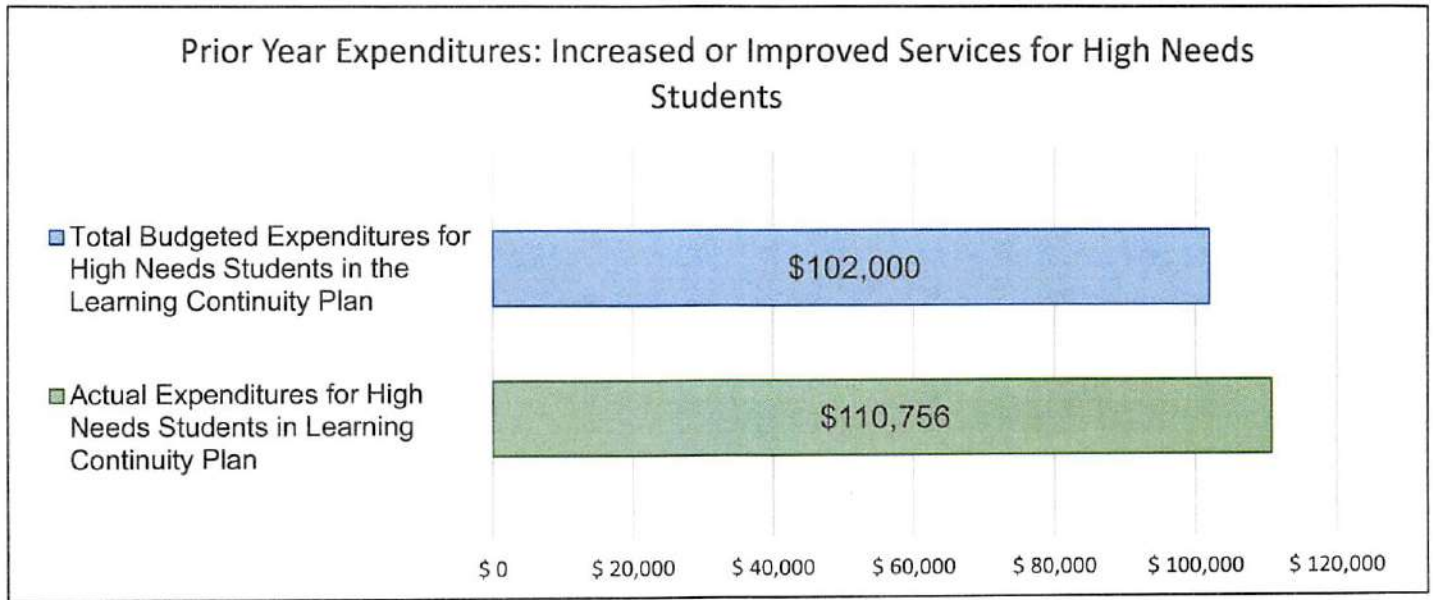
1. Special Education salaries and/or expenditures that do not indirectly or directly benefit all students
2. Marketing expenditures that do not benefit students directly

## Increased or Improved Services for High Needs Students in the LCAP for the 2021 – 22 School Year

In 2021 – 22, Pacific View Charter School is projecting it will receive \$1,169,207.00 based on the enrollment of foster youth, English learner, and low-income students. Pacific View Charter School must describe how it intends to increase or improve services for high needs students in the LCAP. Pacific View Charter School plans to spend \$2,116,146.00 towards meeting this requirement, as described in the LCAP.

# LCFF Budget Overview for Parents

## Update on Increased or Improved Services for High Needs Students in 2020 – 21



This chart compares what Pacific View Charter School budgeted last year in the Learning Continuity Plan for actions and services that contribute to increasing or improving services for high needs students with what Pacific View Charter School estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

In 2020 – 21, Pacific View Charter School's Learning Continuity Plan budgeted \$102,000.00 for planned actions to increase or improve services for high needs students. Pacific View Charter School actually spent \$110,756.00 for actions to increase or improve services for high needs students in 2020 – 21.

# LCAP ANNUAL UPDATE

# Annual Update for Developing the 2021-22 Local Control and Accountability Plan

## Annual Update for the 2019–20 Local Control and Accountability Plan Year

| Local Educational Agency (LEA) Name | Contact Name and Title               | Email and Phone  |
|-------------------------------------|--------------------------------------|--|
| Pacific View Charter School         | Erin Gorence, Director of Curriculum | <a href="mailto:egorence@pacificview.org">egorence@pacificview.org</a><br>760-757-0161 |

The following is the local educational agency's (LEA's) analysis of its goals, measurable outcomes and actions and services from the 2019-20 Local Control and Accountability Plan (LCAP).

### Goal 1

Continue to expand and improve resources and services to students and parents to provide a sense of safety, school connectedness, and increased student motivation.

State and/or Local Priorities addressed by this goal:

State Priorities: 5, 6, 3

### Annual Measurable Outcomes

| Expected  | Actual   |
|---|--|
| Students will increase knowledge of post-secondary options. | Careers course was updated to include more relevant career exploration tools specific to local job sectors and is required for all students to graduate. Concurrent enrollment in the local community colleges increased from the 18/19 school year from 18 to 29 students |

|   |   |
|---|---|
|   | and maintained that higher number in the 20/21 school year at 28 students. The school will continue to prioritize this for the future.  |
| All students have access and exposure to college and career presentations and field trips   | College and career presentations including a schoolwide career fair were planned for the 19/20 school year, but were cancelled due to covid-19 restrictions. The school counselor did offer 12 virtual career exploration options for students to access virtually, but all field trips were cancelled due to Covid restriction.                      |
| Students will continue to build positive relationships through a peer mentoring program.  | Volunteer opportunities for high school students to help support middle school students during lunch and break times were offered but were suspended due to school closure and distance learning.   |
| Students will be recognized for positive relationship building and following school code of conduct   | Awards were created and distributed to students for following the code of conduct. This is will continue  |
| Students will have an alternative to suspension   | The Restorative Alliance began work on an alternative to suspension but this work was suspended due to Covid 19 shut down and distance learning. This will be revisited in the 21/22 school year and addressed in the next LCAP   |
| More students and parents will receive assistance applying for colleges and financial aid and will have access to the experience of visiting colleges | 19% of graduating students submitted in the 2020 school year. Currently 17% of students have submitted the FAFSA. This will be addressed in the 21/22 LCAP. Field trips to visit colleges were suspended in spring 2020 due to Covid, however students have the opportunity to take a virtual tour of schools as part of the required Careers course. |
| Staff and students will be better prepared for a potential lockdown situation   | Lockdown drills were conducted in the Fall of 2019, but were suspended when school shut down due to Covid 19. Training for staff will resume when school reopens fully.   |
| Decrease the number of unauthorized visitors and activity on campus   | Currently due to Covid guidelines, no visitors are allowed on campus and students are only allowed to be in one location per day. This has significantly cut down on unauthorized visitors and activity on campus.  |
| Increase student motivation and success through implementation of instructional framework and instructional focus.                                    | The schoolwide instructional framework was implemented but the focus was not. Teachers were trained on ways to incorporate more collaborative group work to help increase student motivation. When the school pivoted to distance learning, teachers received additional training on motivating and engaging students in the digital environment.     |



**Actions / Services**

| Planned<br>Action/Service  | Budgeted<br>Expenditures | Actual Expenditures                                   |
|--|--------------------------|---|
| Develop a plan for teaching students in grades K-8 about post-secondary options.   | \$16,593.00              | \$17,283.00<br>6200-0000-2100/2300/<br>2400/4300/5800 |
| Develop and host resume building and interview skills workshops for students.  | \$6,566.00               | \$7033.00<br>6200-0000-1200/4300                      |
| Continue to host college and career presentations and expand to 6-8 and increase numbers in Moreno Valley.   | \$8,560.00               | \$3226.00<br>6200-0000-1200/2400/<br>5800             |
| Increase number of presentations on certificate programs offered by local organizations and explore the possibility of offering credit for programs. | \$7,593.00               | \$3226.00<br>6200-0000-1200/2400/<br>5800             |
| Expand the number of students participating in student clubs.  | \$5,560.00               | \$1364.00<br>6200-0000-1300/2400/<br>5800             |
| Expand middle school schedule in Moreno Valley to include Enrichment and Intervention.   | \$16,593.00              | \$24,876.00<br>6200-0000-1100/1300/<br>2400/4300/5800 |
| Increase the number of visits to public and private colleges with an emphasis on particular program visits.  | \$7,560.00               | \$1609.00<br>6200-0000-1100/1200<br>6200-1400-1100    |
| Increase frequency and effectiveness of lock down drills through annual staff training at beginning of each school year                              | \$10,379.00              | \$13,998.00<br>6200-0000-1300/1200/<br>2400/4300      |
| Research current trends in school safety and preparedness and continue to collaborate with law enforcement.  | \$9,735.00               | \$6,300.00<br>6200-0000-2400                          |
| Research possibility of installing security cameras at Moreno Valley site.   | \$5,553.00               | \$13,269.00<br>6200-0000-2400                         |

|   |             |  |
|---|-------------|--|
| Continue to have monthly detection dogs on campus to ensure student safety.   | \$11,600.00 | \$20,400.00<br>6200-0000-1100/1300/<br>2400/5800               |
| Embed growth mindset activities in intervention courses in grades 6-12.   | \$46,560.00 | \$57,380.00<br>6200-0000-1100/1300/<br>/1200<br>6200-6500-2100 |
| Implement schoolwide instructional framework, system of teacher evaluation, and instructional focus to drive teaching and learning. | \$25,695.00 | \$35,647.00<br>6200-0000-1100/1300/<br>1200                    |

## Goal Analysis

A description of how funds budgeted for Actions/Services that were not implemented were used to support students, families, teachers, and staff.

Funds that were not used on the planned actions and services were redistributed to support students, families and staff through distance learning. These included:

- Fieldtrip and presentation funds were used to develop virtual presentations for students and families and individual counseling sessions with the school counselor
- Although no new clubs started, training was conducted for teaching staff to hold virtual club meetings through Schoology and Zoom.
- Intervention periods were removed from the middle school schedule and funds were allocated to providing training to teaching staff on how to best service students through distance learning. Curriculum was purchased for the lowest performing middle school students who participated in a virtual/hybrid pull out course for both math and ELA.
- Funds for school safety actions including lock down drill training, practice, and Interquest were redistributed to training of all staff on Covid protocols, which was conducted multiple times during the school year as rules and regulations were changed and updated by the local health authorities.
- Plans to implement a schoolwide instructional focus based on the schoolwide instructional framework were put on hold as the focus of teacher training transitioned to providing support for teaching in the distance learning environment including training on digital tools, engagement and assessment through virtual learning. When the school transitioned to a hybrid model of instruction, staff development focused on providing assistance in developing lessons that were able to be completed in the combined classroom/distance learning environment.

A description of the successes and challenges in implementing the actions/services to achieve the goal.

The primary challenge to implementing the actions/services to achieve this goal was the Covid-19 crisis. Plans for field trips, college/career presentations, a career fair and other enrichment activities were put on hold due to school closures and the ban on visitors to campus. The school counselor was able to continue to meet virtually with families to do individual college, financial aid, and career planning and held 12 virtual career presentations. Student club participation stayed the same during the school year. Clubs that were able to, transitioned to virtual meetings during Covid restrictions. Intervention periods were embedded in the middle school schedule during 19/20, but it was determined that they were not effective in the distance learning model required by Covid restrictions in 20/21. A plan will be developed for the 21/22 school year and identified in the new LCAP (see Goal 2). Lock down drills were held in the Fall 2019, but were suspended due to school closure, distance learning and the limited number of staff on campus. They will resume with school reopening. Interquest visits were scheduled for the 19/20 school year but were suspended in March due to school shut down. When all campus activities resume, this will continue. Growth mindset activities are embedded in high school reading and math intervention. Growth mindset lessons were also taught in Study Skills courses. Framework and evaluation system were developed and implemented schoolwide. The instructional focus was put on hold until school returns to pre-Covid teaching and learning.

## Goal 2

Continue to develop and refine a professional development plan that will support common core state standards and research-based pedagogical strategies in order to ensure the diverse learning needs of all students are met with a focus supporting struggling readers.

State and/or Local Priorities addressed by this goal:

State Priorities: 2, 4, 7

Local Priorities: need to improve reading skills

### Annual Measurable Outcomes

| Expected  | Actual   |
|---|--|
| Implementation of targeted reading strategies and vocabulary development for below grade level readers. | 100% of courses have embedded vocabulary instruction.  |
| Increase in student participation and engagement in math courses to improve performance                 | Students increased participation through the taking of teacher instructed virtual math courses as opposed to independent study math courses. Students performed better in math classes in the Fall 2020 as compared to previous years as measured by semester grades: 47% of students scored As or Bs compared to 39% the previous year. |



|   |  |
|---|--|
| Increases in student productivity and learning and improvement in student behavior through restorative strategies.                    | This year only 2 high school students were disenrolled after SST process. 97% of high school students who were referred to SST process were able to complete the school year at PacificView<br>Suspension rates have decreased in the last school year from 3.3% to 0.31%. The school attributes this decrease overwhelmingly to the lack of students on campus and do not expect this figure to remain at less than 1% when school returns to normal. |
| Improvement in performance for most struggling students including passing rates in courses and gains in math and reading intervention | Performance rates have improved for students as measured through the following grade reports:<br>Math grades for semester 1 2020 have increased from 39% scoring A/Bs to 47%.<br>ELA grades for Semester 1 2020 have increased from 43% scoring A/Bs to 48%.   |
| Staff is prepared to intervene and react appropriately to student mental health issues  | 100% of staff who work directly with students have been trained on restorative practices and has access to mental health referrals   |
| Maintain low suspension rate  | Suspension rate is 0% for the 20/21 school year  |

## Actions / Services

| Planned Action/Service   | Budgeted Expenditures | Actual Expenditures  |
|--|-----------------------|--|
| Implement instructional focus schoolwide and provide staff development in reading strategies and vocabulary development. | \$72,749.00           | \$85,647.00<br>6200-0000-1100/1200/<br>1300/4300/4300-050                        |
| Provide schoolwide training from SDCOE in ELA strategies.  | \$73,300.00           | \$83,129.00<br>6200-1100/1200/1300/<br>5200/5800<br>6200-6500-1100/1200/<br>2100 |
| Send teachers to training on math talk.  | \$42,000.00           | 0.00   |
| Research other schools to send math teachers for observation of math instruction.  | \$10,600.00           | \$362.00<br>6200-0000-1300   |

|   |             |   |
|---|-------------|---|
| Train teachers in the schoolwide instructional framework.   | \$96,100.00 | \$103,294.00<br>6200-0000-1100/1200/<br>1300/4300<br>6200-6500-1100/1200/<br>2100                   |
| Train teachers restorative practices through SDCOE.   | \$44,000.00 | \$58,820.00<br>6200-0000-1100/1200/<br>1300/2100/2400/5200/<br>5800<br>6200-6500-1100/1200/<br>2100 |
| Train teachers to use Star Enterprise instructional planning reports to target gaps in learning and provide intervention in classes and meetings. | \$82,000.00 | \$69,420.00<br>6200-0000-1100/1200/<br>1300/4300<br>6200-6500/1100/1200/<br>2100                    |
| In house review of student mental health needs to ensure students are receiving appropriate support   | \$58,000.00 | \$58,760.00<br>6200-0000-1100/1200/<br>1300/<br>6200-6500-1100/1200/<br>2100                        |
| Develop and implement an alternative to suspension program for students violating code of conduct.  | \$41,000.00 | \$17,000.00<br>6200-0000-1300/2100/<br>2400/4300  |

## Goal Analysis

A description of how funds budgeted for Actions/Services that were not implemented were used to support students, families, teachers, and staff.

Funds that were budgeted for actions and services that did not occur were redistributed as follows:

-Funding to implement an instructional focus was reallocated to purchase a reading intervention program (Language Live) for the lowest level struggling readers and for curriculum writers to add vocabulary activities to high school courses.

-Although the school planned to offer a training from SDCOE for ELA teaching strategies, after the Directors consulted with SDCOE to develop a training, it was decided that a better use of funds would be to conduct inhouse trainings for staff. The plans to send teachers to math trainings were also suspended as training needs were then redirected to supporting staff with distance learning instruction and engagement.

- The development of an alternative to suspension program was tabled due to lack of need for suspensions during distance learning, instead these funds were allocated to supporting student and staff mental health through trainings and professional development during the Covid-19 crisis.

A description of the successes and challenges in implementing the actions/services to achieve the goal.

The biggest barrier to completing all of the planned actions and services was the Covid-19 crisis. The school had to pivot to a variety of different activities based on the instructional model (distance learning, hybrid, in person) that was required due to the pandemic. The following details those changes. The school planned to implement an instructional focus schoolwide and provide staff development in reading strategies and vocabulary development. However the Instructional focus was not implemented and instead staff was trained in reading strategies particularly in the area of supporting reading instruction through distance and hybrid learning. The school also contributed funds for the purchase of Language Live for the lowest level readers and for curriculum writing for vocabulary instructional updates in high school courses. Although the school planned to offer a training from SDCOE for ELA teaching strategies, after the Directors consulted with SDCOE to develop a training, it was decided that a better use of funds would be to conduct inhouse trainings for staff. These trainings were then redirected to supporting staff with distance learning instruction and engagement. The results of these trainings were successful as measured by an increase in As and Bs in high school ELA and Math courses from the previous school year. The school was successful in continuing the implementation of the schoolwide instructional framework. All teachers were trained in instructional framework, how to implement instructional framework, goals setting in relation to the instructional framework and how to teach in the digital environment using the instructional framework. The plan to train teachers to use Star Enterprise instructional planning reports to target gaps in learning and provide intervention in classes and meetings was suspended when the school decided to pursue a new diagnostic testing device. 6 meetings were held with publishers and curriculum committee to review new products and recommend purchase of new products. This will appear in the new updated LCAP. Mental health supports continued to be a focus for the school with trainings on identifying mental health needs of students in the home environment conducted as well as refreshers on the referral process to Palomar Family Counseling. There was an increased focus on providing support to not only students and families but also staff in light of the ongoing pandemic as is more completely detailed in the mental health section below.

## Goal 3

Continue to develop an infrastructure for ongoing analysis of student performance and progress by providing staff development & collaborative learning time

State and/or Local Priorities addressed by this goal:

State Priorities: 2, 4, 8

Local Priorities: n/a

### Annual Measurable Outcomes

| Expected  | Actual  |
|---|---|
| Full implementation of new history framework in middle school and high school world history course.   | Middle school courses, High School World History and Government are fully aligned to new H/SS Framework   |
| All students will be appropriately placed, monitored throughout the school year and will be reviewed for exit from interventions in order to reach English language proficiency and proficiency in math | All high school students were assessed and appropriately placed in the correct math intervention. Students were assessed and placed appropriately in reading intervention in the 19/20 school year, but it was determined that a virtual reading intervention course (the only option due to Covid restrictions) did not meet the needs of students and the course did not run in the 20/21 school year. In the 19/20 school year, middle school students were placed in the appropriate math and ELA interventions. During the 20/21 school year it was determined that instructional time was better used to meet the needs of all students within the math and ELA courses and that intervention courses were not appropriate due to the Covid-19 disruptions. |
| Curricular modifications will be made to best meet students needs based on input from all departments   | PLCs met weekly to assess the curriculum and used the Student Assignment Analysis Protocol to evaluate assignments' alignment to instruction and state standards and made adjustments as needed. This work is ongoing.  |

|  |  |
|--|--|
| All students will be appropriately placed in curriculum so more students have access to A-G approved courses | Teachers are trained in course placement, graduation requirements and the A/G course offerings. Yearly learning planners are reviewed by the school counselor and students who are able are encouraged to take courses at local community colleges. PVCS now offers all required courses to meet the full A/G requirements.  |
| Improve retention rates for students   | There has been an increase in opportunities for student support through increased tutoring (both onsite and virtual), teacher office hours, virtual courses. There has been an increase in parent meetings to support struggling students. More bilingual staff have been used to help engage Spanish speaking families. The school did not develop a plan for tracking student retention. This will be addressed in the 21/22 LCAP. |

### **Actions / Services**

| <b>Planned Action/Service</b>  | <b>Budgeted Expenditures</b> | <b>Actual Expenditures</b>  |
|--|------------------------------|---|
| Provide staff training in new HSS curriculum.  | \$94,665.00                  | \$103,724.80<br>6200-0000-1100/1200/<br>1300/2100/2300/2400   |
| Monitor implementation of World History course and make appropriate modifications as needed. | \$53,000.00                  | \$91,087.20<br>6200-0000-1100/1200/<br>1300/2100/2300/2400/430<br>0/5200/5200-060<br>6200-6500-1100/1200/<br>2100 |
| Implement new Student Information System for better data collection and reports.             | \$70,000.00                  | \$69,734.00<br>6200-0000-1200/1300/<br>2300/2400/4300/5800/<br>5900   |
| Develop progress monitoring and exit criteria for middle school intervention courses.        | \$64,800.00                  | \$79,300.00<br>6200-0000-1100/1200/130<br>0/2100/2300/2400/<br>4300/5800/5900                                     |

|  |              |  |
|--|--------------|--|
| Provide targeted intervention in math and language arts intervention periods in middle school.                       | \$81,346.00  | \$99,270.00<br>6200-0000-1100/1200/<br>1300/2100/2300/2400<br>6200-6500-1100/1200/<br>2100 |
| Continue analysis of end of semester grades in subject and cross curricular PLCs .                                   | \$47,397.00  | \$50,595.00<br>6200-1100/1200/1300   |
| Continue to train teachers in appropriate placement in curriculum and use of course modifications.                   | \$53,889.00  | \$42,850.00<br>6200-0000-1100/1300   |
| Continue to monitor progress and adjust instruction in math and reading on STAR Enterprise assessments.              | \$41,645.00  | \$32,900.00<br>6200-0000-1100/1300/<br>4300/5800/5900                                      |
| Track passing rates for students in all courses.   | \$29,555.00  | \$29,816.50<br>6200-0000-1100,1200,<br>1300  |
| Revise disenrollment process.  | \$25,000.00  | \$13,699.50<br>6200-0000-1100/1200/<br>1300/2400   |
| Develop and implement an internal Special Education department to appropriately service students with special needs. | \$250,000.00 | \$383,569.00<br>6200-6500/1100/1200  |

## Goal Analysis

A description of how funds budgeted for Actions/Services that were not implemented were used to support students, families, teachers, and staff.

Funds that were not spent on the planned actions and services were reallocated as follows:

- It was determined that the current SIS was the only one appropriate for the school due to the alignment with independent study requirements and the funds that were allocated to the purchase of the new system were reappropriated for the cost of the current system as well as additional training on the use of the system.

- Funds that were allocated to targeted intervention instruction in math and language arts were redirected to distance learning teaching practices as it was determined that the intervention model was not effective in the distance learning model required by Covid restrictions in 20/21.

A description of the successes and challenges in implementing the actions/services to achieve the goal.

The implementation of the new History Framework into the World History and American Government was successful and additional funds were allocated to complete the work ahead of schedule. The History department is currently working to revise and align US History and Economics to ensure all history courses are updated. Although the school planned to implement a new Student Information System for better data collection and reports, it was determined that the current SIS was the only one appropriate for the school due to the alignment with independent study requirements. There continues to be a need to evaluate current intervention programs and services and align those with a plan to mitigate learning loss due to Covid-19 crisis. This will be addressed in the new LCAP. There continues to be a need to train teachers in appropriate course placement and ensure that the diagnostic tool used to help with this is appropriate for the student population the school serves. The Curriculum Committee evaluated new diagnostic assessments and recommends changing to the NWEA suite of assessments beginning in the 21/22 school year. This will be identified in the new LCAP. There continues to be a need to streamline SPED department policies and practices. This work is ongoing.

## Goal 4

Students will have equitable access to rigorous, well-rounded, Common Core aligned curricula in a safe facility, taught by California credentialed teachers, that assures readiness for a full-range of post-graduation options.

State and/or Local Priorities addressed by this goal:

State Priorities: 1, 6

Local Priorities: n/a

### Annual Measurable Outcomes

| Expected  | Actual   |
|---|--|
| Students will be taught by qualified California credentialed teachers.                  | All students were taught by credentialed teachers for all core subjects.   |
| More students will take Math 3.   | 52 students completed at least 1 semester of Math 3 in 18/19 and 73 students completed at least 1 semester in 19/20  |
| Students will have increased instructional support in math and reading for grades 6-12. | Focused study groups were added for math in high school. Individual tutoring sessions were offered virtual during distance learning. Home study tutoring was added in Spring 2021. However, the reading intervention courses were suspended during the 20/21 school year due to distance learning and covid restrictions.                      |
| Maintain a clean and safe facility  | School safety plan is updated annually to ensure that there are no facility problems that would pose a safety hazard to staff and students. Safety committee meets quarterly to address ongoing safety issues. PVCS developed a comprehensive Covid Safety Plan to address all Covid safety requirements and cleanliness.                      |
| All graduating students have exposure to a full range of post-secondary options.        | The school counselor meets with all seniors to discuss post-secondary options. The student learning planner was revised so that students have an awareness of credits earned and post-secondary options. College and career presentations including a schoolwide career fair were planned for the 19/20 school year, but were cancelled due to |



covid-19 restrictions. The school counselor did offer 12 virtual career exploration options for students to access virtually

## Actions / Services

| Planned Action/Service   | Budgeted Expenditures | Actual Expenditures   |
|--|-----------------------|---|
| Hire only California credentialed teachers for core subject.                                       | \$4,285,976.00        | \$4,617,916.60<br>6200-0000-1100/1200/<br>1300<br>6200-6500-1100/1200             |
| Send school Counselor to training on college admissions and financial aid for students.            | \$2500.00             | \$1315.40<br>6200-0000-1200/5200/<br>5800   |
| Continue to conduct financial aid workshops for families and individual counseling by appointment. | \$12,500.00           | \$10,000.00<br>6200-0000-1200/4300/<br>5500<br>6200-6500/1100/1200                |
| Conduct resume writing and interview workshops for students.                                       | \$35,000.00           | \$23,600.00<br>6200-0000-1100/1200/<br>2400/4300/5500/5900<br>6200-6500/1100/1200 |
| Increase the number of Math 3 courses offered each year.   | \$60,000.00           | \$21,300.00<br>6200-00001100/1300/<br>5500/5900<br>6200-6500/1100/1200            |
| Change reading intervention programs for students grades 6-12 to personalize learning.             | \$50,000.00           | \$33,980.00<br>6200-0000/1100/1200/<br>1300/4300/5500/5800/<br>5900               |
| Increase math intervention services through additional tutoring.                                   | \$20,000.00           | \$16,400.00   |

## Goal Analysis

A description of how funds budgeted for Actions/Services that were not implemented were used to support students, families, teachers, and staff.

The following funds were reallocated as follows:

- Funding for financial aid workshops was reallocated for individual meetings between school counselors and individual families.
- Resume writing workshops were not held, the funds were directed to revisions of the Careers course to ensure that all students were able to complete a business professional resume as a part of the curriculum for the course.
- The high school reading intervention course was suspended due to distance learning and the subsequent changing of instructional models. Funds for this program were used to purchase additional reading intervention materials and to provide staff training on distance teaching and learning.
- Math intervention was supported through additional virtual tutoring sessions and funds were allocated to hire additional instructional aides to provide tutoring.

A description of the successes and challenges in implementing the actions/services to achieve the goal.

Although unable to conduct group workshops, the school counselor was able to provide individual counseling sessions on college and career planning and financial aid. The focus on math instruction remained a priority with the addition of virtual Math 3 courses at the Moreno Valley site as well as continued guidance on appropriate math course placement. The resulting success was indicated by the increased percentage of students earning As and Bs in high school math courses (from 39% to 48% during Semester 1 2020). Although the reading intervention courses were suspending during the 2021 school year to allow for more time on distance teaching of core content, the school continues to prioritize intervention and this will be a priority identified in the new LCAP. Additional tutoring support was added both virtually and onsite during the 2021 school year. Special education students were provided SAI services and additional study skills support through a Study Skills course taught both onsite and virtually. Extra tutoring sessions were offered to all students including home study only students through the virtual tutoring platform in Schoology. These additional support services will continue to the new LCAP.

# Annual Update for the 2020–21 Learning Continuity and Attendance Plan

The following is the local educational agency's (LEA's) analysis of its 2020-21 Learning Continuity and Attendance Plan (Learning Continuity Plan).

## In-Person Instructional Offerings

### Actions Related to In-Person Instructional Offerings

| Description  | Total Budgeted Funds | Estimated Actual Expenditures | Contributing |
|--|----------------------|-------------------------------|--------------|
| Train staff in health and safety practices   | \$ 805.00            | \$7,248.00                    | N            |
| Purchase Personal Protective Equipment   | \$2430.69            | \$3,626.00                    | N            |
| Train teachers in providing remedial instruction from last year's content while also addressing this year's standards  | \$755.00             | \$5,200.00                    | N            |
| Train teachers in identifying students who need additional support through tutoring. This action contributes to the increased or improved services by providing additional tutoring time for students who are most at risk for learning loss due to language barriers, unstable housing or home environment. | \$1610.00            | \$6,000.00                    | Y            |
| Purchase Intervention Materials to support learning loss. This action contributes to the increased or improved services by providing additional materials to support homeless/foster youth who are most at risk for learning loss due to unstable distance learning environment                              | \$3500               | \$5,000.00                    | Y            |
| Instructional Aides will provide additional tutoring to students in courses. This action contributes to the increased or improved services by providing additional materials to support homeless/foster youth who are most at risk for learning loss due to unstable distance learning environment.          | \$67,571.75          | \$72,000.00                   | Y            |

A description of any substantive differences between the planned actions and/or budgeted expenditures for in-person instruction and what was implemented and/or expended on the actions.

[The following are the substances differences between the planned expenditures and the actual expenditures:

-Due to the ongoing pandemic and the fact that Pacific View provided options for in person learning for the entire school year with the exception of the time between December and February, as well as the changing health guidelines, considerably more funds were spent on the training of staff on health and safety practices for staff and the purchase of PPE.

-There was also additional funds spent on the training of teachers to provide additional remediation and targeted tutoring, these needs increased as the pandemic continued into the second school year.

## Analysis of In-Person Instructional Offerings

A description of the successes and challenges in implementing in-person instruction in the 2020-21 school year.

PVCS experienced challenges in providing in-person instruction during the fall of 2020. Due to a sharp rise in Covid-19 cases both within the school community and the county population, the school made the decision to return to distance learning for the remainder of the fall semester on December 1. The changes in the requirements for student distancing, released on January 14, 2021 further complicated the school's ability to bring students back for in person instruction and the school reopened for cohorts of students in early February and converted to a hybrid schedule for middle school. Teachers were trained on how to tutor students and assess for learning loss, however this is ongoing and will remain a focus into the new school year. Math intervention materials were purchased for the SAI middle school program, providing further instruction for the school's neediest students.

## Distance Learning Program

### Actions Related to the Distance Learning Program

| Description   | Total Budgeted Funds | Estimated Actual Expenditures | Contributing |
|---|----------------------|-------------------------------|--------------|
| Purchase of wifi-embedded Chromebooks and hot spots. This action is targeted at low income, foster and homeless families who either do not have access to wifi in the home or who experience unstable housing situations in which wifi is often not available | \$140,750.00         | \$140,750.00                  | Y            |

|  |             |             |   |
|--|-------------|-------------|---|
| Purchase of additional Chromebooks. This action is targeted at low income, foster and homeless students who may not have devices in the home   | \$12,000.00 | \$12,000.00 | Y |
| Purchase of PPE  | \$810.30    | \$3,626.00  | N |
| Additional Janitorial contract   | \$8,580.00  | \$11,600.00 | N |
| Increase School Psychologist hours in summer to provide counseling for students in need. This action is targeted at providing support for those students most affected by the Covid-19 pandemic and economic fallout including families and students experiencing homelessness | \$3,327.00  | \$29,422.00 | Y |
| Develop and deliver training for staff on teaching and learning through distance learning as well as hygiene and safety practices  | \$1,182.50  | \$18,156.00 | N |
| Provide training for staff to address trauma informed support. This service is primarily directed towards foster and homeless students.  | \$6,750.00  | \$3,720.00  | Y |
| Purchase of additional technology and assessment tools for remote testing, counseling and sped services  | \$5,600.00  | \$0.00      | N |

A description of any substantive differences between the planned actions and/or budgeted expenditures for the distance learning program and what was implemented and/or expended on the actions.

The following details the substantive differences for planned actions and expenditures and the actual:

- Janitorial contract was increased to cover the cost of additional deep cleanings after staff members tested positive for Covid.
- Additional trainings that were not originally planned were needed to support teaching staff in providing quality distance learning lessons and to maintain engagement for students in the remote learning environment.
- Additional technology was not purchased for remote testing or counseling, it was determined that the school's LMS system was sufficient to support counseling and sped services and testing was conducted onsite to ensure the integrity of the assessments.

## Analysis of the Distance Learning Program

A description of the successes and challenges in implementing each of the following elements of the distance learning program in the 2020-21 school year, as applicable: Continuity of Instruction, Access to Devices and Connectivity, Pupil Participation and Progress, Distance Learning Professional Development, Staff Roles and Responsibilities, and Support for Pupils with Unique Needs.

The independent study model of the school assisted students in being able to access their education successfully during times of distance learning. The two course approach to the high school program helped to insure that instruction for high school students continued with little disruption to their class schedules or progress towards graduation. Students in math classes outperformed students from previous years, according to their first semester grades. All students were provided with Chromebooks as part of the PVCS 1:1 device program prior to the pandemic, so this was not an issue for students. The school invested in a considerable amount of wifi hotspots to support students who did not have stable internet connections. Multiple purchases had to be made as the year progressed. Overall student participation in classes and services was successful. Students who were not participating were identified by their teachers and SSTs were held to rectify the issues, solutions including increased tutoring, onsite support and counseling where appropriate. During times of complete distance learning (winter 2020) some students struggled with meeting the requirements of the program. Teachers targeted these students to be the first to return to campus for onsite support when the campus reopened in February. Teachers were trained in distance learning teaching tools and provided with ongoing support and coaching. Staff also had access to PD on demand - a curated list of trainings and tools that they could use at their leisure. PLCs also focused on engagement in the virtual classroom and best practices for virtual learning. Staff roles and responsibilities remained the same for most of the staff with the exception of administrators who absorbed the added duties of covid monitoring, reporting, contact tracing and creating new schedules and programs each time the school was required to pivot. The special education department continued to provide services both virtually and onsite, meeting the requirements of special education students' Individualized Education Plans. When able to do so, the first class offered onsite was the Study Skills class for special education, where students received support in their academic courses and receive SAI services.

## Pupil Learning Loss

### Actions Related to the Pupil Learning Loss

| Description  | Total Budgeted Funds | Estimated Actual Expenditures | Contributing |
|--|----------------------|-------------------------------|--------------|
| Training for teachers in identifying learning gaps and addressing gaps through remediation and reteaching.   | \$1,510.00           | \$5,435.00                    | N            |
| Purchase of additional curriculum to help teachers reteach concepts from the previous grade level. This action supports the needs of ELLs and low income students most at risk of learning loss. | \$2,600.00           | \$1,890.00                    | Y            |

|   |            |            |   |
|---|------------|------------|---|
| Training of staff to meet additional needs of homeless and foster youth and provide trauma informed care. This action is specifically targeted at meeting the needs of homeless and foster youth.   | \$3,000.00 | \$5,130.00 | Y |
| Purchase of additional curriculum to bolster learning acquisition in reading intervention courses for English Language Learners. This action is specifically targeted at English language learners. | \$1,000.00 | 0.00       | Y |

A description of any substantive differences between the planned actions and/or budgeted expenditures for addressing pupil learning loss and what was implemented and/or expended on the actions.

There were additional funds spent on the training of teachers and teacher planning time to identify and address learning loss in the classrooms. In addition, new curriculum to help teachers reteach concepts from the previous grade level was not purchased during this school year. Teachers felt that the materials they currently have, especially IXL, are sufficient to support students at this time. This will be reevaluated at the end of the school year and additional resources may be purchased if needed to plan for the 21/22 school year.

## Analysis of Pupil Learning Loss

A description of the successes and challenges in addressing Pupil Learning Loss in the 2020-21 school year and an analysis of the effectiveness of the efforts to address Pupil Learning Loss to date.

Overall, the school is well positioned to address learning loss for students. In the high school, remediation courses (Math Readiness A, B and ELA intervention) are already developed and students are able to enroll in these courses if their teacher identifies that they need additional support to build deficient skills. K8 teachers have focused on addressing learning loss through the reteaching of concepts and slowing down content to ensure mastery before moving on to new topics. In person instruction prioritized ELA and Math deficiencies by having students return to onsite instruction for math and ELA

## Analysis of Mental Health and Social and Emotional Well-Being

A description of the successes and challenges in monitoring and supporting mental health and social and emotional well-being in the 2020-21 school year.

During the school closure in 2019-20, PVCS' Director of Student Services provided training to teachers on identifying mental health needs of students during distance learning lessons and interactions. Teachers were trained to reach out to the Director of Student

Services when they are concerned about the social and emotional well-being of their students. The school also partners with Palomar Family Counseling and other local agencies to provide counseling referrals for students and families if the issues cannot be resolved through school support. Although planned, the school psychologist was unable to take on additional students outside of special education to provide counseling services due to the increased number of counseling sessions within special education as well as an increase in special education referrals and testing. PVCS created a bank of resources and professional developments to address positive mental health and wellness needs of both staff and students and referred to it frequently during staff meetings. Staff was also frequently reminded of the free counseling resources offered by the EAP program and directed to reach out to HR with questions. Due to the privacy of these referrals, the school does not keep tabs on who accessed the program. Teachers were also trained on instructional strategies to encourage students' interactions with each other and to foster community in both the virtual and in person classrooms. Teachers and instructional aides were coached on how to do periodic check ins with students to gauge their emotional needs and to recommend social emotional supports as needed.

## **Analysis of Pupil and Family Engagement and Outreach**

A description of the successes and challenges in implementing pupil and family engagement and outreach in the 2020-21 school year.

The personalized learning model at PVCS requires that teachers hold weekly meetings with both students and parents. These meetings are time for the family and teacher to address concerns related to attendance, work completion and assignments as well as to provide targeted instruction and support. Onsite meetings were transitioned to a virtual format due to Covid19. This had the unintended, but beneficial consequence of having more parents begin to attend the weekly meetings with teachers, allowing for an increased amount of collaboration and family engagement. In addition, during the 20/21 school year, there was an increase in use of bilingual staff to provide translation services for Spanish speaking families in the virtual weekly meetings. In addition, the school continued with Winter and Spring surveys for families in both Spanish and English. Survey participation was equal to previous years for students, staff and parents and guided the planning of the 21/22 LCAP as noted in the stakeholder engagement section.

Students who are not attending school or completing assignments were identified by the teacher who will created a Student Support Plan with the family to re-engage the student in learning. If need warranted, a Student Support Team (SST) meeting was held with family, teacher and an administrator to assist students in overcoming their barriers to completing assignments and attending assigned learning sessions. Due to Covid-19 issues, there was an increase in SSTs scheduled for families to reengage students in their education during these challenging times. Another challenge that the school faced this year was the inability to hold school wide events. The 2020 graduation ceremony was cancelled and staff delivered diplomas to graduates at their homes instead. 20/21 events were also not held including Back to School Night and Winter Festival due to ongoing restrictions on gatherings. This limited the school's ability to engage with families in person and informally. A Graduation parade is scheduled for the class of 2021.



## Analysis of School Nutrition

A description of the successes and challenges in providing school nutrition in the 2020-21 school year.

PVCS provided one meal per day for students and family members who requested them. Families were able to access a grab and go meal each day during school business hours. Because students were not accessing campus each day, especially during times of school closure, many families did not come to campus to pick up food. The Director of Student Services worked with families to help them apply for CalFresh and the school disseminated information on free food sites around the county through the school's notification systems.

## Additional Actions and Plan Requirements

Additional Actions to Implement the Learning Continuity Plan

| Section               | Description  | Total Budgeted Funds | Estimated Actual Expenditures | Contributing |
|-----------------------|--|----------------------|-------------------------------|--------------|
| Purchase school meals | Purchase of school meals for students and family members who require food resources during the school day. This action is specifically targeted at low income students and families. | \$50,000.00          | \$3,000.00                    | Y            |

A description of any substantive differences between the planned actions and budgeted expenditures for the additional plan requirements and what was implemented and expended on the actions.

Although offered and available, many families did not take advantage of the food resources offered by the school during the times of the school year when students had limited access to the campus. This reduced the amount of funds spent on food.

## Overall Analysis

An explanation of how lessons learned from implementing in-person and distance learning programs in 2020-21 have informed the development of goals and actions in the 2021–24 LCAP.

Overall, the transition between distance learning and in-person learning in response to the changing Covid-19 conditions created the greatest challenges during the school year. Based on stakeholder feedback and semester grades, there is a need to return to in person instruction, especially for ELA courses to the greatest extent possible. There is a need to revamp and restart intervention courses for both reading and math in the middle school and high school levels to provide remediation and to address student learning gaps from the 2021 school year. There is also an identified need to continue with both virtual and onsite tutoring to service onsite students as well as those who are not yet ready to return to campus. EL student learning needs are also a priority in the next year. These needs are addressed in Goal #2 of the 2021-24 LCAP. There is also a need to reinstate a variety of support services that were suspended when students were accessing campus in limited capacity including Canine Detection, Security Guard and the implementation of a robust social emotional support system for students. In addition, there will be a need to provide health and safety protocols and support as the school expands its onsite services while the pandemic continues. These items are addressed in Goal #3 of the 2021-24 LCAP.

An explanation of how pupil learning loss continues to be assessed and addressed in the 2021–24 LCAP, especially for pupils with unique needs.

As part of the planning for the 2021/22 school year, teaching PLC teams are meeting to develop a plan for the mitigation of learning loss within the grade spans. Based on the outcomes of these meetings, additional curriculum may be purchased. The special education department is currently evaluating student learning needs to determine whether push in our pull out services will be the most effective instructional model for assisting students in the new school year. Pacific View has also prioritized the needs of English Learners and plans to hire an EL support specialist, add a designed EL course and purchase additional curriculum to support these efforts.

A description of any substantive differences between the description of the actions or services identified as contributing towards meeting the increased or improved services requirement and the actions or services implemented to meet the increased or improved services requirement.

The substance differences for the actions/services provided to meeting the increased or improved services requirements are as follows:

- Nutrition services were reduced since fewer students and families accessed the school for food during times of limited access to campus for instruction.
- EL curriculum was not purchased but will be in the 2021/22 school year.
- Additional funds were spent to train teachers on providing support to foster and homeless youth.
- Significantly more funds were spent on providing additional counseling services to students during the summer months and as the pandemic continued into the 2020/21 school year.

# **Overall Analysis of the 2019-20 LCAP and the 2020-21 Learning Continuity and Attendance Plan**

A description of how the analysis and reflection on student outcomes in the 2019-20 LCAP and 2020-21 Learning Continuity and Attendance Plan have informed the development of the 21-22 through 23-24 LCAP.

The following items have been added to the 2021-24 LCAP as a result of the analysis and reflection on student outcomes in the 2019/20 LCAP and the Learning Continuity and Attendance Plan:

- Restructuring of interventions in ELA and math for both middle and high school students.
- Need to bolster services for EL students including increased instruction, targeted interventions, designated ELD and purchase of new curriculum.
- Recommend change of diagnostic assessment tool and retraining in course placement using the tool
- Need to develop a cohesive and holistic Social Emotional Learning Program
- Need to streamline LCAP goals to reduce redundancy from previous years.
- Need to continue to provide both onsite and virtual services to students
- Need for additional tutoring in all programs (middle school, high school, home study)

**LCAP**

**2021**

# Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

| Local Educational Agency (LEA) Name | Contact Name and Title               | Email and Phone   |
|-------------------------------------|--------------------------------------|---|
| Pacific View Charter School         | Erin Gorence, Director of Curriculum | <a href="mailto:egorence@pacificview.org">egorence@pacificview.org</a> . 760-757-0161 |

## Plan Summary 2021

### General Information

A description of the LEA, its schools, and its students.

Pacific View Charter School is a direct-funded K-12 WASC-accredited charter school situated in Oceanside serving approximately 1500 students each year. PVCS offers the flexibility of multiple learning models. Students have access to an independent study – homeschool format using a blended personalized learning model, combining classroom time with independent learning. It provides a combination/hybrid of classroom and non-classroom-based instruction through a Personalized Learning Model.

In August 2015, PVCS opened an additional site in Moreno Valley, with the capacity of serving a total of 250 students in grades K-12, through a non-classroom based Learning Center and a blended learning model combining classroom time with independent learning.

The students who come to Pacific View are those seeking an alternative to the traditional school setting. High School students choose PVCS predominantly in their 11th or 12th grade year and are credit deficient in need of a more personalized approach and attention to their specific learning needs. PVCS serves the community by giving at promise students an educational program that meets social, emotional and academic needs and allows them to remain in school until graduation, which may go beyond four years. Families in the K8 program choose PVCS for the smaller school environment, blended personalized learning model, or homeschool format, and the flexibility provided by the program.

Pacific View Charter School provides every student with a rigorous Common Core aligned academic curriculum and provides numerous academic interventions to address the learning gaps of its students. Through the collaborative efforts of the Supervisory Teacher, the parent/guardian, and the student, a personalized learning plan is developed to address the academic needs of the student while providing a safe and nurturing learning environment for each student. All students are provided with a variety of options to prepare them for life beyond high school.

### Reflections: Successes

A description of successes and/or progress based on a review of the California School Dashboard (Dashboard) and local data.

**DASS Status and Performance:**



PVCS was approved for Dashboard Alternative School Status (DASS) from the California Department of Education, acknowledging that the school serves a high risk student population and changing the way the school is evaluated on the California School Dashboard and the charter renewal requirements. Dashboard Alternative School Status (DASS) is the alternative accountability system for schools that serve a "high risk" population of students. 70% of the student population must fall into one of the high risk categories in order for the school to qualify. DASS schools are measured on alternative metrics for academic achievement and for graduation rate, reflecting the different needs of these students. These changes will be reflected beginning in the 2021 dashboard.

When compared to all other DASS schools, PVCS ranks 2nd for math SBAC performance and 4th for ELA SBAC performance, demonstrating that the supports in place to assist students are successful for the population of students served by the school.

#### **SBAC Scores for Continuously Enrolled Students:**

The transitional nature of students enrolling at the elementary and middle school levels means that PVCS has an extremely small cohort of students who are educated by PVCS from year to year. This makes it difficult to assess the efficacy of programs, interventions and teaching practices put in place to support student learning. However, students who have attended PVCS for multiple years, significantly outperformed those only enrolled for less than a year in both Math and ELA as measured by SBAC scores.

|         | # of Students | # of Returning Students | Increased in ELA | %   | Increased by Level in ELA | Increased in Math | %   | Increased by Level in Math |
|---------|---------------|-------------------------|------------------|-----|---------------------------|-------------------|-----|----------------------------|
| Grade 6 | 47            | 11                      | 11               | 100 | 4                         | 9                 | 82% | 0                          |
| Grade 7 | 47            | 22                      | 12               | 55% | 1                         | 7                 | 32% | 1                          |
| Grade 8 | 53            | 29                      | 20               | 69% | 9                         | 20                | 69% | 5                          |

#### **Performance on Semester Grades:**

Students perform slightly better in 2020 in ELA than in previous years. This is significantly important considering the impact of Covid-19 on student learning. PVCS attributes this to the fact that high school classes did not change considerably from previous years. Instruction was provided through the Schoology LMS instead of in person, but teachers were already confident with the system and the pacing of the course did not change. Students perform better in 2020 in Math than in previous years. This is significantly important considering the impact of Covid-19 on student learning. PVCS attributes this to the fact that high school classes did not change considerably from previous years. Instruction was provided through the Schoology LMS instead of in person, but teachers were already confident with the system and the pacing of the course did not change. It may also be possible that students felt more comfortable performing in the distance learning format than in a classroom setting.



Low income students continue to outperform all students in semester grades, indicating that the interventions and supports for these students are successful.

When comparing grade data by race/ethnicity, there continues to be no significant disparity between student groups.

Although impacted by the Covid-19 crisis, high school students did not show an increase in Ds/Fs for semester 1 grades as compared to previous years.

#### **Graduation Successes:**

The flexible enrollment policies at Pacific View mean that students enter and exit our program all throughout the year. Many students enroll for a short period of time to earn extra credits, get caught up on credits and then return to their school of residence. Some of the most vulnerable At Promise students enroll at Pacific View after being unsuccessful at other schools and are so credit deficient that they cannot possibly graduate on time. The flexibility of the programs at PVCS allows students to stay enrolled until they graduate, even after their fourth year of high school. While this flexibility is of great benefit to these students and their families, it does result in poor graduation rates as measured by the state's 4-year cohort requirements. This is another reason why PVCS applied for and was accepted for DASS status, which will change the way the state calculates graduation rates for the school beginning in the 20/21 school year. The following chart shows the total number of graduates for each school as measured by Pacific View. For these calculations, the school includes not only the 4 year cohort of students, but includes students who have graduated in the fifth or sixth year, as well as early graduates. The percentages show the number of 12th grade students enrolled at Oct 1 (CBEDs) day and then the number of students enrolled in January. The data is collected in October because this is a common data reporting date, but then again in January to allow for students who planned to return to their school of residence for their final semester or transitioned to Adult Ed to come out of the total. These percentages give the school a more accurate picture of students who plan to graduate at PVCS and actually do graduate each year. When calculated locally, PVCS continues to have a graduation rate comparable to the state rate.

| Year | Total Graduates | 4-year cohort | 5th Year Seniors | 11 Graders | % based on CBEDS | % based on Jan. 26 |
|------|-----------------|---------------|------------------|------------|------------------|--------------------|
| 2016 | 79              | 63            | 16               | 6          | 54%              | 79%                |
| 2017 | 97              | 74            | 20               | 8          | 66%              | 85%                |
| 2018 | 105             | 94            | 11               | 5          | 76%              | 96%                |
| 2019 | 99              | 88            | 12               | 6          | 64%              | 80%                |
| 2020 | 112             | 100           | 14               | 4          | 62%              | 82%                |

The above chart includes students who needed additional time to graduate due to implications of Covid (13) and 4 students who were able to graduate under Assembly Bill 1350. Pacific View is proud to show that when these students are taken into consideration, all students who were on track to graduate at the onset of the Covid crisis were able to do so.



## Reflections: Identified Need

A description of any areas that need significant improvement based on a review of Dashboard and local data, including any areas of low performance and significant performance gaps among student groups on Dashboard indicators, and any steps taken to address those areas.

Review of the Dashboard Data demonstrates the following needs for the school.

### Performance Math -

PVCS serves those students who have been unable to mold themselves into the box of traditional education and require a different approach and mindset than a typical school. The school commonly takes in those students who have been unsuccessful specifically in math, and often need remediation in order to be successful in grade level math courses. PVCS' educational model allows students at any grade level to go back and take the appropriate courses to build mathematical skills in order to be successful in grade level math courses, even in the 11th and 12th grade years. The extended school year option and the fact that students only take two classes at a time for nine weeks allow students to take more than one year of math in a school year, allowing them the time to build skills and still graduate on time. Students are also not allowed to advance in math courses until they have demonstrated proficiency in their current course through a passing grade. It should also be noted that many of the students in 11th grade are new to the school (61% in 2018/19) and have not been educated by PVCS for an extended period of time. Because so many students need remediation in math, PVCS feels that while the CAASPP test for math may assess where 11th grade students currently are, it does not take into account the progress they have made, nor the fact that the majority of 11th grade students are not enrolled in 11th grade math courses (Math 3 or Higher). Although there is a need to increase Math Performance on the SBAC, the school is also focused on offering quality instruction and training in appropriate class placement, a need to increase the number of students enrolling in Math 3 or above, remediate math deficiencies through intervention, and to ensure that all students have the math skills to complete math graduation requirements.

### Graduation Rate -

Although the dashboard reported graduation rate for the school remains low, the change to DASS status will change the way that the rate is calculated. Internal calculations, that include 5th+ year seniors and those students who are on track to graduate in the fall are comparable to state graduation rates. In addition, the fact that the school has a small cohort of students that stay continuously enrolled from 9th-12th grade and that the 5th year seniors PVCS educates cannot be included in the rates, both negatively impact the state reported graduation rate. Goal 1 in the current LCAP focuses on assisting students to graduation with a focus on post-graduation preparation. The school is also researching current supports for students who are most likely to drop out prior to graduation as will be outlined in the LCAP.

### College/Career Readiness-

The college/career readiness indicators listed by the state do not effectively meet the goals and needs of students at Pacific View. However, the school will focus on assisting students in concurrent enrollment in community college and providing services to get students ready for life after high school.



## LCAP Highlights

A brief overview of the LCAP, including any key features that should be emphasized.

Pacific View Charter School will continue to focus on providing a high quality education for each and every student using the personalized learning model to meet the needs of individual students. In addition the school will focus on preparing students for life beyond high school, ensuring that all high school students have a clear understanding of the requirements to and pathway towards completion of high school as well as a developed plan for graduation (Goal 1). The school will continue to provide services and intervention support to help students reach proficiency in math and language arts and will focus in the next year on bolstering their services to English Language Learners and mitigating learning loss experienced by students during the pandemic (Goal 2). Finally, the school will continue to build on its strong school culture, increasing services to help students feel safe and connected to the school community and ensure that all stakeholders have a voice (Goal 3).

## Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

### Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

Pacific View Charter School

### Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

Pacific View Charter School was targeted for CSI due to a low graduation rate. For the last 20 years, PVCS has primarily served students who are looking for an alternative to traditional school after being unsuccessful elsewhere. PVCS has attributed the low graduation rate to a lack of a consistent 4-year cohort and an overwhelming number of 5th year seniors. For this reason, PVCS applied and received approval to become a DASS school starting in the 20/21 school year. This means that the school's graduation rate will now be calculated as a 1 year cohort, reflecting the high needs population that is served by the school. In addition to this change, PVCS will continue to conduct needs assessments in the following areas to determine what other factors play a role in the low graduation rate and to analyze the root causes for the rate:

1. Surveys were conducted with staff, students and parents in English and Spanish that included questions asking how prepared students were for college and career, what obstacles students faced in successfully graduating from high school and what additional steps PVCS should take to ensure students who do have barriers to graduation, are able to overcome those barriers. Although the majority of stakeholders surveyed reported that students feel prepared for graduation (88%, a 13% increase from the previous year), the school notes that many of the students most at risk for dropping out may not have participated in the survey or meetings. However, surveys will continue as a way to gather stakeholder information.

2. The school analyzed both CALPADs and internal data to make sure that students who were exited from the school prior to graduation were being coded properly, if and when they enrolled in another school. An analysis of the CALPADs data determined that students who left the school and did enroll in other schools out of state, as well as those students who graduated early were being counted as drop outs and the staff has taken measures to ensure that the data is properly reported in CALPADs going forward.

3. Additional information was/will be gathered by leadership through the analysis of the following data:

- \* Analysis of progress towards graduation for all high school students
- \* Analysis of Calpads data to ensure correct reporting of student data
- \* Analysis of student performance data on internal and state assessments
- \* Evaluation of how change to DASS status affects graduation rate for students

4. Stakeholders participated in a 5 Whys professional development session to examine root causes of the low graduation rate and the following interventions were implemented for the 20/21 school year:

-Apply for and be accepted by CDE as a DASS school

The following will be further implemented in the 21/22 school year:

- Identify credit deficient students on enrollment and track progress through counselor meetings, weekly schedule and learning planners
- Early SST/IEP meetings will be scheduled for students to set plan for success in school program
- School counselor will hosts/schedule career presentations targeted at student interests.
- Continue to explore the possibility of offering credit for certificate programs offered by local community colleges
- Continue to send students on field trips to public and private colleges including Moreno Valley College
- The school counselor will target individual students to attend field trips and presentations based on their identified interests
- Ensure that students who leave the school are coded properly in SIS
- Explore how intersession is calculated in state graduation rate with the possibility of extending the school year
- Monitor effectiveness of new high school interventions for reading
- Increase the number of resume writing and interview workshops
- Continue to conduct financial aid workshops for families and individual counseling by appointment

When evaluating the graduation rate data, no one student group stood out as all PVCS subgroups are in the red as determined by the California school dashboard and so no specific resource inequities were identified. However, the school has identified that there needs to be an increase in services for English language learners to be successful in the school program and has targeted resources specifically to assist this student population. While this area was not identified as a part of the graduation rate analysis, additional support services for these students should help to improve their graduation rates, among other improvements and is identified throughout the LCAP.



## Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

The CSI plan is being monitored by the gathering and analysis of data during periodic administrative meetings. In order to engage student feedback, an exit survey has been developed and will continue to be assigned to all students exiting Pacific View to gauge future plans and determine levels of support provided to students while enrolled. These exit surveys have been and will continue to be analyzed in PLCs by teaching staff as well as during leadership advisory meetings. Parents are engaged through the weekly meeting discussions with Supervisory Teachers, through meetings to review each student's Learning Plan with the school counselor and through bi-annual surveys. The weekly meeting with families is a fundamental component of the school's instructional model and is often where the most feedback from families is gathered. The Lead Teachers will take on the role of soliciting information from the Supervisory Teachers regarding feedback from families and presenting this information to the school administration. The school counselor continues to monitor the coaching and meetings held with those students most at risk of dropping out and that information will be shared with leadership at weekly advisory meetings. An evaluation of semester grades and STAR Enterprise scores will provide feedback to the school on the success of curricular interventions put in place to build on students' deficient skills. CAASPP and Dashboard data will be analyzed once it is available. Other data resources will include a study of graduation cohort data, transfer data, and through mid and end of year surveys for all stakeholders.

In addition, PVCS has targeted the 4 year cohort of students as a further area of study. Although this population of students is low, it will be important to track the progress of students who are attending PVCS for all four years of high school to ensure that they are staying on track for graduation and not falling behind in the school's program.

As additional evidence-based interventions are put in place, additional plans for monitoring the effectiveness of those interventions will need to be developed by the administration and support staff. The school will use a Logic Based Model to develop actions and outputs in relation to the interventions and then evaluate both short and long term outcomes of those actions. Any and all data studies will be shared with stakeholders at the periodic stakeholder meetings, including: staff meetings, weekly meetings with students and parents, LCAP stakeholder meetings, and bi-annual surveys to staff, students and parents.



## Stakeholder Engagement

A summary of the stakeholder process and how the stakeholder engagement was considered before finalizing the LCAP.

Parents, students and teachers play an active role in the daily activities at Pacific View Charter School. Parents attend the weekly (or bi-weekly) meetings with their student and supervisory teacher to track student progress. This is also a time for parents and students to share input on the activities and services in place at the school and teachers are directed to seek parent input in the functions of the school when parents do not voice them directly. This year, PVCS also solicited feedback on decisions related to school closures and reopening to gauge stakeholder comfort with safety measures in place and comfortability with returning to campus. Families participated in surveys as well as phone calls from staff to share feedback on options. Although face to face contact was hampered this year due to Covid, the school received more participation through survey responses than in previous "normal" years. The school also sought information from stakeholders regarding the goals, actions and services listed in the LCAP through a survey. Results from the spring survey are as follows:

A summary of the feedback provided by specific stakeholder groups.

**Parents:** Survey results indicated that parents of PVCS students continue to be satisfied with the education that their child is receiving. 93% of parents rated themselves as satisfied and very satisfied with the school in general and 95% rated their child's experience with their Supervisory Teacher as Good or Great. 93% believe that their students are receiving appropriate instructional support at PVCS 93% of families believe that PVCS is preparing their students for life beyond high school, a 20 point increase from the previous year, indicating that PVCS has shown success in sustaining and growing efforts to implement a college and career going culture on campus. In relation to Covid and the resulting school impacts, parents were split for most of the year on whether or not they wanted students onsite for services and classes, with 49% requesting onsite classes in the winter, which increased only to 55% in the spring. The school continued to offer a home study program for all students for the entire school year to services students unable to return to campus. PVCS also solicited specific feedback from parents in regards to the goals outlined in the 2021-24 LCAP. Parents requested more careers courses, information on college and financial aid applications and to bring back the college field trips in relation to Goal #1. For Goal #2, parents suggested continued tutoring both virtual and onsite, as the primary suggestion to help meet the goal. For Goal #3, parents suggested an increase in clubs to support students.

**Students:** Students responding to the surveys continue to report a high level of satisfactions with the school 94% overall satisfaction and 95% satisfied with their Supervisory Teachers. 91% stated that they receive sufficient help with their school work. However only 50% reported that they have created a plan for graduation. When targeting 12th grade students only, 93% reported that they had met with the school counselor to plan for graduation and to complete applications. 96% of students indicate that they feel supported by the school in overcoming difficulties, a 6% increase from the previous year, which seems exceptional considering the influx of difficulties faced by students this year due to the pandemic. 76% believe the school takes bullying seriously, also a 6% increase and only 4% of students reported not feeling safe at school. In reference to the LCAP Goals, students overwhelmingly expressed a desire to return to in person classes, a return of field trips, college visits, and onsite clubs, an increase in tutoring and additional support in math. In reference to goal #3, many students requested services related to safety including a return of the safety officer, keeping danger away from school, safe sidewalks, and continued counseling for those who need it.

**Staff:** Throughout the school year, the majority of staff feedback was solicited regarding implementation of safety protocols and gauging staff feelings regarding the pandemic. Staff was able to adapt extremely well to the virtual teaching environment and reported overwhelmingly that they felt comfortable teaching virtually as long as they were given the right training and support. 92% of staff feels that their workplace is safe, clean and in good working order for student success. 88% reported satisfaction with their position at the school. In relation to the LCAP goals, staff recommended a revision of the Exit Course, more career based elective courses, and more frequent discussions with students regarding career planning as recommendations for Goal 1. They also recommended increasing the number of students completing the FAFSA as a way of measuring success in this goal. Staff suggested tutoring with trained ELD tutors, test prep for SBAC, and the creation of a K8 reading group as suggestions for Goal 2. For Goal #3, staff suggested bringing back



school spirit and college spirit days, continuing counseling services, school wide events that focus on SEL, student PVCS shirts to promote school spirit, a return of the safety officer, curriculum for social/emotional awareness and annual training in restorative practices.

A description of the aspects of the LCAP that were influenced by specific stakeholder input.

The following actions and services were added based on stakeholder input:

- Additional career electives will be added to high school course options (Goal 1)
- Additional information regarding ability to schedule counselling sessions for college/career and financial aid planning will be disseminated to families (Goal 1)
- Revision of Exit Course (Goal 1)
- Increase the number of students who complete FAFSA (Goal 1 Measurement)
- Continued tutoring both virtually and in person (Goal 2)
- Development of K8 Reading Group (Goal 2)
- Test prep for SBAC (Goal 2)
- Sign up process developed for onsite services to maintain safe campus (Goal 3)
- Expanded counseling services for students in Oceanside and add counseling in Moreno Valley (Goal 3)
- Reinstating Spirit Days (Goal 3)

# Goals and Actions

## Goal

| Goal # | Description   |
|--------|---|
| 1      | All students will graduate from Pacific View with a post-graduation plan for entrance into colleges, universities, trade schools or the workforce, depending on their individual goals. |

An explanation of why the LEA has developed this goal.

Pacific View predominantly serves a high risk population of students who have had significant barriers to graduation. Specific actions and services need to be implemented in order to prepare students for life beyond high school.

## Measuring and Reporting Results

| Metric  | Baseline  | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24   |
|---|---|----------------|----------------|----------------|---|
| Increase percentage of students entering community college                            | 51/112 (45%) of the 2020 graduates enrolled in community college    |                |                |                | 60% of graduates will enroll in community college   |
| Credit deficient students will increase the number of credits completed each semester | Currently Developing a process for tracking                         |                |                |                | 75% of credit deficient students will earn a years worth of credits during a years worth of instruction at PVCS |
| Decrease number of cohorted high school students who become credit deficient          | 14% of credit deficient students are cohorted from the 9-12th grade |                |                |                | 7% of credit deficient students are in the 4 year cohort  |
| Graduates will develop a clear post-graduation plan                                   | 78% of students report having a clear plan for graduation           |                |                |                | 100% of graduating students will have a clearly defined graduation plan   |



|   |   |  |  |  |   |
|---|---|--|--|--|---|
| Increase graduation rate as measured through the Dashboard Graduation Rate indicator  | 56% of students graduate as measured by the graduation rate indicator   |  |  |  | 75% of student graduate as measured by the graduation rate indicator  |
| English Learners will be appropriately placed in ELD  | Develop ELD course and Develop process for tracking EL placement  |  |  |  | 95% of all EL students will be appropriately placed in ELD  |
| Reclassification rates will increase by 10% for English Language Learners who are continuously enrolled for two or more school years. | ELPAC testing in the Spring of 2020 was incomplete due to COVID related closure resulting in the inability to reclassify ELLs |  |  |  | Reclassification rates will increase by 20% for English Language Learners who are continuously enrolled for two or more school years. |
| FAFSA completions rates will increase   | 33% of graduating students have completed FAFSA   |  |  |  | 50% of graduating students will complete the FAFSA  |
| Maintain student access to a broad course of study including the full A-G required suite of courses                                   | 100% of high school students have access to broad course of study and all required A-G courses                                |  |  |  | 100% of high school students have access to broad course of study and all required A-G courses  |

## Actions

| Action # | Title                           | Description   | Total Funds | Contributing |
|----------|---------------------------------|---|-------------|--------------|
| 1        | Grade Level by Credits          | Change the way student grade levels are awarded from age to credits earned and monitor how this change influences the behavior of students, especially those who are credit deficient | 44,070      | Y            |
| 2        | DASS Status and Graduation Rate | Monitor how DASS status affects graduation rates for students   | 25,940      | Y            |

|    |  |  |        |   |
|----|--|--|--------|---|
| 3  | Identify & Intervene Credit Deficient Students       | The school counselor will identify students who are credit deficient, tag them in the SIS so all teachers are aware and schedule meetings with families to make a plan for remediation | 10,162 | Y |
| 4  | Graduation Plan Update and Training                  | Revise and Rename Learning Planners for high school students. Train teachers on how to use plan and communicate with families.   | 13,128 | N |
| 5  | Track Data on SSTs                                   | Track the data on SST meetings: credit recovery, continued enrollment  | 5,280  | N |
| 6  | Tracking of 4 year cohorts                           | Begin to track progress towards graduation for students enrolled from the beginning of 9th grade   | 17,325 | N |
| 7  | Credit Completion Tracking                           | Develop system for tracking credits earned for HS school students to ensure that students are making gains in the high school program and are completing requirements for graduation   | 26,700 | N |
| 8  | Develop Graduation Pathway Planning Schoology Course | Create a place in Schoology where all graduation activities will be tracked for each individual student from 9th to 12th grade.  | 39,257 | N |
| 9  | Expand College and Career presentations              | Partner with local community colleges to increase outreach to PVCS students by hosting presentations twice a year.   | 6,226  | N |
| 10 | Career Fair  | Host career fair for students  | 31,140 | Y |
| 11 | Expand college field trips                           | Take students on two field trips for each school site  | 4,525  | Y |
| 12 | Virtual Career Presentations                         | Continue to offer virtual career presentations through Schoology   | 2,625  | Y |
| 13 | Financial Aid  | School counselor will continue to offer financial aid meetings individually for families. Bilingual staff will conduct meetings to ensure access to Spanish speaking families          | 10,037 | Y |
| 14 | Add additional career exploration electives          | Add 22 courses through Edgenuity to encourage students to expand knowledge of career opportunities while earning elective credit.  | 27,125 | N |
| 15 | Translation services                                 | Information regarding post-graduation options will be provided to families in English and Spanish to ensure access for all families.   | 6,250  | Y |
| 16 | Revise Exit Course                                   | Teachers will enroll students in the Exit course at the beginning of senior year. Students will begin graduation plan through survey, assignments and meeting with counselor           | 41,217 | N |



|    |  |   |         |   |
|----|--|---|---------|---|
| 17 | Exit Course Survey Analysis                      | School counselor will tailor career presentations based on data from initial Exit Course Survey   | 5,626   | N |
| 18 | Teacher Training on Exit Course                  | High school teachers will receive training on new Exit Course/Graduation Plans for graduating students.   | 40,757  | N |
| 19 | Resume Writing Workshops                         | Host resume writing workshop in spring and summer.  | 1,044   | N |
| 20 | Course Options                                   | Continue to ensure that all students have access to standards aligned curriculum including the full A-G suite of courses.                                       | 261,065 | N |
| 21 | ELL instructional strategies training            | All teaching staff will be trained in teaching strategies to support language development for ELL students and how to best prepare students for the ELPAC exam. | 63,643  | Y |
| 22 | ELD Curriculum                                   | Purchase curriculum to support designated ELD course for high school students   | 5,000   | Y |
| 23 | Hire ELD teaching staff                          | Hire a teacher who will be dedicated to instruction of ELD students, teach ELD course and support the growth of programs and services for EL students.          | 136,834 | Y |
| 24 | Provide designated ELD instruction for students. | Offer a designated ELD course for English Language Learners   | 17,900  | Y |
| 25 | Parent participation                             | Continue to promote parent participation in the weekly meetings, schoolwide events and meetings with the school counselor.                                      | 23,560  | N |



# Goals and Actions

## Goal

| Goal # | Description   |
|--------|---|
| 2      | Increase student achievement in Math and ELA for students receiving intervention to build deficient skills. |

An explanation of why the LEA has developed this goal.

Students often arrive at Pacific View after being unsuccessful at another school, especially in high school. Students need additional support to remediate deficiencies in math and ELA in order to master content and to be able to graduate college and career ready.

## Measuring and Reporting Results

| Metric  | Baseline  | Year 1 Outcome  | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24   |
|---|---|---|----------------|----------------|---|
| Students will be placed in appropriate interventions for ELA and Math                           | 70% of students are appropriately placed  |   |                |                | 95% of students are appropriately placed                                    |
| Metric for Local Assessment   | As the school is changing local assessments, a baseline and desired outcome will be developed next year with implementation of new assessment | Develop plan for administering assessments across grades 2-12, administer assessment and create baseline numbers and targets for growth |                |                | See Baseline  |
| Continue to increase number of high school students taking Math 3 and above prior to graduation | 76 students took at least 1 semester of Math 3 during the 20/21 school year   |   |                |                | 150 students will take at least 1 semester of Math 3 during the school year |
| Students in grades 6-8 who are  | Average Scaled Score for 18/19:   |   |                |                | Increased scores by 50 points   |



|   |  |  |  |  |                               |
|---|--|--|--|--|-------------------------------|
| continuously enrolled will increase in SBAC scaled scores | -Grade 8: 2514<br>-Grade 7: 2480<br>-Grade 6: 2488 |  |  |  |                               |
| Scaled Score increase on Math SBAC for grade 11 students  | 18/19 Average Scale Score 2484                     |  |  |  | Increase scores by 100 points |
| Scaled Score increase on ELA SBAC for grade 11 students   | 18/19 Average Scale Score 2550                     |  |  |  | Increase scores by 100 points |

## Actions

| Action # | Title   | Description   | Total Funds | Contributing |
|----------|---|---|-------------|--------------|
| 1        | Credentialed Teachers                           | Continue to hire only fully credentialed teachers and assign them appropriately.  | 3,098,424   | N            |
| 2        | Course Placement Training                       | Train teachers on appropriate course placement, with an emphasis on math course placement   | 113,952     | N            |
| 3        | Reading Intervention                            | Revise and implement high school Reading Intervention course for struggling readers   | 230,000     | Y            |
| 4        | Possible Reading Intervention Independent Study | Explore independent study reading intervention course for high school   | 12,809      | Y            |
| 5        | Middle School Intervention                      | Develop schedule for middle school that includes a period for reading intervention and a period for math intervention   | 471,726     | N            |
| 6        | K8 Reading Program                              | Develop and implement a reading program for K8 home study and classroom students  | 24,000      | N            |
| 7        | Co-Teaching Inclusion Model                     | Middle school students with special needs will receive services in ELA and math through co-teaching, allowing them to remain in the LRE, while still receiving targeted intervention and instruction. | 748,032     | N            |



|    |                                       |  |         |   |
|----|---------------------------------------|--|---------|---|
| 8  | Diagnostic Assessment                 | Purchase new diagnostic assessment, train teachers on use, implement schoolwide and develop baseline and growth criteria in reading and math   | 11,000  | N |
| 9  | Spiral Math Courses                   | PLCs will continue to align and spiral high school math curriculum   | 4,800   | N |
| 10 | SBAC Practice Sessions                | Implement math review sessions prior to SBAC for high school students  | 21,080  | N |
| 11 | Credit Deficient Math                 | Require math credit deficient students to take math courses in grades 10-11. Tracked through grad planners.  | 72,002  | Y |
| 12 | Home Study Student Tutoring           | Provide tutoring for home study only students.   | 65,282  | N |
| 13 | Plan for addressing learning loss K8. | K8 team will develop and deliver learning packets for summer for students enrolled in home study and the middle school classes to help mitigate learning loss and prepare students for the next school year. | 2,000   | Y |
| 14 | Instructional Coaching/Framework      | Continue teacher coaching and schoolwide implementation of the PVCS Instructional Framework  | 190,324 | N |
| 15 | Hotspots                              | Increase the number of hot spots available to students for check out.  | 64,410  | Y |
| 16 | Chromebooks                           | Continue to provide Chromebooks for all students in grades 6-12 and any student K-5 who needs one  | 158,269 | Y |

## Goals and Actions

### Goal

| Goal # | Description  |
|--------|--|
| 3      | Expand and improve resources and services to students and parents to provide a sense of safety, school connectedness, and support students' social emotional wellness. |

An explanation of why the LEA has developed this goal.

Pacific View Charter School students have experienced an increase in academic challenges due to Covid, campus closure, and a distance learning only model of instruction. Additional supports are needed to support students' social and emotional health in order for them to be successful academically.



## Measuring and Reporting Results

| Metric  | Baseline  | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24  |
|---|---|----------------|----------------|----------------|--|
| Maintain low suspension rate  | 3.3% in 2019/20   |                |                |                | Suspensions remain at or below 3%  |
| Maintain 97% attendance rate  | 97-98% for 2021 school year                                     |                |                |                | 97%-98% attendance rate  |
| Students report that they feel safe at school as measured by student survey | 76% of students report that they feel safe at school            |                |                |                | 95-100% of students report that they feel safe at school.  |
| All Students will have access to schoolwide SEL Support Program             | Beginning research into development of a schoolwide SEL program |                |                |                | Full implementation of schoolwide SEL program including staff development, student participation and SEL-based curriculum and lessons. |

## Actions

| Action # | Title                     | Description  | Total Funds | Contributing |
|----------|---------------------------|--|-------------|--------------|
| 1        | Alternative to Suspension | Develop an Alternative to Suspension Program through the restorative alliance. This program would allow students to stay on campus and not be sent home in the case of rule violation.                                       | 728,557     | Y            |
| 2        | Alternative Discipline    | Implement alternative methods of discipline including - in-school reflection (learning activities related to offense, separation from class, volunteer activities, counseling)   | 381,778     | Y            |
| 3        | PD for Behavior           | Professional development for staff to intervene and manage difficult behavior in the classroom   | 20,431      | Y            |
| 4        | BIPs                      | IEP team will convene to determine if additional behavior supports are needed in the form of behavior intervention plans. Develop behavior intervention plans for students demonstrating need for increased behavior support | 50,947      | N            |



|    |   |   |           |   |
|----|---|---|-----------|---|
| 5  | Plan for tracking student retention                   | Develop and implement a plan for tracking retention rates of students from 9th grade to graduation and from middle school to high school  | 6,124     | N |
| 6  | SEL School Wide Research                              | Begin research on the development of a SEL Schoolwide Program. PD for Teachers; Social and emotional support; SEL Curriculum and training for all teaching staff  | 28,726    | Y |
| 7  | SEL Staff Training                                    | Conduct PD for staff on how to infuse SEL into work environment   | 31,662    | Y |
| 8  | SEL Student Support                                   | Implement SEL program for students through staff training and purchase of new curriculum.   | 26,726    | Y |
| 9  | Counseling  | Expand counseling services from part time to full time and to include our Moreno Valley Campus.   | 67,850    | Y |
| 10 | Interquest  | Reinstate monthly Interquest Canine Detection Dogs program  | 1,800     | N |
| 11 | Security Guard  | Reinstate campus security guard   | 54,000    | N |
| 12 | Therapy Dogs  | Expand therapy dog program: Bring out therapy dogs during lunches, break times and to assist students when they are having social/emotional difficulty. Increase frequency of therapy dog meetings to encourage participation | 8,850     | N |
| 13 | Therapeutic Program for Students in Special Education | Begin research on requirements for implementation of a therapeutic program.   | 22,200    | N |
| 14 | School Spirit   | Bring back college and school spirit days on campus.  | 74,004    | N |
| 15 | Safety Apps   | Safety Committee will look into school safety monitoring tools/apps   | 13,689    | N |
| 16 | Students on Campus                                    | Revise check in and check out procedures for for students   | 18,741    | N |
| 17 | Facilities  | Maintain safe and secure facilities through frequent monitoring of facilities need and upkeep.  | 1,271,958 | N |

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students 2021

| Percentage to Increase or Improve Services | Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students |
|--|--|
| 10%  | 1,169,207  |

The Budgeted Expenditures for Actions identified as Contributing may be found in the Increased or Improved Services Expenditures Table.

### Required Descriptions

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

A review of the schoolwide data on credit deficient students shows that Low Income students make up 42%. 8% of foster and homeless students are arriving to the school credit deficient as well. In order to address this condition for our low income, foster and homeless students, the school will implement the following strategies: changing the way grade levels are determined to be based on credits instead of age, monitoring how the school's DASS status affects graduation rates, tagging all students who enroll as credit deficient students and training staff to track these tags and intervene early to provide opportunities for students to catch up on credits. Although these actions are being provided on a schoolwide basis, because the data shows that credit deficient students are disproportionately also unduplicated students, the school expects that these actions and services will increase the opportunities to earn credits and progress towards graduation primarily for low income, foster and homeless students. This is addressed in Goal 1.

The plans for revamping reading intervention supports are in addition to the creation of the designated ELD course and the hiring of an ELD teacher and these course will be available for all students, but when redesigning the courses, the needs of LTELs and more advanced language learners were considered first as this will be the appropriate interventions for these students who still need reading support but not to the level of designated ELD. The purchase of additional Chromebooks and 100 hotspots is targeted at low income students and those students who are experiencing homelessness, but will be provided to any students who need them as the school's population of students experiencing homelessness or loss of income resulting in needing technology services changes quickly, especially since the onset of the Covid-19 crisis. Both of these services are targeted at addressing Goal 2.

Plans for college visits, career fairs, presentations and financial aid workshops are targeted at low income students as these students report not having resources to access these services on their own (through the school's annual survey), however any students who are interested, can access the services. In addition, all seniors are counseled to complete the FAFSA with the school counselor regardless of their NSLP status. These items are addressed in Goal 1.

Finally, services to support the social and emotional well being of students including access to counseling, SEL support, teacher training and schoolwide implementation as well as alternative discipline procedures and behavior interventions are targeted at low income, foster and



homeless youth because so many of these students do not have access to such services outside of the school and will be instrumental in the school reaching Goal 3.

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

In addition to the actions and services mentioned in the above box, the following services are targeted exclusively to unduplicated students and are increases from those services offered schoolwide:

- Translation services for college/career planning as well as all parent contact
- Teacher training on ELD instructional strategies
- Purchase of ELD curriculum materials
- Creation and implementation of Designated ELD high school course
- Hiring of ELD teacher



# EXPENDITURE TABLE

## Total Expenditures Table

| Totals | LCFF Funds   | Other State Funds | Local Funds | Federal Funds | Total Funds | Total Personnel | Total Non-personnel |
|--------|--------------|-------------------|-------------|---------------|-------------|-----------------|---------------------|
| Totals | \$ 8,963,239 | \$ 590,428        | \$ -        | \$ -          | 9,553,667   | \$ 7,074,678    | \$ 1,888,561        |

| Goal # | Action # | Action Title                                  | Student Group(s)      | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds  |
|--------|----------|---|-----------------------|------------|-------------------|-------------|---------------|--------------|
| 1      | 1        | Grade Level by Credits                        | All High School       | \$ 44,070  | \$ 9,131          | \$ -        | \$ -          | \$ 53,201    |
| 1      | 2        | DASS Status and Graduation Rate               | All High School       | \$ -       | \$ -              | \$ -        |               | \$ -         |
| 1      | 3        | Identify & Intervene Credit Deficient Student | All High School       | \$ 10,162  |                   |             |               | \$ 10,162    |
| 1      | 4        | Graduation Plan Update and Training           | All High School       | \$ 13,128  |                   |             |               | \$ 13,128    |
| 1      | 5        | Track Data on SSTs                            | Students who need     | \$ 5,280   |                   |             |               | \$ 5,280     |
| 1      | 6        | Tracking of 4 year cohorts                    | All middle to hs stuc | \$ 17,325  |                   |             |               | \$ 17,325    |
| 1      | 7        | Credit Completion Tracking                    | All HS                | \$ 26,700  |                   |             |               | \$ 26,700    |
| 1      | 8        | Develop Grad Pathway Plan Schoology Cou       | All HS                | \$ 39,257  |                   |             |               | \$ 39,257    |
| 1      | 9        | Expand College and Career presentations       | HS and MS             | \$ 6,226   |                   |             |               | \$ 6,226     |
| 1      | 10       | Career Fair                                   | Middle school         | \$ 31,440  |                   |             |               | \$ 31,440    |
| 1      | 11       | Expand college field rtips                    | HS and MS             | \$ 4,525   |                   |             |               | \$ 4,525     |
| 1      | 12       | Virtual Career Presentations                  | HS and MS             | \$ 2,625   |                   |             |               | \$ 2,625     |
| 1      | 13       | Financial Aid                                 | High School           | \$ 10,387  |                   |             |               | \$ 10,387    |
| 1      | 14       | Add additional career exploration electives   | High School           | \$ 27,125  |                   |             |               | \$ 27,125    |
| 1      | 15       | Translation services                          | All                   | \$ 6,250   |                   |             |               | \$ 6,250     |
| 1      | 16       | Revise Exit Course                            | High School           | \$ 41,217  |                   |             |               | \$ 41,217    |
| 1      | 17       | Exit Course Survey Analysis                   | High School           | \$ 5,626   |                   |             |               | \$ 5,626     |
| 1      | 18       | Teacher Training on Exit Course               | High School           | \$ 40,757  |                   |             |               | \$ 40,757    |
| 1      | 19       | Resume Writing Workshops                      | High School           | \$ 1,044   |                   |             |               | \$ 1,044     |
| 1      | 21       | ELL instructional strategies training         | All                   | \$ 63,643  |                   |             |               | \$ 63,643    |
| 1      | 22       | ELD Curriculum                                | All                   | \$ 5,000   |                   |             |               | \$ 5,000     |
| 1      | 23       | Hire ELD teaching staff                       | All                   | \$ 136,834 |                   |             |               | \$ 136,834   |
| 1      | 24       | Provide designated ELD instruction for stud   | All                   | \$ 17,900  |                   |             |               | \$ 17,900    |
| 2      | 2        | Course Placement Training                     | High School           | \$ 113,952 |                   |             |               | \$ 113,952   |
| 2      | 3        | Reading Intervention                          | Middle/High           | \$ 230,000 |                   |             |               | \$ 230,000   |
| 2      | 4        | Possible Reading Intervention Indpendent Stu  | High School           | \$ 12,809  |                   |             |               | \$ 12,809    |
| 2      | 5        | Middle School Intervention                    | Middle School         | \$ 471,726 |                   |             |               | \$ 471,726   |
| 2      | 6        | K8 Reading Program                            | Elementary/Middle     | \$ 24,000  |                   |             |               | \$ 24,000    |
| 2      | 7        | Co-Teaching Inclusion Model                   | SPED                  | \$ 748,032 | \$ 298,032        |             |               | \$ 1,046,064 |
| 2      | 8        | Diagnostic Assessment                         | All                   | \$ 11,000  |                   |             |               | \$ 11,000    |
| 2      | 9        | Spiral Math Courses                           | High schools          | \$ 4,800   |                   |             |               | \$ 4,800     |
| 2      | 10       | SBAC Practice Sessions                        | High School           | \$ 21,080  |                   |             |               | \$ 21,080    |
| 2      | 11       | Credit Deficient Math                         | High School           | \$ 72,002  |                   |             |               | \$ 72,002    |
| 2      | 12       | Home Study Students                           | elementary/middle     | \$ 65,282  |                   |             |               | \$ 65,282    |
| 2      | 13       | Plan for addressing learning loss K8          | elementary/middle     | \$ 2,000   |                   |             |               | \$ 2,000     |
| 2      | 14       | Instructional Coaching/Framework              | All                   | \$ 190,324 |                   |             |               | \$ 190,324   |
| 3      | 1        | Alternative to Suspension                     | All                   | \$ 728,557 |                   |             |               | \$ 728,557   |

| Totals | LCFF Funds   | Other State Funds | Local Funds | Federal Funds | Total Funds | Total Personnel | Total Non-personnel |
|--------|--------------|-------------------|-------------|---------------|-------------|-----------------|---------------------|
| Totals | \$ 8,963,239 | \$ 590,428        | \$ -        | \$ -          | 9,553,667   | \$ 7,074,678    | \$ 1,888,561        |

| Goal # | Action # | Action Title                               | Student Group(s) | LCFF Funds   | Other State Funds | Local Funds | Federal Funds | Total Funds  |
|--------|----------|--|------------------|--------------|-------------------|-------------|---------------|--------------|
| 3      | 2        | Alternative to Discipline                  | All              | \$ 381,778   |                   |             |               | \$ 381,778   |
| 3      | 3        | PD for Behavior                            | All              | \$ 20,431    |                   |             |               | \$ 20,431    |
| 3      | 4        | BIPs                                       | SPED             | \$ 50,947    |                   |             |               | \$ 50,947    |
| 3      | 5        | Plan for tracking student retention        | All              | \$ 6,124     |                   |             |               | \$ 6,124     |
| 3      | 6        | SEL School Wide Research                   | All              | \$ 28,726    |                   |             |               | \$ 28,726    |
| 3      | 7        | SEL Staff Training                         | All              | \$ 31,662    |                   |             |               | \$ 31,662    |
| 3      | 8        | SEL Student Support                        | All              | \$ 26,726    |                   |             |               | \$ 26,726    |
| 3      | 9        | Counseling                                 | All              | \$ 67,850    |                   |             |               | \$ 67,850    |
| 3      | 10       | Interquest                                 | All              | \$ 1,800     |                   |             |               | \$ 1,800     |
| 3      | 11       | Security Guard                             | All              | \$ 54,000    |                   |             |               | \$ 54,000    |
| 3      | 12       | Therapy Dogs                               | All              | \$ 8,850     |                   |             |               | \$ 8,850     |
| 3      | 13       | Therapeutic Program for Student in Special | SPED             | \$ 22,200    | \$ 22,200         |             |               | \$ 44,400    |
| 3      | 14       | School Spirit                              | All              | \$ 74,004    |                   |             |               | \$ 74,004    |
| 3      | 15       | Safety Apps                                | All              | \$ 13,689    |                   |             |               | \$ 13,689    |
| 3      | 16       | Students on Campus                         | All              | \$ 18,741    |                   |             |               | \$ 18,741    |
| 3      | 17       | Facilities                                 | All              | \$ 1,271,958 |                   |             |               | \$ 1,271,958 |
|        |          |  |                  | \$ -         |                   |             |               | \$ -         |

## Contributing Expenditure Table

| Totals by Type           | Total LCFF Funds | Total Funds  |
|--------------------------|------------------|--------------|
| <b>Total:</b>            | \$ 1,935,377     | \$ 1,944,508 |
| <b>LEA-wide Total:</b>   | \$ 1,701,838     | \$ 1,710,969 |
| <b>Limited Total:</b>    | \$ 223,377       | \$ 223,377   |
| <b>Schoolwide Total:</b> | \$ 10,162        | \$ 10,162    |

| Goal # | Action # | Action Title                                  | Scope      | Unduplicated Student Group(s) | Location           | LCFF Funds | Total Funds  |
|--------|----------|---|------------|-------------------------------|--------------------|------------|--------------|
| 1      | 1        | Grade Level by Credits                        | LEA-wide   | Low Income, Foster, Homeless  | High School        | \$ 44,070  | \$ 53,201    |
| 1      | 3        | Identify & Intervene Credit Deficient Student | Schoolwide | Low Income, Foster, Homeless  | High School        | \$ 10,162  | \$ 10,162    |
| 1      | 4        | Graduation Plan Update and Training           | LEA-wide   |                               | High School        | \$ 13,128  | \$ 13,128    |
| 1      | 5        | Track Data on SSTs                            | Limited    |                               | All                | \$ 5,280   | \$ 5,280     |
| 1      | 6        | Tracking of 4 year cohorts                    | Limited    |                               | All                | \$ 17,325  | \$ 17,325    |
| 1      | 7        | Credit Completion Tracking                    | LEA-wide   |                               | High School        | \$ 26,700  | \$ 26,700    |
| 1      | 8        | Develop Grad Pathway Plan Schoology Cou       | LEA-wide   |                               | High School        | \$ 39,257  | \$ 39,257    |
| 1      | 9        | Expand College and Career presentations       | LEA-wide   |                               | Middle/High        | \$ 6,226   | \$ 6,226     |
| 1      | 10       | Career Fair                                   | LEA-wide   | Low Income                    | Middle School      | \$ 31,440  | \$ 31,440    |
| 1      | 11       | Expand college field trips                    | LEA-wide   | Low Income                    | Middle/High        | \$ 4,525   | \$ 4,525     |
| 1      | 12       | Virtual Career Presentations                  | LEA-wide   | Low Income                    | Middle/High        | \$ 2,625   | \$ 2,625     |
| 1      | 13       | Financial Aid                                 | LEA-wide   | Low Income                    | High School        | \$ 10,387  | \$ 10,387    |
| 1      | 14       | Add additional career exploration electives   | LEA-wide   |                               | High School        | \$ 27,125  | \$ 27,125    |
| 1      | 15       | Translation services                          | LEA-wide   | ELs                           | School             | \$ 6,250   | \$ 6,250     |
| 1      | 16       | Revise Exit Course                            | LEA-wide   |                               | High School        | \$ 41,217  | \$ 41,217    |
| 1      | 17       | Exit Course Survey Analysis                   | LEA-wide   |                               | High School        | \$ 5,626   | \$ 5,626     |
| 1      | 18       | Teacher Training on Exit Course               | LEA-wide   |                               | High school        | \$ 40,757  | \$ 40,757    |
| 1      | 19       | Resume Writing Workshops                      | LEA-wide   |                               | High School        | \$ 1,044   | \$ 1,044     |
| 1      | 21       | ELL instructional strategies training         | Limited    | ELs                           | All                | \$ 63,643  | \$ 63,643    |
| 1      | 22       | ELD Curriculum                                | Limited    | ELs                           | All                | \$ 5,000   | \$ 5,000     |
| 1      | 23       | Hire ELD teaching staff                       | Limited    | ELs                           | All                | \$ 136,834 | \$ 136,834   |
| 1      | 24       | Provide designated ELD instruction for stud   | Limited    | ELs                           | All                | \$ 17,900  | \$ 17,900    |
| 2      | 2        | Course Placement Training                     | LEA-wide   |                               | High School        | \$ 113,952 | \$ 113,952   |
| 2      | 3        | Reading Intervention                          | LEA-wide   | ELs                           | middle and high    | \$ 230,000 | \$ 230,000   |
| 2      | 4        | Possible Reading Intervention Independent St  | LEA-wide   | ELs                           | high school        | \$ 12,809  | \$ 12,809    |
| 2      | 5        | Middle School Intervention                    | LEA-wide   |                               | middle school      | \$ 471,726 | \$ 471,726   |
| 2      | 6        | K8 Reading Program                            | LEA-wide   |                               | elemen. and middle | \$ 24,000  | \$ 24,000    |
| 2      | 7        | Co-Teaching Inclusion Model                   | Schoolwide |                               | SPED               | \$ 748,032 | \$ 1,046,064 |
| 2      | 8        | Diagnostic Assessment                         | LEA-wide   |                               | All                | \$ 11,000  | \$ 11,000    |
| 2      | 9        | Spiral Math Courses                           | LEA-wide   |                               | high school        | \$ 4,800   | \$ 4,800     |
| 2      | 10       | SBAC Practice Sessions                        | LEA-wide   |                               | high school        | \$ 21,080  | \$ 21,080    |
| 2      | 11       | Credit Deficient Math                         | LEA-wide   | Low Income, foster, homeless  | high school        | \$ 72,002  | \$ 72,002    |
| 2      | 12       | Home Study Students                           | LEA-wide   |                               | elem, middle       | \$ 65,282  | \$ 65,282    |

## DRAFT

| Totals by Type           | Total LCFF Funds | Total Funds  |
|--------------------------|------------------|--------------|
| <b>Total:</b>            | \$ 1,935,377     | \$ 1,944,508 |
| <b>LEA-wide Total:</b>   | \$ 1,701,838     | \$ 1,710,969 |
| <b>Limited Total:</b>    | \$ 223,377       | \$ 223,377   |
| <b>Schoolwide Total:</b> | \$ 10,162        | \$ 10,162    |

| Goal # | Action # | Action Title   | Scope      | Unduplicated Student Group(s) | Location     | LCFF Funds      | Total Funds  |
|--------|----------|--|------------|-------------------------------|--------------|-----------------|--------------|
| 2      | 13       | Plan for addressing learning loss K8                 | LEA-wide   | Low Income                    | elem, middle | \$ 2,000        | \$ 2,000     |
| 2      | 14       | Instructional Coaching/Framework                     | LEA-wide   |                               | All          | \$ 190,324      | \$ 190,324   |
| 3      | 1        | Alternative to Suspension                            | LEA-wide   | Low Income, homeless, foster  | All          | \$ 728,557      | \$ 728,557   |
| 3      | 2        | Alternative to Discipline                            | LEA-wide   | Low Income, homeless, foster  | All          | \$ 381,778      | \$ 381,778   |
| 3      | 3        | PD for Behavior                                      | LEA-wide   | Low Income, homeless, foster  | All          | \$ 20,431       | \$ 20,431    |
| 3      | 4        | BIPs   | LEA-wide   |                               | SPED         | \$ 50,947       | \$ 50,947    |
| 3      | 5        | Plan for tracking student retention                  | LEA-wide   |                               | All          | \$ 6,124        | \$ 6,124     |
| 3      | 6        | SEL School Wide Research                             | LEA-wide   | Low Income                    | All          | \$ 28,726       | \$ 28,726    |
| 3      | 7        | SEL Staff Training                                   | LEA-wide   | Low Income                    | All          | \$ 31,662       | \$ 31,662    |
| 3      | 8        | SEL Student Support                                  | LEA-wide   | Low Income                    | All          | \$ 26,726       | \$ 26,726    |
| 3      | 9        | Counseling   | LEA-wide   | Low Income                    | All          | \$ 67,850       | \$ 67,850    |
| 3      | 10       | Interquest   | LEA-wide   |                               | All          | \$ 1,800        | \$ 1,800     |
| 3      | 11       | Security Guard                                       | Schoolwide |                               | All          | \$ 54,000       | \$ 54,000    |
| 3      | 12       | Therapy Dogs   | LEA-wide   |                               | All          | \$ 8,850.00     | \$ 8,850     |
| 3      | 13       | Therapeutic Program for Student in Special Education | LEA-wide   |                               | SPED         | \$ 22,200.00    | \$ 44,400    |
| 3      | 14       | School Spirit  | LEA-wide   |                               | All          | \$ 74,004.00    | \$ 74,004    |
| 3      | 15       | Safety Apps  | LEA-wide   |                               | All          | \$ 13,689.00    | \$ 13,689    |
| 3      | 16       | Students on Campus                                   | LEA-wide   |                               | All          | \$ 18,741.00    | \$ 18,741    |
| 3      | 17       | Facilities   | LEA-wide   |                               | All          | \$ 1,271,958.00 | \$ 1,271,958 |

## Annual Update Table Year 1

| Totals: | Planned Expenditure<br>Total | Estimated Actual<br>Total |
|---------|------------------------------|---------------------------|
| Totals: | \$ 5,660,934                 | \$ -                      |

| Last Year's<br>Goal # | Last Year's<br>Action # | Prior Action/Service Title                      | Contributed to Increased<br>or Improved Services? | Last Year's Total<br>Planned Expenditures | Total Estimated Actual<br>Expenditures |
|-----------------------|-------------------------|---|---|---|--|
| 1                     | 1                       | Grade Level by Credits                          | Yes   | \$ 53,201                                 |  |
| 1                     | 2                       | DASS Status and Graduation Rate                 | No  | \$ -                                      |  |
| 1                     | 3                       | Identify & Intervene Credit Deficient Students  | Yes   | \$ 10,162                                 |  |
| 1                     | 4                       | Graduation Plan Update and Training             | No  | \$ 13,128                                 |  |
| 1                     | 5                       | Track Data on SSTs                              | No  | \$ 5,280                                  |  |
| 1                     | 6                       | Tracking of 4 year cohorts                      | No  | \$ 17,325                                 |  |
| 1                     | 7                       | Credit Completion Tracking                      | No  | \$ 26,700                                 |  |
| 1                     | 8                       | Develop Grad Pathway Plan Schoology Course      | No  | \$ 39,257                                 |  |
| 1                     | 9                       | Expand College and Career presentations         | No  | \$ 6,226                                  |  |
| 1                     | 10                      | Career Fair                                     | Yes   | \$ 31,440                                 |  |
| 1                     | 11                      | Expand college field trips                      | Yes   | \$ 4,525                                  |  |
| 1                     | 12                      | Virtual Career Presentations                    | Yes   | \$ 2,625                                  |  |
| 1                     | 13                      | Financial Aid                                   | Yes   | \$ 10,387                                 |  |
| 1                     | 14                      | Add additional career exploration electives     | No  | \$ 27,125                                 |  |
| 1                     | 15                      | Translation services                            | Yes   | \$ 6,250                                  |  |
| 1                     | 16                      | Revise Exit Course                              | No  | \$ 41,217                                 |  |
| 1                     | 17                      | Exit Course Survey Analysis                     | No  | \$ 5,626                                  |  |
| 1                     | 18                      | Teacher Training on Exit Course                 | No  | \$ 40,757                                 |  |
| 1                     | 19                      | Resume Writing Workshops                        | No  | \$ 1,044                                  |  |
| 1                     | 21                      | ELL instructional strategies training           | Yes   | \$ 63,643                                 |  |
| 1                     | 22                      | ELD Curriculum                                  | Yes   | \$ 5,000                                  |  |
| 1                     | 23                      | Hire ELD teaching staff                         | Yes   | \$ 136,834                                |  |
| 1                     | 24                      | Provide designated ELD instruction for students | Yes   | \$ 17,900                                 |  |
| 2                     | 2                       | Course Placement Training                       | No  | \$ 113,952                                |  |
| 2                     | 3                       | Reading Intervention                            | Yes   | \$ 230,000                                |  |
| 2                     | 4                       | Possible Reading Intervention Independent Study | Yes   | \$ 12,809                                 |  |
| 2                     | 5                       | Middle School Intervention                      | No  | \$ 471,726                                |  |
| 2                     | 6                       | K8 Reading Program                              | No  | \$ 24,000                                 |  |

DRAFT

| Totals: | Planned Expenditure<br>Total | Estimated Actual<br>Total |
|---------|------------------------------|---------------------------|
| Totals: | \$ 5,660,934                 | \$ -                      |

| Last Year's<br>Goal # | Last Year's<br>Action # | Prior Action/Service Title                    | Contributed to Increased<br>or Improved Services? | Last Year's Total<br>Planned Expenditures | Total Estimated Actual<br>Expenditures |
|-----------------------|-------------------------|---|---|---|--|
| 2                     | 7                       | Co-Teaching Inclusion Model                   | No  | \$ 1,046,064                              |  |
| 2                     | 8                       | Diagnostic Assessment                         | No  | \$ 11,000                                 |  |
| 2                     | 9                       | Spiral Math Courses                           | No  | \$ 4,800                                  |  |
| 2                     | 10                      | SBAC Practice Sessions                        | No  | \$ 21,080                                 |  |
| 2                     | 11                      | Credit Deficient Math                         | Yes   | \$ 72,002                                 |  |
| 2                     | 12                      | Home Study Students                           | No  | \$ 65,282                                 |  |
| 2                     | 13                      | Plan for addressing learning loss K8          | Yes   | \$ 2,000                                  |  |
| 2                     | 14                      | Instructional Coaching/Framework              | No  | \$ 190,324                                |  |
| 3                     | 1                       | Alternative to Suspension                     | Yes   | \$ 728,557                                |  |
| 3                     | 2                       | Alternative to Discipline                     | Yes   | \$ 381,778                                |  |
| 3                     | 3                       | PD for Behavior                               | Yes   | \$ 20,431                                 |  |
| 3                     | 4                       | BIPs  | No  | \$ 50,947                                 |  |
| 3                     | 5                       | Plan for tracking student retention           | No  | \$ 6,124                                  |  |
| 3                     | 6                       | SEL School Wide Research                      | Yes   | \$ 28,726                                 |  |
| 3                     | 7                       | SEL Staff Training                            | Yes   | \$ 31,662                                 |  |
| 3                     | 8                       | SEL Student Support                           | Yes   | \$ 26,726                                 |  |
| 3                     | 9                       | Counseling                                    | Yes   | \$ 67,850                                 |  |
| 3                     | 10                      | Interquest                                    | No  | \$ 1,800                                  |  |
| 3                     | 11                      | Security Guard                                | No  | \$ 54,000                                 |  |
| 3                     | 12                      | Therapy Dogs                                  | No  | \$ 8,850                                  |  |
| 3                     | 13                      | Therapeutic Program for Student in Special Ed | No  | \$ 44,400                                 |  |
| 3                     | 14                      | School Spirit                                 | No  | \$ 74,004                                 |  |
| 3                     | 15                      | Safety Apps                                   | No  | \$ 13,689                                 |  |
| 3                     | 16                      | Students on Campus                            | No  | \$ 18,741                                 |  |
| 3                     | 17                      | Facilities                                    | No  | \$ 1,271,958                              |  |

# 8.3





We proudly feature Sherwin-Williams paints and stains.

Interior Proposal

Job #: JOB-1288-7678

Date 03/03/2021

## PREPARED FOR

Lori Bentley

Pacific View Charter School - Building 7

📍 3674-3682 Ocean Ranch Blvd  
Oceanside, CA 92056

☎ (760) 757-0161 ext  
128

✉ lbentley@pacificview.org

## PREPARED BY



**Adela Gonzalez**  
Commercial Sales Associate

☎ 760-580-3091

✉ agonzalez@certapro.com

**CertaPro of North San Diego**

(760) 735-6402

nsandiego@certapro.com

<http://certapro.com/north-san-diego>

912 S. Andreasen Dr. Suite 106

Escondido, CA 92029

Contractor License: 712830

Full Worker's Compensation Coverage

Rancho Mesa Insurance 619-937-0164

## PRICE SUMMARY

|                  |                    |
|------------------|--------------------|
| Base Price:      | \$22,500.00        |
| <b>Subtotal:</b> | <b>\$22,500.00</b> |
| <b>Total:</b>    | <b>\$22,500.00</b> |
| <b>Balance</b>   | <b>\$22,500.00</b> |

## PROJECT SUMMARY

**General Description:** Interior painting to building 7 - Classrooms, Offices, Staircases, Alcoves, Restrooms.

**Included in the price above:** Walls, Painted Ceilings, Staircase Handrails, Painted Doors & Door Frames (interior sides only), Clean/Polish Stained Doors (both sides).

**Excluded items:** Storage Room, Unpainted Door Frames, Server Room, Suspended Ceilings, Window Mullions, Cabinets, Vinyl Baseboards.

**Please see photos for additional details on included and excluded items.**

**Total price includes all labor, paint & materials needed to complete the project.**

The project will take up to 3 weeks. This length of job is dependent on the crew size. Work to be done during normal business hours.

Property Built: 2006.

This project is bid for regular wages (no prevailing wage).

## PROJECT DETAILS

|  | Paint                             | Sheen      | Color          | Paint / Primer Coats |
|--|-----------------------------------|------------|----------------|----------------------|
| <b>Alcoves</b>                                   |                                   |            |                |                      |
| Walls  | ProMar 200 Zero VOC-Latex         | Semi-Gloss | Swiss Coffee   | 2                    |
| Painted Ceilings                                 | ProMar 200 Zero VOC-Latex         | Semi-Gloss | Swiss Coffee   | 2                    |
| Paint Brands: Sherwin-Williams                   |                                   |            |                |                      |
| <b>Classrooms</b>                                |                                   |            |                |                      |
| Walls  | ProMar 200 Zero VOC-Latex         | Semi-Gloss | Swiss Coffee   | 2                    |
| Painted Doors & Door Frames                      | Pro Industrial-Waterbase Urethane | Gloss      | Match Existing | 2                    |
| Paint Brands: Sherwin-Williams, Sherwin Williams |                                   |            |                |                      |
| <b>Offices</b>                                   |                                   |            |                |                      |
| Walls  | ProMar 200 Zero VOC-Latex         | Semi-Gloss | Swiss Coffee   | 2                    |
| Paint Brands: Sherwin-Williams                   |                                   |            |                |                      |
| <b>Restrooms</b>                                 |                                   |            |                |                      |
| Ceiling  | Pro Industrial-Waterbase Urethane | Gloss      | Swiss Coffee   | 2                    |
| Walls  | Pro Industrial-Waterbase Urethane | Gloss      | Swiss Coffee   | 2                    |
| Paint Brands: Sherwin Williams                   |                                   |            |                |                      |
| <b>Staircases</b>                                |                                   |            |                |                      |
| Walls  | ProMar 200 Zero VOC-Latex         | Semi-Gloss | Swiss Coffee   | 2                    |
| Handrails  | Pro Industrial-Waterbase Urethane | Gloss      | Match Existing | 2                    |
| Paint Brands: Sherwin-Williams, Sherwin Williams |                                   |            |                |                      |

## SET-UP

### CUSTOMER TO:

Allow clear access to work areas , Remove small and fragile objects ,Remove all wall hangings, disconnect/unplug electronic equipment.

### CERTAPRO WILL COVER & PROTECT

Fixtures , Floors , Furniture , Surfaces not to be painted

**CERTAPRO WILL**

Maintain clean work area , Remove and replace switch plates and outlet covers ,  
Move furniture as required , Mask door handles

**EXCLUSIONS**

Any room not specifically listed in the proposal , Any surface not expressly included in the proposal , Exterior Surfaces ,Storage Room, Unpainted Door Frames, Server Room, Suspended Ceilings, Window Mullions, Cabinets, Vinyl Baseboards.

**PREPARATION**

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- Clean surfaces prior to painting
- Fill cracks and small holes in walls
- Scuff sand doors
- Scuff sand door frames
- Spot prime repaired areas

Scuff sand walls and ceilings in restrooms. Scuff sand handrails. Remove staples from walls & fill holes.

**CLEAN-UP**

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Daily: Ladders are taken down and stored in a designated area along with all other tools and supplies. All debris will be swept and removed from the property. Upon Completion: All tools, supplies & equipment will be removed from the property.

**NOTES**

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Thank you for inviting CertaPro Painters of North San Diego to bid on your painting needs. We are your locally owned and operated professional painting company. We have been specializing in interior and exterior repaints, in the residential, commercial, retail, apartment and HOA markets since 1995. We employ an outstanding group of full time professional painters that have the training and experience to do the job right. Along with having an A+ rating with the Better Business Bureau, we are fully insured, licensed, and bonded. I would welcome the opportunity to attend a board meeting (either in person or remotely) to answer questions and discuss what makes CertaPro different than other painting contractors.

**ADDITIONAL NOTES**

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GENERAL: All items inside building are excluded unless specifically included in proposal. Color changes may require a second coat of paint. CertaPro Painters does not warrant the performance of either the substrate or other paint products applied previous to this proposal. The cost of paint removal on any surface is not included in this proposal. The quality of all work done will be at or above industry standard. If necessary, quality standards may be confirmed by an independent third party. If one coat has been bid, then any new colors must cover the existing colors in one coat for the pricing to be effective.

PAYMENT OPTIONS: Cash, Check, Credit Card (MasterCard, Visa, Discover & American Express). A 3.5% convenience fee will be added to the charged amount if paying by credit card. All progress and final payments are to be made to "CertaPro Painters of North San Diego" at the job progress points outlined in the SCHEDULE OF PAYMENTS section of this proposal (TBD after proposal is approved). ALL PAYMENTS ARE DUE UPON RECEIPT OF INVOICE. Any payments not received within 30 days of the due date shall be charged a late fee at the rate of 1.5% per month, starting on day 31, until fully paid. Upon failure of Client to make payment as required herein, Contractor shall be entitled to recover, from Client, all costs of collection and enforcement, including actual attorney's fees. The rights and remedies of Contractor are cumulative and may be pursued singly, successively, or together against Client. Returned checks will incur a \$20 fee. All payments for painting and other services will be made payable to CertaPro Painters of North San Diego.

100% EMPLOYEE WORKFORCE: All workers are full time professional painter employees and it is a violation of their employment agreement to solicit or be paid personally for any work done. Please report any violations of this policy to Dan Hutchins, Franchise Owner, at 760-580-3096.

WORK APPROVAL AND SIGN OFF: We will need a person identified that will be responsible for inspecting, approving and signing off the progress points and completed project. This person is usually a member of the board or an employee of the management company. To reduce the chances of missed expectations, it is recommended that the person responsible for quality assurance and approval be involved in the review and approval of the proposal.

**SIGNATURES**

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Authorized Franchise Representative Signature

Date

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**PAYMENT**

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**Payment is due:** Scheduled payments (to be determined)

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**DECLARATION OF CONTRACT**

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(I/We) Have read the terms stated herein, they have been explained to (me/us) and (I/we) find them to be satisfactory, and hereby accept them.

Customer Signature

Date

**ADDENDUM - ALL PICTURES**

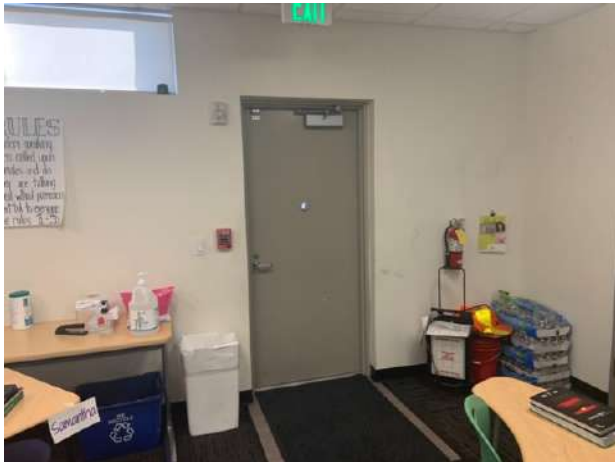
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we will move bookcases to paint behind (they have earthquake safety attachments at the top)

we will paint around white boards. no remove/replace.

staircase handrails included



Painted doors & door frames included (interior sides only)

We will move filing cabinets to paint behind

wall repairs included



we will remove/replace TV's under school employee supervision

Clean/polish of stained doors included. Pre-finished door frames excluded.

example of cleaning needed on stained doors

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## DEFINITIONS AND CONDITIONS OF THIS CONTRACT

**RELATIONSHIP** — The individual giving you this proposal is an independent contractor licensed by CertaPro Painters® to use its systems and trademarks to operate a painting franchise. The work will be completed by the independent franchised contractor. Please make any check payable to the franchise shown on the front of this proposal.

**COLORS** — Colors may be chosen by the client prior to commencement of work. If, after the job starts, a color change is required, the independent Contractor will have to charge for time and material expenses incurred on the original color.

**UNFORESEEN CONDITIONS** — Should conditions arise which could not be determined by visual inspection prior to starting work, the client must pay an agreed upon extra for the completion of such work.

**PROPOSAL** — This proposal is valid for 60 days after it was written. In addition, the Independent Franchised Contractor should be informed of your desire to have the work done and receive a signed copy of the proposal before work is to be started.

---

## ATTENTION CLIENT:

YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE BELOW NOTICE OF CANCELLATION FOR AN EXPLANATION OF THIS RIGHT. (SATURDAY IS A LEGAL BUSINESS DAY IN CONNECTICUT.) THIS SALE IS SUBJECT TO THE PROVISIONS OF THE HOME SOLICITATION SALES ACT AND THE HOME IMPROVEMENT ACT. THIS INSTRUMENT IS NOT NEGOTIABLE.

## NOTICE OF CANCELLATION

YOU MAY CANCEL THIS TRANSACTION, WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE BUSINESS DAYS FROM THE ABOVE DATE. IF YOU CANCEL, ANY PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OR SALE, AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN TEN BUSINESS DAYS FOLLOWING RECEIPT BY THE SELLER OF YOUR CANCELLATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED. IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE SELLER AT YOUR RESIDENCE IN SUBSTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED TO YOU UNDER THIS CONTRACT OR SALE; OR YOU MAY, IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE SELLER REGARDING THE RETURN SHIPMENT OF THE GOODS AT THE SELLER'S EXPENSE AND RISK. IF YOU DO MAKE THE GOODS AVAILABLE TO THE SELLER AND THE SELLER DOES NOT PICK THEM UP WITHIN TWENTY DAYS OF THE DATE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION. IF YOU FAIL TO MAKE THE GOODS AVAILABLE TO THE SELLER, OR IF YOU AGREED TO RETURN THE GOODS AND FAIL TO DO SO, THEN YOU REMAIN LIABLE FOR PERFORMANCE OF ALL OBLIGATIONS UNDER THE CONTRACT. TO CANCEL THIS TRANSACTION, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE, OR SEND A TELEGRAM TO:

Name of Seller **CertaPro of North San Diego**

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DATE OF TRANSACTION \_\_\_\_\_

NOT LATER THAN MIDNIGHT OF \_\_\_\_\_

I HEREBY CANCEL THIS TRANSACTION

---

(Buyer's Signature)

(Date)

## LIMITED TWO YEAR WARRANTY

Subject to the limitation set forth below, for a period of 24 months from the date of completion of the work described on the front of this contract, the Independent Franchise Owner named on the front of this contract (the "Contractor") will repair peeling, blistering or chipping paint resulting from defective workmanship.

THIS LIMITED WARRANTY DOES NOT COVER:

- Any work where the Contractor did not supply the paint or other materials.
- Any work which was not performed by the Contractor.
- Varnished surfaces.
- Surfaces made of, or containing, galvanized metal.
- The cost of paint required to perform the repairs.
- Repairs to horizontal surfaces or any surface that, by virtue of its design permits moisture to collect. Surfaces include, but are not limited to, decks, railings, stairs, porches, roofs and wood gutters.
- Exact paint match as environmental conditions will affect the color and finish of all paints over time.
- Any repairs which are necessitated as a result of a defect in the paint regardless of whether the paint was supplied by the Contractor or the customer.
- Bleeding caused by knots, rust or cedar.
- Cracks in drywall, plaster or wood.
- Peeling, blistering or chipping where they are caused by:
  - mill-glazing from smooth cedar
  - ordinary wear and tear.
  - abnormal use or misuse.
  - peeling of layers of paint existing prior to the work performed by the Contractor.
  - structural defects.
  - settling or movement.
  - moisture content of the substrate.
  - abrasion, mechanical damage, abrasive cleaning, abuse or damage resulting from use of chemicals or cleaning agents or exposure to harmful solids, liquids or gases.
  - damage or defects caused in whole or in part by reason of fire, explosion, flood, acts of God, extreme weather conditions, misuse, alteration, abuse, vandalism, negligence, or any other similar causes beyond the control of the Contractor.



Repairs under this limited warranty will be performed only on the specific areas where peeling, blistering or chipping has occurred and only to the level of surface preparation described in the preparation section of the Contract.

FOR THIS WARRANTY TO BE VALID, YOU MUST:

- Pay the full contract price.
- Retain a copy of the original contract.
- Retain a copy of your cancelled check or other evidence of payment in full.
- Pay for all materials used to perform the repairs.
- Make the property accessible to the Contractor, or his employees, to perform the repairs.

THIS LIMITED WARRANTY IS THE ONLY EXPRESS WARRANTY MADE BY THE CONTRACTOR AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THIS WARRANTY COVERS ONLY THOSE SERVICES PROVIDED BY THE CONTRACTOR TO THE ORIGINAL PURCHASER NAMED ON THE FRONT OF THIS CONTRACT. IN NO EVENT SHALL THE CONTRACTOR BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES IN EXCESS OF THE ORIGINAL CONTRACT PRICE. THIS WARRANTY MAY NOT BE ALTERED OR EXTENDED FOR ANY PURPOSE UNLESS DONE SO IN WRITING IN A DOCUMENT EXECUTED BY ALL PARTIES TO THIS CONTRACT.

This warranty gives you specific legal rights. Some jurisdictions do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you. Some jurisdictions do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you.

For warranty service, you should contact your Contractor to schedule an inspection of your property by calling CertaPro Painters® at 800.462.3782.

# 9.1



## **Certificated Position**

### **Job Description: Lead Teacher Grades K-8**

#### **Description of Position:**

The Lead Teacher Grades K-8 is directly responsible to the Executive Director. The Lead Teacher Grades K-8 will assume responsibility for assisting Supervisory Teachers in curricular choices, monitor caseloads, perform monthly file checks, train new teachers, serve as team leader in implementing assessment testing, and serve as liaison to Advisory and Administration in general. Oversee an educational program for students in grades K-8 and assist in other school programs as assigned based on a caseload determined by the Executive Director. Supervisory teacher job description attached.

#### **Essential Duties and Responsibilities include but are not limited to the following:**

- Act as liaison with Administration, as well as, attend instructionally related portion of the Advisory meeting.
- Advise Supervisory Teachers concerning appropriate curricular choices and field a variety of questions.
- Document and delegate SST, 504 responsibilities. Attend workshops and remain current on programs and information available to incorporate in the school's SST and 504 processes.
- Oversee, delegate and provide leadership for fundraisers and community outreach events.
- Chair collaborative meetings concerning Best Practices and available resources
- Prepare report and provide guidance to the Executive Director and Advisory Team concerning state-of-the-art instructional theories, techniques and methodologies.
- Assist with standardized testing in close collaboration with the Director Curriculum and Director of Student Services.
- Maintain knowledge of enrollment process, student policies, and instructional lab policies.
- Maintain thorough knowledge of the curriculum and appropriate modifications to meet student needs.
- Oversee the organization of school events and ensure appropriate rules are followed.
- Perform student file checks on grades Kindergarten through 8th grade
- Perform and participate in a variety of certificated personnel matters, including annual performance evaluations, reprimands and dismissals of Supervisory Teachers.
- Plan, organize, and facilitate student enrichment and intervention programs for grades K-8.
- Prepare and update teacher training manual.
- Chair the Marketing Committee.
- Respond to Kindergarten through 8<sup>th</sup> grade information requests.
- Work collaboratively with Administration on assessment, test data, and response to intervention
- Other duties as assigned.

## **Requirements:**

### **Education and Experience:**

Valid California Teaching Credential.

Minimum of three years teaching experience and SST/504 experience preferred.

### **Knowledge, Skills, and Abilities (including tests):**

An ability to plan, organize, write with clarity and correctness. Work cooperatively with fellow employees, staff, administrators, and parents.

### **Physical Demands:**

Dexterity of hands and fingers to operate a computer keyboard

Sitting or standing for extended periods of time

Hearing and speaking to exchange information and making presentations

Seeing to read a variety of materials

The amount of time for each activity varies depending on daily work load and priority schedules.

Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday.

May sit for prolonged time when completing projects; however standing breaks are encouraged.

Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

### **Work Environment:**

School office environment

Constant interruptions

Evening or variable hours

### **Reasoning Ability:**

Prioritize, organize, and multi task. Set appropriate goals, problem-solve, accept personal accountability for moving in the direction of the Executive Director's goals. Interpret, apply and explain rules, regulations, policies and procedures. Assist in the preparation of comprehensive narrative and statistical reports. Perform under demanding, often stressful and varied work schedules with the ability to remain flexible and focused with interruptions and distractions.

### **Work Year:** 192 Days

Supervisor: Executive Director

Board Approved: February 17, 2015

Board Approved Elimination of Position: xx/xx/2021 Effective 07/01/2021:



## **Certificated Position**

### **Job Description: SUPERVISORY TEACHER**

#### **DESCRIPTION OF POSITION:**

Provides an educational program for students in grades K-12 or a combination thereof, and assists in other school programs as assigned.

#### **DUTIES:**

1. Develop a Personalized Learning Plan encompassing the expected standards of each particular student's progress and communicating the expectation of high standards and learning goals.
2. Assess each student's academic and social growth, and communicate with parents on the individual student's progress.
3. Maintain professional competence through participation in in-service educational activities provided by the School and/or self-directed professional growth activities.
4. Meet with the K-5<sup>th</sup> grade student and parent every three weeks; the 6-8<sup>th</sup> grade every two weeks and the 9-12<sup>th</sup> grade every week to:
  - Collect, review, and grade work
  - Discuss the current work samples
  - Complete lesson plans for upcoming week
  - Complete attendance record
  - Distribute educational material when appropriate
  - Notify parents and students of school-related updates
5. Suggest appropriate instructional techniques that involve and motivate students.
6. Administer group standardized tests in accordance with state testing program.
7. Follow-up with students who are not meeting expectations and with students who require more challenging material through the Student Success Team Process (SST).
8. Become knowledgeable of the PVCS Menu of Services to provide students and parents additional support through PVCS and other community resources.
9. Be a contributing member of the staff and work as part of a team toward school goals.
10. Stay up-to-date on curriculum content and "best practices".

11. May serve on at least one committee throughout the school year.
12. Supervise students on field trips.
13. Complete requisitions for instructional supplies as needed.
14. Other duties as assigned.

**QUALIFICATION REQUIREMENTS:**

A valid California Teaching Credential.

**REASONING ABILITY:**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate a computer keyboard.  
Sitting or standing for extended periods of time.  
Hearing and speaking to exchange information and making presentations.  
Seeing to read a variety of materials. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**WORK ENVIRONMENT:**

School office environment.  
Constant interruptions.  
Evening or variable hours.

**WORK YEAR:**

As per the salary schedule.

**SUPERVISOR:**

Lead Teacher

Board Approved: June 19, 2007

Amended: November 10, 2009  
March 16, 2010  
February 19, 2013  
February 17, 2015



## **Certificated Position**

### **Job Description: Lead Teacher Grades 9-12**

#### **Description of Position:**

The Lead Teacher Grades 9-12 is directly responsible to the Executive Director. The Lead Teacher Grades 9-12 will assume responsibility for assisting Supervisory Teachers in curricular choices, monitor caseloads, perform monthly file checks, train new teachers, serve as team leader in implementing assessment testing, and serve as liaison to Advisory and Administration in general. Oversee an educational program for students in grades 9-12 or a combination thereof, and assist in other school programs as assigned based on a caseload determined by the Executive Director. Supervisory teacher job description attached.

#### **Essential Duties and Responsibilities include but are not limited to the following:**

- Act as liaison with Administration, as well as, attend instructionally related portion of the Advisory meeting.
- Advise Supervisory Teachers concerning appropriate curricular choices and field a variety of questions.
- Document and delegate SST, 504 responsibilities. Attend workshops and remain current on programs and information available to incorporate in the school's SST and 504 processes.
- Oversee, delegate and provide leadership for scholarship and financial aid.
- Chair collaborative meetings concerning Best Practices and available resources
- Chair Graduation Committee
- Manage and evaluate all high school transcripts
- Prepare report and provide guidance to the Executive Director and Advisory Team concerning state-of-the-art instructional theories, techniques and methodologies.
- Assist with standardized testing in close collaboration with the Director of Student Services and Director of Curriculum.
- Maintain knowledge of enrollment process, student policies, and instructional lab policies.
- Maintain thorough knowledge of the curriculum and appropriate modifications to meet student needs.
- Perform student file checks on grades 9-12<sup>th</sup> grade
- Perform and participate in a variety of certificated personnel matters, including annual performance evaluations, reprimands and dismissals of Supervisory Teachers.



- Prepare and update teacher training manual
- Respond to 9- 12<sup>th</sup> grade information requests
- Work collaboratively with Administration on assessment, test data, and response to intervention
- Other duties as assigned.

**Requirements:**

**Education and Experience:**

Valid California Teaching Credential.

Minimum of three years teaching experience and SST/504 experience preferred.

**Knowledge, Skills, and Abilities (including tests):**

An ability to plan, organize, write with clarity and correctness and work cooperatively with fellow employees, staff, administrators, and parents.

**Physical Demands:**

Dexterity of hands and fingers to operate a computer keyboard

Sitting or standing for extended periods of time

Hearing and speaking to exchange information and making presentations

Seeing to read a variety of materials

The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Work Environment:**

School office environment

Constant interruptions

Evening or variable hours

**Reasoning Ability:**

Prioritize, organize, and multi task. Set appropriate goals, problem-solve, accept personal accountability for moving in the direction of the Executive Director's goals. Interpret, apply and explain rules, regulations, policies and procedures. Assist in the preparation of comprehensive narrative and statistical reports. Perform under demanding, often stressful and varied work schedules with the ability to remain flexible and focused with interruptions and distractions.

**Work Year:** 223 Days

Supervisor: Executive Director

Board Approved: February 17, 2015

Board Approved Elimination of Position: xx/xx/2021 Effective 07/01/2021



## **Certificated Position**

### **Job Description: SUPERVISORY TEACHER**

#### **DESCRIPTION OF POSITION:**

Provides an educational program for students in grades K-12 or a combination thereof, and assists in other school programs as assigned.

#### **DUTIES:**

1. Develop a Personalized Learning Plan encompassing the expected standards of each particular student's progress and communicating the expectation of high standards and learning goals.
2. Assess each student's academic and social growth, and communicate with parents on the individual student's progress.
3. Maintain professional competence through participation in in-service educational activities provided by the School and/or self-directed professional growth activities.
4. Meet with the K-5<sup>th</sup> grade student and parent every three weeks; the 6-8<sup>th</sup> grade every two weeks and the 9-12<sup>th</sup> grade every week to:
  - Collect, review, and grade work
  - Discuss the current work samples
  - Complete lesson plans for upcoming week
  - Complete attendance record
  - Distribute educational material when appropriate
  - Notify parents and students of school-related updates
5. Suggest appropriate instructional techniques that involve and motivate students.
6. Administer group standardized tests in accordance with state testing program.
7. Follow-up with students who are not meeting expectations and with students who require more challenging material through the Student Success Team Process (SST).
8. Become knowledgeable of the PVCS Menu of Services to provide students and parents additional support through PVCS and other community resources.

9. Be a contributing member of the staff and work as part of a team toward school goals.

10. Stay up-to-date on curriculum content and “best practices”.

11. May serve on at least one committee throughout the school year.

12. Supervise students on field trips.

13. Complete requisitions for instructional supplies as needed.

14. Other duties as assigned.

**QUALIFICATION REQUIREMENTS:**

A valid California Teaching Credential.

**REASONING ABILITY:**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate a computer keyboard.

Sitting or standing for extended periods of time.

Hearing and speaking to exchange information and making presentations.

Seeing to read a variety of materials.

Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**WORK ENVIRONMENT:**

School office environment.

Constant interruptions.

Evening or variable hours.

**WORK YEAR:**

As per the salary schedule.

**SUPERVISOR:**

Lead Teacher

Board Approved: June 19, 2007

Amended: November 10, 2009  
March 16, 2010  
February 19, 2013  
February 17, 2015

9.2





## **Stipend Description K-8 Lead Teacher**

### **Description of Assignment:**

The K-8 Lead Teacher Stipend is assigned to a Supervisory Teacher by the Executive Director. The Supervisory Teacher receiving the stipend will serve as a liaison to Advisory and Administration, oversees an educational program for students and reports directly to the Executive Director or their Designee.

### **Essential Duties and Responsibilities include but are not limited to the following:**

- Advise Supervisory Teachers concerning appropriate curricular choices and field a variety of questions
- Document and delegate SST, 504 responsibilities. Attend workshops and remain current on programs and information available to incorporate in the school's SST and 504 processes
- Provide leadership for fundraisers and community outreach events
- Prepare report and provide guidance to the Executive Director and Advisory Team concerning state-of-the-art instructional theories, techniques and methodologies
- Assist with standardized testing in close collaboration with the Director Curriculum and Director of Student Services
- Collaborate with Administration to oversee the organization of school events and ensure appropriate rules are followed
- Maintain knowledge of enrollment process, student policies, and instructional lab policies
- Maintain thorough knowledge of the curriculum and appropriate modifications to meet student needs
- Perform student file checks on grades Kindergarten through 8th grade
- Perform and participate in a variety of certificated personnel matters, including annual performance evaluations, reprimands and dismissals of Supervisory Teachers
- Plan, organize, and facilitate student enrichment and intervention programs for grades K-8
- Prepare and update teacher training manual
- Respond to Kindergarten through 8<sup>th</sup> grade information requests
- Work collaboratively with Administration on assessment, test data, and response to intervention
- Maintain a student caseload as determined by the Executive Director
- Perform other duties related to the assignment

Board Approved: xx/xx/2021 Effective 07/01/2021

## 9.3



## **Stipend Description 9-12 Lead Teacher**

### **Description of Assignment:**

The 9-12 Lead Teacher Stipend is assigned to a Supervisory Teacher by the Executive Director. The Supervisory Teacher receiving the stipend will serve as a liaison to Advisory and Administration, oversees an educational program for students and reports directly to the Executive Director or their Designee.

### **Essential Duties and Responsibilities include but are not limited to the following:**

- Advise Supervisory Teachers concerning appropriate curricular choices and field a variety of questions
- Schedule, document, and attend High School SST and 504 meetings. Attend workshops and remain current on programs and information available to incorporate in the school's SST and 504 process
- In collaboration with the School Counselor provide leadership for scholarship and financial aid programs
- In collaboration with the School Counselor manage and evaluate all high school transcripts
- Prepare report and provide guidance to the Executive Director and Advisory Team concerning state-of-the-art instructional theories, techniques and methodologies
- Assist with standardized testing in close collaboration with the Director of Student Services and Director of Curriculum
- Maintain knowledge of enrollment process, student policies, and instructional lab policies
- Maintain thorough knowledge of the curriculum and appropriate modifications to meet student needs
- Perform student file checks on grades 9<sup>th</sup>-12<sup>th</sup> grade
- Perform and participate in a variety of certificated personnel matters, including annual performance evaluations, reprimands and dismissals of Supervisory Teachers
- Prepare and update teacher training manual
- Respond to 9<sup>th</sup>-12<sup>th</sup> grade information requests
- Work collaboratively with Administration on assessment, test data, and response to intervention
- Maintain a student caseload as determined by the Executive Director
- Perform other duties related to the Stipend

Board Approved: xx/xx/2021 Effective 07/01/2021

# 9.4



## **Certificated Position - EXEMPT**

### **Job Description: Site Supervisor**

#### **Description of Position:**

The Site Supervisor is directly responsible to the Executive Director. The Site Supervisor serves as the administrator of a learning center. In addition to being responsible for maintaining an effective instructional program, the Site Supervisor is responsible for the supervision of the learning center site, ~~the learning center budget~~, all staff, the student activity programs, and is responsible for maintaining active relationships with the community.

#### **Essential Duties and Responsibilities include but are not limited to the following:**

- Act as liaison with the Executive Director, as well as, attend Advisory meetings.
- Develop community awareness, participate in community outreach and actively participate in marketing.
- Collaborate with Director of Student Services to provide appropriate professional growth and in-service training for all staff.
- Assist with development, evaluation and implementation of programs.
- Attend Board meetings and other meetings as assigned by the Executive Director.
- Act as the coordinator for SST's & 504's.
- Act as the administrative designee for IEP's.
- Maintain knowledge of enrollment process, student policies, and instructional lab policies.
- Maintain knowledge of Independent Study laws and regulations.
- Supervise assigned staff and evaluate in close collaboration with the Executive Director.
- **Oversee an educational program for students and assist in other school programs as assigned based on a caseload determined by the Executive Director. Supervisory Teacher job description attached.**
- Responsible for timely and effective communications regarding incidents and/or situations which might impact the school.
- Ensure safe site operations and maintenance in close collaboration with Business Services and the Safety Committee.
- Coordinate on-site personnel and contracted individuals assignments and duties.
- Maintain thorough knowledge of the curriculum and appropriate modifications to meet student needs in close collaboration with the Director of Curriculum.
- Ensure compliance with local, state and federal laws/programs and consistently maintain basic requirements.



- Work collaboratively with Leadership on assessment, test data, and response to intervention.
- Collaborate with Director of Student Services and Director of Curriculum to ensure curriculum, student guidance, discipline and behavior are consistent with educational objectives.
- Other duties as assigned.

**Other:**

**Requirements:**

**Education and Experience:**

- Valid California Teaching Credential.
- IEP/SST/504 experience preferred.
- Master's Degree in education, administration, or other relevant areas desirable.
- Minimum of five years successful teaching with progressive leadership responsibilities.

**Knowledge, Skills, and Abilities:**

- An ability to plan, organize, write with clarity and correctness and work cooperatively with fellow employees, staff, administrators, and parents.

**Physical Demands:**

- Dexterity of hands and fingers to operate a computer keyboard
- Sitting or standing for extended periods of time
- Hearing and speaking to exchange information and making presentations
- Seeing to read a variety of materials
- The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Work Environment:**

- School office environment
- Constant interruptions
- Evening or variable hours
- Travel between school sites

**Reasoning Ability:**

- Prioritize, organize, and multi task.
- Set appropriate goals, problem-solve, accept personal accountability for moving in the direction of the Executive Director's goals.
- Interpret, apply and explain rules, regulations, policies and procedures.
- Assist in the preparation of comprehensive narrative and statistical reports.
- Perform under demanding, often stressful and varied work schedules with the ability to remain flexible and focused with interruptions and distractions.

**License:**

Possession of a valid California Driver's License issued by the Department of Motor Vehicles.

**Supervisor:** Executive Director

**WORK YEAR:** ~~233~~ 217 Days

Board Approved: April 21, 2015  
Revised: June 16, 2015  
February 21, 2017  
April 18, 2017  
May xx, 2021



Confidential Classified – **Exempt**

## Job Description: **Human Resources & Business Services Specialist Coordinator**

### Description of Position:

The Human Resources & Business **Services Specialist Coordinator** is directly responsible to the Director of Central Office and Finance for a variety of complex accounting and statistical business office related functions. Areas of responsibility include, but are not limited to **budget analysis**, **accounts payable**, payroll, employee benefits, personnel, **construction**, **building modernization**, building maintenance and operations, registration, risk management, school safety, and other general business and related functions of the school. The Human Resources & Business **Services Specialist Coordinator** will be expected to attend safety committee and board meetings.

### Job Functions:

#### Essential Duties and Responsibilities include, but are not limited to the following:

- Prepare annual budget development documents and participate in adopting/**working/adopted** budget meetings.
- Audit and Input **track** journal entries, budget adjustments, and expenditure transfers.
- Work closely with Director of Central Office and Finance to maintain, and update **and reconcile** budget **with internal financial documents**, as directed.
- **Responsible for reconciliation of all bank statements**
- **Assist in the completion of the school's Annual Audit.**
- **Provide accounts payable and business office vendor support and issue resolution.**
- **Cross train on accounts payable to assure continued processing and prevention of work stoppage.**
- **Negotiate contract pricing for the purchasing and/or leasing of Business Equipment**
- **Create and maintain Purchase Orders for Maintenance and Operations Cost Center**
- Serve as **federal** Erate district **school** liaison in the area of applications, submission, and billing.
- ~~Maintain accounts payable information and records; maintain vendor master files, encode invoices for payment, verify validity of expenditures, and assure proper authorization.~~
- ~~Prepare weekly warrant runs; auditing of accounts payable expenditures; prepare invoice data for computer input and actual invoicing.~~
- ~~Collate and distribute accounts payable reports and warrants.~~
- ~~Maintain inventory records, compile 1099 reports~~
- **Process, submit** and monitor and process risk management **loss claims and** related issues as needed.
- **Serves as School's Representative for Attend SDCOE JPA Risk Management, Fringe Benefit Consortium, Payroll, Workers' Compensation, Benefits, and Credentialing, PeopleSoft HCM & FIN User's Groups** meetings, and other meeting as assigned by Director of Central Office and Finance.
- ~~Coordinate information for reimbursable expense programs.~~

- Perform a variety of Certificated and Classified Personnel responsibilities, including employee transactions, HR systems, maintenance of personnel and benefit files, employee onboarding, and personnel action forms.
- Place recruitment postings, and screen applicants for employment eligibility and arrange interview process.
- Serves as point of contact for human resources audits, subpoenas, public records requests, Payroll/Internal Business, EBS, human resources issues.
- Process employee and student injury reports and assist with appropriate follow up, documentation and care.
- CTC misconduct submissions
- Prepare and submit annual State Controller's Government Compensation Report
- STRS/PERS audit administration
- Document, process, and maintain multiple databases for monthly payroll, leave, benefits, and personnel records and databases.
- Oversight of hourly payroll and leave processing
- Facilitate annual review of employee benefits and renewal rate negotiations
- Coordinate Employee Benefits Open Enrollment, maintain employee benefits changes, reconcile monthly benefits vendor billings, and prepare annual IRS reporting for Cafeteria 125 account.
- Process and maintain human resources benefits, COBRA, credentials, workers' compensation, unemployment and leave administration (FMLA)
- Full Affordable Care Act (ACA) compliance including IRS and Medicare Reporting
- ~~Maintain employee in-service payment and trip conference files verify and audit expenses, and mileage claims.~~
- ~~Support and be a Member of the Marketing Committee~~
- ~~Oversee, review and maintain all areas of website and social media activities as assigned.~~
- ~~Process new hires including benefits on-boarding.~~
- ~~Administration of School's COBRA benefits program.~~
- ~~Serve as School's representative for County's Payroll, Commercial Warrant, Worker's Compensation, Benefits, and Credentialing User's Groups.~~
- ~~Prepare, update and maintain the school's Safety Operation Manuals.~~
- Plan, organize and coordinate comprehensive facilities maintenance program.
- Prepares bids based on developed templates for professional service provided by architects, consultants and contractors.
- Review contracts and/or bids for the purpose of ensuring vendor compliance with regulatory responsibilities.
- Initiate bidding process, calendarize project and track progress and payments.
- Serve as Liaison for all construction, modernization, maintenance and/or facilities improvement projects.
- Coordinate the trade services necessary for annual Track 1 start-up.
- ~~Order and maintain emergency preparedness supplies and equipment, schedule and coordinate staff safety training, and perform monthly maintenance check on AED.~~
- ~~Participate in the annual student registration process under the direct supervision of the Director of Central Office and Finance.~~
- ~~Prepare and enter new textbooks, process textbook fines and fees in the Textlink inventory system.~~
- Develop professional building maintenance contacts to maintain the infrastructure of the school's facilities including – HVAC, plumbing, electrical, and janitorial.

- Prepare miscellaneous reports; maintain meeting records, and perform a variety of high level accounting and statistical record keeping functions.
- Perform a variety of office assistance tasks; operate office and computer equipment.
- ~~Reconcile all school bank statements.~~
- ~~Work closely with Director of Central Office and Finance and outside consultants when necessary in processing and preparation of bid documents.~~
- Serves as Chair of on the Safety Committee
- Maintain Material Safety Data Sheets (MSDS)

**Other:**

- Perform other duties as assigned by the Director of Central Office and Finance.
- Work toward team and school goals.

**Requirements:**

**Education and Experience:**

Any combination of education, training and/or experience, equivalent to an Associate's degree with emphasis in accounting, economics or finance or ~~two~~ **five (5)** years of experience-which include at least ~~one~~ **three (3)** years of payroll experience.

**Knowledge, Skills, and Abilities:**

Experience in use of technology for preparation and maintenance of accounting, data, and other business related information.

An ability to plan, organize, write with clarity and correctness and work cooperatively with fellow employees, staff, administrators, and parents.

Perform a variety of difficult financial and statistical record keeping. Maintain complex, confidential or sensitive information and files. Perform in situations requiring specialized knowledge, using tact and good judgment.

**Physical Demands:**

Dexterity of hands and fingers to operate a computer keyboard.

Sitting or standing for extended periods of time.

Hearing and speaking to exchange information and making presentations.

Seeing to read a variety of materials.

Moderate physical exertion.

Ability to lift 20 pounds maximum and carrying any object weighing up to 15 pounds.

The amount of time for each activity varies depending on daily work load and priority schedules.

Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday.

May sit for prolonged time when completing projects; however standing breaks are encouraged.

Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Work Environment:**

School office environment

Constant interruptions

Deadlines, meetings, and reports are constant

Evening or variable hours



**License:**

Possession of a valid California Driver's License issued by the Department of Motor Vehicles.

**Supervisor:**

Director of Central Office and Finance

**Work Year:** ~~237~~ 241 Work Days

Board Approved: February 18, 2014

Revised: February 17, 2015  
May xx, 2021

DRAFT



## Certificated Position - EXEMPT

### Job Description: Supervisory Teacher K-8

#### Description of Position:

Supervisory teachers at Pacific View Charter School are responsible for ensuring the success of our students. During weekly meetings between the teacher, student and learning coach (parent/guardian), our teachers discuss and assist students in the completion of their weekly assignments, monitor their progress, and grade the student's completed work.

- Teachers are required to maintain subject matter expertise and complete knowledge of the California state standards.
- The Supervisory Teacher will design high quality engaging lessons with a focus on collaborative learning that support the development of higher order thinking skills and promote a growth mindset.
- Teachers are expected to support the PVCS Code of Conduct, as well as, utilize the school's resources to support the social emotional needs of their students. Provides an educational program for students in grades K-12 or a combination thereof, and assists in other school programs as assigned. Supervisory teachers at Pacific View Charter School are responsible for ensuring the success of our Independent Study students through the use of weekly student lesson plans.

#### Essential Duties and Responsibilities include but are not limited to the following:

- Develop a Personalized Graduation Promotion Plans for each student, encompassing the expected standards of each particular student's progress and communicating the expectation of high standards and learning goals.
- Meet with the K-5<sup>th</sup> grade student and parent every three weeks; the 6-8th grade every two weeks Meet with K-8th grade students and parents every 2 weeks to:
  - Collect, review, and grade work
  - Discuss the current work samples
  - Complete lesson plans for upcoming week, as needed
  - Complete attendance record
  - Distribute educational material when appropriate
  - Notify parents and students of school-related updates
- Assess each student's academic and social growth, and communicate with parents on the individual student's progress.
- Maintain open communication with both students and parents, and be available to students in need of assistance.
- Maintain professional competence, subject matter expertise and complete knowledge of the California state standards, through participation in in-service educational activities provided by the School and/or self-directed professional growth activities.
- Design and teach high quality engaging lessons as well as modify existing curriculum to create a personalized learning plan for each student.
- Maintain accurate and up-to-date independent study files for each student, documenting all communication made with students and parents.
- Support the PVCS Code of Conduct as well as utilize the school's resources to support the social emotional needs of their students.
- Follow-up with students who are not meeting expectations and with students who require more challenging material through the Student Success Team Process (SST).

- Suggest appropriate instructional techniques that involve and motivate students.
- Administer group standardized tests in accordance with the State testing program.
- ~~Become knowledgeable of the PVCS Menu of Services to provide students and parents additional support through PVCS and other community resources.~~
- Be a contributing member of the staff, **participate in Professional Learning Community meetings**, and work as part of a team toward school goals.
- Stay up-to-date on curriculum content and “best practices”.
- Serve on at least one committee throughout the school year.
- ~~Supervise students on field trips.~~
- ~~Complete requisitions for instructional supplies as needed.~~
- Other duties as assigned.

## **Requirements:**

### **Education and Credential:**

- A valid California Teaching Credential.
- A baccalaureate or higher degree, except in professional education, from a regionally accredited college or university.

### **Knowledge, Skills and Abilities:**

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Ability to utilize a variety of technology tools including those to manage student information, analyze data and design instructional opportunities for students.

### **Physical Demands:**

- Dexterity of hands and fingers to operate a computer keyboard.
- Sitting or standing for extended periods of time.
- Hearing and speaking to exchange information and making presentations.
- Seeing to read a variety of materials.

The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however, standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

### **Work Environment:**

- School office environment.
- Constant interruptions.
- Evening or variable hours.

**SUPERVISOR:** Lead Teacher

**WORK YEAR:** 192

Board Approved: June 19, 2007

Amended: November 10, 2009  
March 16, 2013  
February 19, 2013  
February 17, 2015  
May xx, 2021



## **Certificated Position – EXEMPT**

### **Job Description: Supervisory Teacher - High School**

#### **Description of Position:**

Supervisory teachers at Pacific View Charter School are responsible for ensuring the success of our students. During weekly meetings between the Supervisory Teacher, student and learning coach (parent/guardian) our teachers discuss and assist students in the completion of their weekly assignments, monitor their progress, and grade the student's completed work.

- Teachers are required to maintain subject matter expertise and complete knowledge of the California state standards.
- The Supervisory Teacher will design high quality engaging lessons with a focus on collaborative learning that support the development of higher order thinking skills and promote a growth mindset.
- Teachers are expected to support the PVCS Code of Conduct, as well as, utilize the school's resources to support the social emotional needs of their students.

~~Provides an educational program for students in grades K-12 or a combination thereof, and assists in other school programs as assigned. Supervisory teachers at Pacific View Charter School are responsible for ensuring the success of our Independent Study students through the use of weekly student lesson plans.~~

#### **Essential Duties and Responsibilities include but are not limited to the following:**

- Develop a Personalized Graduation Plans **for each student**, encompassing the expected standards of each particular student's progress and communicating the expectation of high standards and learning goals.
- ~~Meet with the K-5<sup>th</sup> grade student and parent every three weeks; the 6-8th grade every two weeks-~~ **Meet** 9-12<sup>th</sup> grade **students** every week to:
  - Collect, review, and grade work
  - Discuss the current work samples
  - Complete lesson plans for upcoming week **as needed**
  - Complete attendance record
  - Distribute educational material when appropriate
  - Notify parents and students of school-related updates
- ~~Assess each student's academic and social growth, and communicate with parents on the individual student's progress.~~
- **Maintain open communication with both students and parents, and be available to students in need of assistance.**
- Maintain professional competence, **subject matter expertise and complete knowledge of the California state standards, through** participation in in-service educational activities provided by the School and/or self-directed professional growth activities.
- **Design and teach high quality engaging lessons as well as modify existing curriculum to create a personalized learning plan for each student.**
- **Maintain accurate and up-to-date independent study files for each student, documenting all communication made with students and parents.**
- **Support the PVCS Code of Conduct as well as utilize the school's resources to support the social emotional needs of their students.**
- Follow-up with students who are not meeting expectations and with students who require more challenging material through the Student Success Team Process (SST).

- Suggest appropriate instructional techniques that involve and motivate students.
- Administer group standardized tests in accordance with the State testing program.
- ~~Become knowledgeable of the PVCS Menu of Services to provide students and parents additional support through PVCS and other community resources.~~
- Be a contributing member of the staff, **participate in Professional Learning Community meetings**, and work as part of a team toward school goals.
- Stay up-to-date on curriculum content and “best practices”.
- Serve on at least one committee throughout the school year.
- ~~Supervise students on field trips.~~
- ~~Complete requisitions for instructional supplies as needed.~~
- Other duties as assigned.

### **Requirements:**

#### **Education and Credential:**

- A valid California Teaching Credential.
- A baccalaureate or higher degree, except in professional education, from a regionally accredited college or university

#### **Knowledge, Skills & Abilities:**

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Ability to utilize a variety of technology tools including those to manage student information, analyze data and design instructional opportunities for students.

#### **Physical Demands:**

- Dexterity of hands and fingers to operate a computer keyboard.
- Sitting or standing for extended periods of time.
- Hearing and speaking to exchange information and making presentations.
- Seeing to read a variety of materials.

**The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however, standing breaks are encouraged.** Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

#### **Work Environment:**

- School office environment.
- Constant interruptions.
- Evening or variable hours.

**Supervisor:** Lead Teacher

**WORK YEAR:** 223 Days

Board Approved: June 19, 2007

Amended: November 10, 2009  
March 16, 2013  
February 19, 2013  
February 17, 2015  
May xx, 2021





## **Classified - Non Exempt Job Description – Administrative Assistant**

### **Description of Position:**

An Administrative Assistant performs complex administrative level office responsibilities including, but not limited to, planning, organizing, and participating in the clerical operations related to the assigned functions of the position.

This position is distinguished by the scope and complexity of work, level of technical skills and, significance of duties assigned. The work is identified as confidential and sensitive, requiring independent judgment and the ability to organize and expedite the flow of work through the office.

### **Essential Duties and Responsibilities include but are not limited to the following:**

- Perform challenging clerical and secretarial work using considerable independent judgment and an understanding of departmental functions and procedures.
- Deadlines, meetings, and reports are constant
- Compile, verify and distribute attendance forms.
- Input, verify and correct attendance submitted by teachers.
- Input and/or oversee Student Registration using multiple Student Information System (SIS) databases.
- Audit and verify student work folders for state reporting compliance of the Master Agreements, student attendance, credits attempted/earned, signatures, and dates.
- Maintain the permanent cumulative records of PVCS students per state and federal requirements.
- Oversee incoming and outgoing student cumulative records.
- Maintain confidential student files including Special Education, 504 and Expulsion.
- Familiarity and knowledge of expulsion and IEP laws and procedures.
- Maintain the PVCS archive system of student records in compliance with state destruction guidelines.
- Prepare general correspondence, memos and directives for distribution.
- Learn rules, regulations, laws, and policies governing the school.
- Compile reports and statements requiring the use of independent judgment.
- Meet with outside agencies police, cps, and probation officers, as needed.
- Maintain the confidential school log of staff alarm codes, as well as, coordinating staff access to buildings and scanning equipment.
- Perform other duties related to the position.

**Education and Experience:**

Four years of professional office experience, preferably including experience in a school setting; or any combination of training and/or experience that could likely provide the desired knowledge and abilities. Equivalent to completion of the twelfth grade.

**Knowledge, skill, and Abilities:**

- Perform a variety of confidential secretarial work that involves a high level of administrative detail and accuracy.
- Independently compose correspondence.
- Perform in situations requiring specialized knowledge, using tact and good judgment.
- Read, understand, explain and apply complex policies and material.
- Understand and carry out oral and written instructions.
- Ability to plan, organize, write with clarity and correctness
- Work cooperatively with fellow employees, staff, administrators, and parents.
- Working knowledge of rules, regulations, laws, and policies as they relate to charter schools.
- Obtain, interpret, and provide information to various parties concerning office functions, policies, and procedures.
- Understand and operate standard office equipment, including the use of advanced computer applications.

**Physical Demands:**

- Dexterity of hands and fingers to operate a computer keyboard
- Sitting or standing for extended periods of time
- Hearing and speaking to exchange information and making presentations
- Seeing to read a variety of materials

The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however, standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Work Environment:**

- School office environment
- Constant interruptions and a moderate to loud noise level

**License:**

Possession of a valid California Driver's License issued by the Department of Motor Vehicles.

Supervisor: Director of Central Office and Finance

***EMPLOYEE ASSIGNED TO MORENO VALLEY – Site Supervisor***

WORK YEAR: 233

**Board Approved:** March 5, 2019

**Amended:**



## **Pacific View Charter School**

### **Classified Position – Non Exempt**

### **Job Description – Hourly Instructional Aide**

#### **Description of Position:**

The Instructional Aide will assist the classroom teachers and Lead Instructional Aide in the supervision and instruction of K-12 students; assist in the preparation of classroom materials; and other related work as assigned.

#### **Essential Duties and Responsibilities include, but are not limited to the following:**

- Monitor and tutor students in the Computer Lab, Study Hall, classrooms and lunch area.
- Assist students with assignments and computers.
- Understand the function of the computerized educational software
- Assign students to computerized educational software and monitor their progress.
- Report progress and/or concerns to students' teachers.
- Give assessment to students as they are referred to the Computer Lab and Study Hall.
- Answer phone.
- Greet parents and students.
- Assist with file maintenance.
- Administer tests from assigned courses.
- Tutor or assist individuals and small groups of students with reinforcement and follow up learning activities.
- Make copies of instructional material and other documents as directed.
- Understand and be able to use all office equipment.
- Attend staff meetings and professional development opportunities as needed.
- Perform other duties as assigned.

#### **Requirements:**

##### **Education and Experience:**

- High School Diploma or the Equivalent
- Completion of college-level course work in general academic subject areas such as Math, Science, and English, and work experience in a school or other educational environment.
- Knowledge of basic computer software
- Previous Instructional Aide Experience or Work with At-Promise Youth, highly desired

##### **Knowledge, Skills and Abilities:**

- Possess the skill set necessary to tutor students across multiple grade levels and subjects

- Ability to follow and apply general school policies and procedures during interaction with students and staff.
- Understand and utilize technology for education purposes
- Strong written and verbal communication skills
- Correct English usage, spelling, grammar and punctuation.
- Ability to understand and carry out written and oral instructions
- Maintain cooperative and effective working relationships with students, fellow employees, staff, and administrators.
- Proficient knowledge of current office practices, procedures and equipment

#### **Physical Demands:**

- Dexterity of hands and fingers to operate a computer keyboard
- Sitting and standing for extended periods of time
- Hearing and speaking to exchange information and making presentations
- Seeing to read a variety of materials
- Moderate physical exertion. Ability to lift 20 pounds maximum and carrying any object weighing up to 15 pounds.
- Ability to walk and access all areas of the School.

The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however, standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **Work Environment**

- The noise level in the work environment is usually moderate.
- The position requires constant public interaction including one-on-one student/parent communication and staff meetings – both formal and informal.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **Supervisor:**

Director of Student Services

**Work Year: 233 Work Days**

***EMPLOYEE ASSIGNED TO MORENO VALLEY – Site Supervisor***

**Board Approved: 08-16-2005**

**Amended:**

**02-21-2006**

**06-27-2016**

**10-21-2019**

***XX-XX-2021***



**Classified Position – Non Exempt**

**Job Description: Hourly One-to-One Instructional Aide – Special Education**

**DESCRIPTION OF POSITION:**

Provides assistance under the immediate supervision of the Special Education Coordinator offering one-to-one instruction to an individual with special needs, monitors and reports student progress regarding behavior and performance. Performs a variety of clerical duties as assigned.

**Essential Duties and Responsibilities include, but are not limited to the following:**

- Provide direct services to participating student under the direction of certificated staff to reinforce language development, reading, and/or math skills.
- Prepare copies of instructional material and other documents as directed.
- Provide reinforcement skills within the learning environment.
- Participate in teacher/aide activities and instructional planning with teacher.
- Work closely with the Certificated Special Education Teacher in order to maintain accurate student records, attendance and files.
- Understand the function of the individual student's computerized educational software and equipment.
- Facilitate daily arrival and departure of student.
- Development of positive self-concept in student with special needs.
- May assist student with dressing, standing, toileting, feeding and grooming as per IEP accommodations.
- Monitor and assists in the remediation of specific learning problems and conditions.
- Provides a variety of skill building activities with special needs student.
- Monitor administration of student testing.
- Confers frequently with certificated staff, psychologist and other professional staff concerning student's progress.
- Oversees and supervises student during classroom activities and field trips.
- Participates in school in-service educational activities and professional development.
- Other duties as assigned.



## **Requirements:**

### **Education and Experience:**

- High School Diploma or equivalent.
- Knowledge of psychology and methods used in the care, controlling and motivating of students with disabilities
- Completion of college-level course work in general subject areas such as Math, Science, and English, and work experience in a special education environment highly desirable.
- Work experience in a special education environment highly desirable.

### **Knowledge, Skills and Abilities:**

- Possess the skill set necessary to tutor students across multiple grade levels and subjects
- Ability to follow and apply general school policies and procedures during interaction with students and staff.
- Understand and utilize technology for education purposes
- Strong written and verbal communication skills
- Correct English usage, spelling, grammar and punctuation.
- Ability to understand and carry out written and oral instructions
- Maintain cooperative and effective working relationships with students, fellow employees, staff, and administrators.
- Proficient knowledge of current office practices, procedures and equipment

### **Physical Demands:**

- Dexterity of hands and fingers to operate a computer keyboard.
- Sitting or standing for extended periods of time.
- Hearing and speaking to exchange information and making presentations.
- Seeing to read a variety of materials.
- Moderate physical exertion. Ability to lift 20 pounds maximum and carrying any object weighing up to 15 pounds.
- Ability to walk and access all areas of the School.
- Exercise physical control over students who are acting out and/or offer physical assistance to students who might be themselves physically impaired.

The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however, standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Work Environment:**

- School environment
- The noise level in the work environment is usually moderate
- Constant interruptions
- Daily deadlines, meetings and reports
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**WORK YEAR:** Hourly Position Classified  
192 or 223 depending on grade level of student

**SUPERVISOR:** Special Education Coordinator  
***EMPLOYEE ASSIGNED TO MORENO VALLEY – Site Supervisor***

**Board Approved:** 10-21-2019

**Revised:** 11-19-2019



## **Classified Position – Non Exempt**

### **Job Description: Hourly Special Education Instructional Aide**

#### **Description of Position:**

Provides assistance under the immediate supervision of the Special Education Coordinator in providing instruction to individuals or small groups with special needs, monitors and reports student progress regarding behavior and performance.

#### **Essential Duties and Responsibilities include, but are not limited to the following:**

- Provide direct services to participating students under the direction of certificated staff to reinforce language development, reading, and/or math skills.
- Prepare copies of instructional material and other documents as directed.
- Provide individual or small group reinforcement skills within the learning environment.
- Participate in teacher/aide activities and instructional planning with teacher.
- Work closely with the Certificated Special Education Teacher in order to maintain accurate student records, attendance and files.
- Understand the function of the computerized educational software.
- Greet parents and students.
- Development of positive self-concept in students with special needs.
- May assist students with dressing, standing, toileting, feeding and grooming as per IEP accommodations.
- Monitor and assists in the remediation of specific learning problems and conditions.
- Provides a variety of skill building activities with students who have special needs.
- Monitor administration of student testing.
- Confers frequently with certificated staff, psychologist and other professional staff concerning students' progress.
- Oversees and supervises students during classroom activities and field trips.
- Participates in school in-service educational activities and professional development.
- Operating knowledge of special education equipment and basic computer software.
- Other duties as assigned.

## **Requirements**

### **Education and Experience:**

- High School Diploma or equivalent.
- Completion of college-level course work in general subject areas such as Math, Science, and English
- Work experience in a special education environment highly desirable.

### **Knowledge, Skills and Abilities:**

- Possess the skill set necessary to tutor students across multiple grade levels and subjects
- Ability to follow and apply general school policies and procedures during interaction with students and staff.
- Understand and utilize technology for education purposes
- Strong written and verbal communication skills
- Correct English usage, spelling, grammar and punctuation.
- Ability to understand and carry out written and oral instructions
- Maintain cooperative and effective working relationships with students, fellow employees, staff, and administrators.
- Proficient knowledge of current office practices, procedures and equipment

### **Physical Demands:**

- Dexterity of hands and fingers to operate a computer keyboard.
- Sitting or standing for extended periods of time.
- Hearing and speaking to exchange information and making presentations.
- Seeing to read a variety of materials.
- Moderate physical exertion. Ability to lift 20 pounds maximum and carrying any object weighing up to 15 pounds.
- *Ability to walk and access all areas of the School.*
- Exercise physical control over students who are acting out and/or offer physical assistance to students who might be themselves physically impaired.

The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however, standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

### **Work Environment:**

- School environment
- The noise level in the work environment is usually moderate
- Constant interruptions
- Daily deadlines, meetings and reports

- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**WORK YEAR:** Hourly Position - Classified

**SUPERVISOR:** Special Education Coordinator  
***EMPLOYEE ASSIGNED TO MORENO VALLEY – Site Supervisor***

Board Approved: May 25, 2018

Board Revised: November 19, 2019

***XX-XX-2021***

DRAFT





## **Pacific View Charter School**

### **Classified Position – Non Exempt**

### **Job Description – Instructional Aide**

#### **Description of Position:**

The Instructional Aide will assist the classroom teachers and Lead Instructional Aide in the supervision and instruction of K-12 students; assist in the preparation of classroom materials; and other related work as assigned.

#### **Essential Duties and Responsibilities include, but are not limited to the following:**

- Monitor and tutor students in the Computer Lab, Study Hall, classrooms and lunch area.
- Assist students with assignments and computers.
- Understand the function of the computerized educational software
- Assign students to computerized educational software and monitor their progress.
- Report progress and/or concerns to students' teachers.
- Give assessment to students as they are referred to the Computer Lab and Study Hall.
- Answer phone.
- Greet parents and students.
- Assist with file maintenance.
- Administer tests from assigned courses.
- Tutor or assist individuals and small groups of students-with reinforcement and follow up learning activities.
- Make copies of instructional material and other documents as directed.
- Understand and be able to use all office equipment.
- Attend staff meetings and professional development opportunities as needed.
- Perform other duties as assigned.

#### **Requirements:**

##### **Education and Experience:**

- High School Diploma or the Equivalent
- Completion of college-level course work in general academic subject areas such as Math, Science, and English, and work experience in a school or other educational environment.
- Knowledge of basic computer software
- Previous Instructional Aide Experience or Work with At-Promise Youth, highly desired

##### **Knowledge, Skills and Abilities:**

- Possess the skill set necessary to tutor students across multiple grade levels and subjects

- Ability to follow and apply general school policies and procedures during interaction with students and staff.
- Understand and utilize technology for education purposes
- Strong written and verbal communication skills
- Correct English usage, spelling, grammar and punctuation.
- Ability to understand and carry out written and oral instructions
- Maintain cooperative and effective working relationships with students, fellow employees, staff, and administrators.
- Proficient knowledge of current office practices, procedures and equipment

#### **Physical Demands:**

- Dexterity of hands and fingers to operate a computer keyboard
- Sitting and standing for extended periods of time
- Hearing and speaking to exchange information and making presentations
- Seeing to read a variety of materials
- Moderate physical exertion. Ability to lift 20 pounds maximum and carrying any object weighing up to 15 pounds.
- Ability to walk and access all areas of the School.

The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however, standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **Work Environment**

- The noise level in the work environment is usually moderate.
- The position requires constant public interaction including one-on-one student/parent communication and staff meetings – both formal and informal.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **Supervisor:**

Director of Student Services

**Work Year: 233 Work Days**

***EMPLOYEE ASSIGNED TO MORENO VALLEY – Site Supervisor***

**Board Approved: 08-16-2005**

**Amended:**

**02-21-2006**

**06-27-2016**

**10-21-2019**

***XX-XX-2021***



# **Pacific View Charter School**

## **Classified – Non Exempt**

### **Job Description – Lead Instructional Aide**

#### **Description of Position:**

The Lead Instructional Aide will manage the Computer Lab and Study Hall during daily operation. Assist in training and evaluation of Instructional Aide positions. Assist Director of Student Services in the successful implementation of policies and procedures in the Computer Lab and Study Hall.

#### **Essential Duties and Responsibilities include but are not limited to the following:**

- Monitor and enforce rules in the Computer Lab and Study Hall.
- Ensure safety procedures are met.
- Assist students in the Computer Lab with assignments and the use of computers.
- Understand the function of the computerized educational software.
- Assign students as needed on the computerized educational software and monitor their progress.
- Report progress to students' teachers.
- Answer phone.
- Greet parents and students.
- Assist with file maintenance.
- Manage all testing procedures within the Computer Lab and Study Hall
- Tutor or assist individuals and small groups of students to reinforce, follow up learning activities.
- Make copies of instructional material and other documents as needed.
- Understand and be able to use all office equipment.
- Manage Instructional Aides.
- Provide feedback to Director of Student Services regarding disciplinary actions.
- Provide curriculum feedback to Director of Curriculum.
- Manage the ID card process.
- Maintain SST Plan folder and provide feedback to teachers.

- Perform other duties as required

**Qualifications:**

1. High School Diploma
2. Completion of college-level course work in general academic subject areas such as Math, Science, and English, and work experience in a school or other educational environment is highly desirable.
3. Strong math skills in Algebra 1 or higher
4. Knowledge of basic computer software
5. Strong Communication Skills
6. Ability to supervise others and maintain a productive environment.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to sit, stand, bend, and use hands to finger, handle or feel objects, tools or controls. Be able to lift and carry up to 25 pounds. The employee is required to walk and access all areas of the School.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

**Supervisor:** Director of Student Services      **Work Days:** 233 days  
*EMPLOYEE ASSIGNED TO MORENO VALLEY – Site Supervisor*

**Board Approved:**    June 21, 2011

**Amended:**  
**June 27, 2016**  
**xx-xx-2021**



# PACIFIC VIEW CHARTER SCHOOL

A California Public School

## **Classified Position – Non Exempt Job Description - Office Clerk – Bilingual**

### **Description of Position:**

Under general supervision, to perform any of a variety of clerical record keeping, record checking, filing, copying, compiling, keyboarding/typing duties and to perform a variety of supportive tasks to support the learning experiences for students in an instructional and office environment; and to do related work as required.

### **Essential Duties and responsibilities include, but are not limited to:**

- Performs a variety of clerical duties, such as filing, typing, keeping records, and duplicating materials for staff.
- Posts information to forms, accounts, and records into database.
- Sorts and files papers, student records, and a variety of documents; searches files for specified information.
- Track, copy and file pacing guides, assignments, and other student work documents.
- May assist in the development of a variety of instructional materials.
- Operates a variety of office machines.
- Inputs registration information into SIS.
- Keeps track of supplies and order as needed.
- Maintains cumulative records.
- Copy take-home tests as needed.
- Check-in and check-out textbooks to students and teachers.
- Assist in maintaining textbook inventory.
- Maintains alphabetical and numerical records and files.
- Operates a computer, calculator, and other office equipment.
- Performs other duties as assigned.

### **Training and Experience:**

Equivalent to the completion of the twelfth grade; no experience is required; however, character references may be checked; or any combination of training and/or experience that could likely provide the desired knowledge and abilities.

### **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand, walk, and talk or hear. The employee is occasionally required to sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl, and smell. Specific vision abilities are required for this job. The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 20 pounds.



**Work Environment:**

The employee will work in a deadline driven office environment with constant interruptions.

The noise level in the work environment is usually moderate.

The position requires constant public interaction including one-on-one student/parent communication and staff meetings – both formal and informal.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Knowledge of:**

Correct English usage, spelling, grammar, and punctuation.

Standard office methods, procedures, and equipment, including receptionist and telephone techniques.

Basic arithmetic, filing, and record keeping practices.

Acceptable student behavior and characteristics

Positive student motivation and front office decorum.

Basic pupil record keeping principles including FERPA and HIPPA .

**Ability to:**

Perform a variety of clerical work with accuracy and speed.

Learn to operate standard office equipment.

Make basic arithmetical calculations with accuracy and speed.

Post information, check records, file and alphabetize rapidly and accurately.

Understand and carry out oral and written instructions.

Assume responsibility of supervising students.

Maintain cooperative and effective working relationships with children and adults.

Understand and apply laws, regulations and policies.

Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Accurately compute a variety of Mathematical problems.

Understand routine cash accounting procedures.

Reconcile differences within the record keeping system.

Follow oral and written instructions.

Work with minimum supervision.

Establish effective working relationships.

Work under pressure.

Proofread alphabetical and numerical material accurately and make necessary corrections.

Complete routine tasks thoroughly.

**Language Requirements:** This position requires oral competency and literacy in Spanish and English and the ability to translate spoken and written English to Spanish and Spanish to English.

**License:**

Possession of a valid California Driver's License issued by the Department of Motor Vehicles.

**Supervisor:** Director of Central Office & Finance

**Work Year:** 233 Work Days

***EMPLOYEE ASSIGNED TO MORENO VALLEY – Site Supervisor***

Board Approved: August 19, 2014

Board Amended: ***xx-xx-2021***



# PACIFIC VIEW CHARTER SCHOOL

A California Public School

## **Classified Position – Non Exempt Job Description - Office Clerk**

### **Description of Position:**

Under general supervision, to perform any of a variety of clerical record keeping, record checking, filing, copying, compiling, keyboarding/typing duties and to perform a variety of supportive tasks to support the learning experiences for students in an instructional and office environment; and to do related work as required.

### **Essential Duties and responsibilities include, but are not limited to:**

- Performs a variety of clerical duties, such as filing, typing, keeping records, and duplicating materials for staff.
- Posts information to forms, accounts, and records into database.
- Sorts and files papers, student records, and a variety of documents; searches files for specified information.
- Track, copy and file pacing guides, assignments, and other student work documents.
- May assist in the development of a variety of instructional materials.
- Operates a variety of office machines.
- Inputs registration information into SIS.
- Keeps track of supplies and order as needed.
- Maintains cumulative records.
- Copy take-home tests as needed.
- Check-in and check-out textbooks to students and teachers.
- Assist in maintaining textbook inventory.
- Maintains alphabetical and numerical records and files.
- Operates a computer, calculator, and other office equipment.
- Performs other duties as assigned.

### **Training and Experience:**

Equivalent to the completion of the twelfth grade; no experience is required; however, character references may be checked; or any combination of training and/or experience that could likely provide the desired knowledge and abilities.

### **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand, walk, and talk or hear. The employee is occasionally required to sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl, and smell. Specific vision abilities are required for this job. The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 20 pounds.

### **Work Environment:**

The employee will work in a deadline driven office environment with constant interruptions.

The noise level in the work environment is usually moderate.

The position requires constant public interaction including one-on-one student/parent communication and staff meetings – both formal and informal.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Knowledge of:**

Correct English usage, spelling, grammar, and punctuation.

Standard office methods, procedures, and equipment, including receptionist and telephone techniques.

Basic arithmetic, filing, and record keeping practices.

Acceptable student behavior and characteristics

Positive student motivation and front office decorum.

Basic pupil record keeping principles including FERPA and HIPPA .

**Ability to:**

Perform a variety of clerical work with accuracy and speed.

Learn to operate standard office equipment.

Make basic arithmetical calculations with accuracy and speed.

Post information, check records, file and alphabetize rapidly and accurately.

Understand and carry out oral and written instructions.

Assume responsibility of supervising students.

Maintain cooperative and effective working relationships with children and adults.

Understand and apply laws, regulations and policies.

Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Accurately compute a variety of Mathematical problems.

Understand routine cash accounting procedures.

Reconcile differences within the record keeping system.

Follow oral and written instructions.

Work with minimum supervision.

Establish effective working relationships.

Work under pressure.

Proofread alphabetical and numerical material accurately and make necessary corrections.

Complete routine tasks thoroughly.

**License:**

Possession of a valid California Driver's License issued by the Department of Motor Vehicles.

**Supervisor:**

Director of Central Office & Finance

**Work Year:** 233 Work Days

***EMPLOYEE ASSIGNED TO MORENO VALLEY – Site Supervisor***

Board Approved: 08-16-05

Amended: February 21, 2006  
November 19, 2013  
***xx-xx-2021***



## **Pacific View Charter School**

### **Classified Position – Non Exempt**

### **Job Description – Special Education Instructional Aide**

#### **Description of Position:**

The Instructional Aide will assist Teachers and Education Specialists in the supervision and instruction of K-12 students with disabilities; assist in the preparation of materials; and other related work as assigned.

#### **Essential Duties and Responsibilities include, but are not limited to the following:**

- Monitor and tutor students in person and/or virtually.
- Assist students with assignments and study skills.
- Utilize educational technology to meet students' needs.
- Assign students to computerized educational software and monitor their progress.
- Report progress and/or concerns to students' teachers.
- Become familiar with curriculum in a variety of subject and grade levels supplied by Teachers and Education Specialists.
- Greet parents and students and answer phones.
- Assist with file maintenance and clerical duties.
- Administer assessments from assigned courses.
- Make copies of instructional material and other documents as directed.
- Understand and be able to use all office equipment.
- Attend staff meetings and professional development opportunities as needed.
- Perform other duties as assigned.

#### **Requirements:**

##### **Education and Experience:**

- High School Diploma or the Equivalent
- Completion of college-level course work in general academic subject areas such as Math, Science, and English, and work experience in a school or other educational environment.
- Knowledge of basic computer software
- Previous Instructional Aide Experience or Work with At-Promise Youth, highly desired

##### **Knowledge, Skills and Abilities:**

- Possess the skill set necessary to tutor students across multiple grade levels and subjects
- Ability to follow and apply general school policies and procedures during interaction with students and staff.
- Understand and utilize technology for education purposes
- Strong written and verbal communication skills
- Correct English usage, spelling, grammar and punctuation.

- Ability to understand and carry out written and oral instructions
- Maintain cooperative and effective working relationships with students, fellow employees, staff, and administrators.
- Proficient knowledge of current office practices, procedures and equipment

**Physical Demands:**

- Dexterity of hands and fingers to operate a computer keyboard
- Sitting and standing for extended periods of time
- Hearing and speaking to exchange information and making presentations
- Seeing to read a variety of materials
- Moderate physical exertion. Ability to lift 20 pounds maximum and carrying any object weighing up to 15 pounds.
- Ability to walk and access all areas of the School.

The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however, standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Work Environment**

- The noise level in the work environment is usually moderate.
- The position requires constant public interaction including one-on-one student/parent communication and staff meetings – both formal and informal.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Supervisor:**

Special Education Coordinator

**Work Year:** 233 Work Days

***EMPLOYEE ASSIGNED TO MORENO VALLEY – Site Supervisor***

**Board Approved:** May 19, 2020

**Board Amended:** xx-xx-2021





**Classified Position – Non Exempt**

**Job Description: One-to-One Instructional Aide – Special Education**

**DESCRIPTION OF POSITION:**

Provides assistance under the immediate supervision of the Special Education Coordinator offering one-to-one instruction to an individual with special needs, monitors and reports student progress regarding behavior and performance. Performs a variety of clerical duties as assigned.

**Essential Duties and Responsibilities include, but are not limited to the following:**

- Provide direct services to participating student under the direction of certificated staff to reinforce language development, reading, and/or math skills.
- Prepare copies of instructional material and other documents as directed.
- Provide reinforcement skills within the learning environment.
- Participate in teacher/aide activities and instructional planning with teacher.
- Work closely with the Certificated Special Education Teacher in order to maintain accurate student records, attendance and files.
- Understand the function of the individual student's computerized educational software and equipment.
- Facilitate daily arrival and departure of student.
- Development of positive self-concept in student with special needs.
- May assist student with dressing, standing, toileting, feeding and grooming as per IEP accommodations.
- Monitor and assists in the remediation of specific learning problems and conditions.
- Provides a variety of skill building activities with special needs student.
- Monitor administration of student testing.
- Confers frequently with certificated staff, psychologist and other professional staff concerning student's progress.
- Oversees and supervises student during classroom activities and field trips.
- Participates in school in-service educational activities and professional development.
- Other duties as assigned.

## **Requirements:**

### **Education and Experience:**

- High School Diploma or equivalent.
- Knowledge of psychology and methods used in the care, controlling and motivating of students with disabilities
- Completion of college-level course work in general subject areas such as Math, Science, and English, and work experience in a special education environment highly desirable.
- Work experience in a special education environment highly desirable

### **Knowledge, Skills and Abilities:**

- Possess the skill set necessary to tutor students across multiple grade levels and subjects
- Ability to follow and apply general school policies and procedures during interaction with students and staff.
- Understand and utilize technology for education purposes
- Strong written and verbal communication skills
- Correct English usage, spelling, grammar and punctuation.
- Ability to understand and carry out written and oral instructions
- Maintain cooperative and effective working relationships with students, fellow employees, staff, and administrators.
- Proficient knowledge of current office practices, procedures and equipment

### **Physical Demands:**

- Dexterity of hands and fingers to operate a computer keyboard.
- Sitting or standing for extended periods of time.
- Hearing and speaking to exchange information and making presentations.
- Seeing to read a variety of materials.
- Moderate physical exertion. Ability to lift 20 pound maximum and carrying any object weighing up to 15 pounds.
- Ability to walk and access all areas of the School.
- Exercise physical control over students who are acting out and/or offer physical assistance to students who might be themselves physically impaired.

The amount of time for each activity varies depending on daily work load and priority schedules. Some days, sitting could occur more frequently, and on other days standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however, standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Work Environment:**

- School environment
- The noise level in the work environment is usually moderate
- Constant interruptions
- Daily deadlines, meetings and reports
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**WORK YEAR:** 192 or 223 depending on grade level of student

**SUPERVISOR:** Special Education Coordinator  
***EMPLOYEE ASSIGNED TO MORENO VALLEY – Site Supervisor***

**Board Approved:** June 18, 2019

**Board Revised:** November 19, 2019  
***XX-XX-2021***

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**PACIFIC VIEW CHARTER SCHOOL  
2021-2022  
CLASSIFIED SALARY SCHEDULE**

**Work Year      233 Days**

| STEP | Receptionist | Per    | Hourly | Inst. Aide | Per    | Hourly | Office | Per    | Hourly | Office    | Per    | Hourly |
|------|--------------|--------|--------|------------|--------|--------|--------|--------|--------|-----------|--------|--------|
|      | Data Entry   | Diem   |        | Ed Spec IA | Diem   |        | Clerk  | Diem   |        | Clerk     | Diem   |        |
|      |              |        |        |            |        |        |        |        |        | Bilingual |        |        |
| 1    | 27,960       | 120.00 | 15.00  | 31,097     | 133.46 | 16.68  | 34,304 | 147.23 | 18.40  | 38,808    | 166.56 | 20.82  |
| 2    | 29,078       | 124.80 | 15.60  | 32,341     | 138.80 | 17.35  | 35,676 | 153.12 | 19.14  | 40,360    | 173.22 | 21.65  |
| 3    | 30,242       | 129.79 | 16.22  | 33,635     | 144.35 | 18.04  | 37,103 | 159.24 | 19.91  | 41,975    | 180.15 | 22.52  |
| 4    | 31,451       | 134.98 | 16.87  | 34,980     | 150.13 | 18.77  | 38,587 | 165.61 | 20.70  | 43,654    | 187.36 | 23.42  |
| 5    | 32,709       | 140.38 | 17.55  | 36,379     | 156.13 | 19.52  | 40,131 | 172.24 | 21.53  | 45,400    | 194.85 | 24.36  |
| 6    | 34,018       | 146.00 | 18.25  | 37,834     | 162.38 | 20.30  | 41,736 | 179.12 | 22.39  | 47,216    | 202.64 | 25.33  |
| 7    | 35,378       | 151.84 | 18.98  | 39,348     | 168.87 | 21.11  | 43,406 | 186.29 | 23.29  | 49,105    | 210.75 | 26.34  |
| 8    | 37,147       | 159.43 | 19.93  | 41,315     | 177.32 | 22.16  | 45,576 | 195.60 | 24.45  | 51,560    | 221.29 | 27.66  |
| 9    | 37,890       | 162.62 | 20.33  | 42,141     | 180.86 | 22.61  | 46,487 | 199.52 | 24.94  | 52,591    | 225.71 | 28.21  |
| 10   | 38,648       | 165.87 | 20.73  | 42,984     | 184.48 | 23.06  | 47,417 | 203.51 | 25.44  | 53,643    | 230.23 | 28.78  |
| 11   | 39,421       | 169.19 | 21.15  | 43,844     | 188.17 | 23.52  | 48,365 | 207.58 | 25.95  | 54,716    | 234.83 | 29.35  |
| 12   | 40,209       | 172.57 | 21.57  | 44,721     | 191.93 | 23.99  | 49,333 | 211.73 | 26.47  | 55,810    | 239.53 | 29.94  |
| 13   | 41,014       | 176.02 | 22.00  | 45,615     | 195.77 | 24.47  | 50,319 | 215.96 | 27.00  | 56,926    | 244.32 | 30.54  |
| 14   | 41,834       | 179.54 | 22.44  | 46,527     | 199.69 | 24.96  | 51,326 | 220.28 | 27.54  | 58,065    | 249.20 | 31.15  |
| 15   | 42,670       | 183.14 | 22.89  | 47,458     | 203.68 | 25.46  | 52,352 | 224.69 | 28.09  | 59,226    | 254.19 | 31.77  |
| 16   | 43,524       | 186.80 | 23.35  | 48,407     | 207.76 | 25.97  | 53,399 | 229.18 | 28.65  | 60,410    | 259.27 | 32.41  |
| 17   | 44,394       | 190.53 | 23.82  | 49,375     | 211.91 | 26.49  | 54,467 | 233.77 | 29.22  | 61,619    | 264.46 | 33.06  |
| 18   | 45,282       | 194.34 | 24.29  | 50,363     | 216.15 | 27.02  | 55,557 | 238.44 | 29.81  | 62,851    | 269.75 | 33.72  |
| 19   | 46,188       | 198.23 | 24.78  | 51,370     | 220.47 | 27.56  | 56,668 | 243.21 | 30.40  | 64,108    | 275.14 | 34.39  |
| 20   | 47,112       | 202.20 | 25.27  | 52,397     | 224.88 | 28.11  | 57,801 | 248.07 | 31.01  | 65,390    | 280.64 | 35.08  |
| 21   | 48,054       | 206.24 | 25.78  | 53,445     | 229.38 | 28.67  | 58,957 | 253.03 | 31.63  | 66,698    | 286.26 | 35.78  |

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.



**PACIFIC VIEW CHARTER SCHOOL  
2021-2022  
CLASSIFIED SALARY SCHEDULE**

**Work Year      233 Days**

| STEP | Lead          | Per    | Hourly | Lead Inst. Aide | Per    | Hourly | Enrichment   | Per    | Hourly | Administrative | Per    | Hourly |
|------|---------------|--------|--------|-----------------|--------|--------|--------------|--------|--------|----------------|--------|--------|
|      | Instructional | Diem   |        | Student         | Diem   |        | Intervention | Diem   |        | Assistant      | Diem   |        |
|      | Aide          |        |        | Support Asst.   |        |        | Instructor   |        |        |                |        |        |
| 1    | 36,024        | 154.61 | 19.33  | 45,924          | 197.10 | 24.64  | 44,426       | 190.67 | 23.83  | 44,918         | 192.78 | 24.10  |
| 2    | 37,465        | 160.79 | 20.10  | 47,761          | 204.98 | 25.62  | 46,203       | 198.30 | 24.79  | 46,715         | 200.49 | 25.06  |
| 3    | 38,964        | 167.23 | 20.90  | 49,671          | 213.18 | 26.65  | 48,051       | 206.23 | 25.78  | 48,583         | 208.51 | 26.06  |
| 4    | 40,522        | 173.91 | 21.74  | 51,658          | 221.71 | 27.71  | 49,973       | 214.48 | 26.81  | 50,527         | 216.85 | 27.11  |
| 5    | 42,143        | 180.87 | 22.61  | 53,725          | 230.58 | 28.82  | 51,972       | 223.06 | 27.88  | 52,548         | 225.53 | 28.19  |
| 6    | 43,829        | 188.11 | 23.51  | 55,874          | 239.80 | 29.98  | 54,051       | 231.98 | 29.00  | 54,650         | 234.55 | 29.32  |
| 7    | 45,582        | 195.63 | 24.45  | 58,109          | 249.39 | 31.17  | 56,213       | 241.26 | 30.16  | 56,836         | 243.93 | 30.49  |
| 8    | 47,861        | 205.41 | 25.68  | 61,014          | 261.86 | 32.73  | 59,024       | 253.32 | 31.67  | 59,677         | 256.13 | 32.02  |
| 9    | 48,818        | 209.52 | 26.19  | 62,234          | 267.10 | 33.39  | 60,204       | 258.39 | 32.30  | 60,871         | 261.25 | 32.66  |
| 10   | 49,795        | 213.71 | 26.71  | 63,479          | 272.44 | 34.06  | 61,408       | 263.55 | 32.94  | 62,088         | 266.47 | 33.31  |
| 11   | 50,790        | 217.98 | 27.25  | 64,748          | 277.89 | 34.74  | 62,636       | 268.83 | 33.60  | 63,330         | 271.80 | 33.98  |
| 12   | 51,806        | 222.34 | 27.79  | 66,043          | 283.45 | 35.43  | 63,889       | 274.20 | 34.28  | 64,597         | 277.24 | 34.65  |
| 13   | 52,842        | 226.79 | 28.35  | 67,364          | 289.12 | 36.14  | 65,167       | 279.69 | 34.96  | 65,889         | 282.78 | 35.35  |
| 14   | 53,899        | 231.33 | 28.92  | 68,712          | 294.90 | 36.86  | 66,470       | 285.28 | 35.66  | 67,206         | 288.44 | 36.05  |
| 15   | 54,977        | 235.95 | 29.49  | 70,086          | 300.80 | 37.60  | 67,800       | 290.99 | 36.37  | 68,551         | 294.21 | 36.78  |
| 16   | 56,077        | 240.67 | 30.08  | 71,488          | 306.81 | 38.35  | 69,156       | 296.81 | 37.10  | 69,922         | 300.09 | 37.51  |
| 17   | 57,198        | 245.49 | 30.69  | 72,917          | 312.95 | 39.12  | 70,539       | 302.74 | 37.84  | 71,320         | 306.09 | 38.26  |
| 18   | 58,342        | 250.40 | 31.30  | 74,376          | 319.21 | 39.90  | 71,950       | 308.80 | 38.60  | 72,746         | 312.22 | 39.03  |
| 19   | 59,509        | 255.40 | 31.93  | 75,863          | 325.59 | 40.70  | 73,389       | 314.97 | 39.37  | 74,201         | 318.46 | 39.81  |
| 20   | 60,699        | 260.51 | 32.56  | 77,380          | 332.10 | 41.51  | 74,856       | 321.27 | 40.16  | 75,685         | 324.83 | 40.60  |
| 21   | 61,913        | 265.72 | 33.22  | 78,928          | 338.75 | 42.34  | 76,353       | 327.70 | 40.96  | 77,199         | 331.33 | 41.42  |

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

**PACIFIC VIEW CHARTER SCHOOL  
2021-2022  
CLASSIFIED SALARY SCHEDULE**

**Work Year      233 Days**

| STEP | Inst. Aide    | Per    | Hourly | Inst Aide     | Per    | Hourly | Business | Per    | Hourly | Registrar | Per    | Hourly |
|------|---------------|--------|--------|---------------|--------|--------|----------|--------|--------|-----------|--------|--------|
|      | 1-1 (192 Day) | Diem   |        | 1-1 (223 day) | Diem   |        | Services | Diem   |        |           | Diem   |        |
|      |               |        |        |               |        |        | Asst. I  |        |        |           |        |        |
| 1    | 31,099        | 161.97 | 20.25  | 36,119        | 161.97 | 20.25  | 40,836   | 175.26 | 21.91  | 43,100    | 184.98 | 23.12  |
| 2    | 32,343        | 168.45 | 21.06  | 37,564        | 168.45 | 21.06  | 42,469   | 182.27 | 22.78  | 44,824    | 192.38 | 24.05  |
| 3    | 33,637        | 175.19 | 21.90  | 39,066        | 175.19 | 21.90  | 44,168   | 189.56 | 23.70  | 46,617    | 200.07 | 25.01  |
| 4    | 34,982        | 182.20 | 22.77  | 40,629        | 182.19 | 22.77  | 45,935   | 197.15 | 24.64  | 48,482    | 208.08 | 26.01  |
| 5    | 36,381        | 189.49 | 23.69  | 42,254        | 189.48 | 23.69  | 47,772   | 205.03 | 25.63  | 50,421    | 216.40 | 27.05  |
| 6    | 37,837        | 197.07 | 24.63  | 43,944        | 197.06 | 24.63  | 49,683   | 213.23 | 26.65  | 52,438    | 225.05 | 28.13  |
| 7    | 39,350        | 204.95 | 25.62  | 45,702        | 204.94 | 25.62  | 51,671   | 221.76 | 27.72  | 54,535    | 234.06 | 29.26  |
| 8    | 41,318        | 215.20 | 26.90  | 47,987        | 215.19 | 26.90  | 54,254   | 232.85 | 29.11  | 57,262    | 245.76 | 30.72  |
| 9    | 42,144        | 219.50 | 27.44  | 48,947        | 219.49 | 27.44  | 55,339   | 237.51 | 29.69  | 58,407    | 250.67 | 31.33  |
| 10   | 42,987        | 223.89 | 27.99  | 49,926        | 223.88 | 27.99  | 56,446   | 242.26 | 30.28  | 59,575    | 255.69 | 31.96  |
| 11   | 43,847        | 228.37 | 28.55  | 50,924        | 228.36 | 28.55  | 57,575   | 247.10 | 30.89  | 60,767    | 260.80 | 32.60  |
| 12   | 44,724        | 232.94 | 29.12  | 51,943        | 232.93 | 29.12  | 58,726   | 252.04 | 31.51  | 61,982    | 266.02 | 33.25  |
| 13   | 45,618        | 237.59 | 29.70  | 52,982        | 237.59 | 29.70  | 59,901   | 257.09 | 32.14  | 63,222    | 271.34 | 33.92  |
| 14   | 46,530        | 242.35 | 30.29  | 54,041        | 242.34 | 30.29  | 61,099   | 262.23 | 32.78  | 64,486    | 276.77 | 34.60  |
| 15   | 47,461        | 247.19 | 30.90  | 55,122        | 247.18 | 30.90  | 62,321   | 267.47 | 33.43  | 65,776    | 282.30 | 35.29  |
| 16   | 48,410        | 252.14 | 31.52  | 56,225        | 252.13 | 31.52  | 63,567   | 272.82 | 34.10  | 67,092    | 287.95 | 35.99  |
| 17   | 49,378        | 257.18 | 32.15  | 57,349        | 257.17 | 32.15  | 64,839   | 278.28 | 34.78  | 68,433    | 293.71 | 36.71  |
| 18   | 50,366        | 262.32 | 32.79  | 58,496        | 262.31 | 32.79  | 66,135   | 283.84 | 35.48  | 69,802    | 299.58 | 37.45  |
| 19   | 51,373        | 267.57 | 33.45  | 59,666        | 267.56 | 33.45  | 67,458   | 289.52 | 36.19  | 71,198    | 305.57 | 38.20  |
| 20   | 52,401        | 272.92 | 34.12  | 60,859        | 272.91 | 34.11  | 68,807   | 295.31 | 36.91  | 72,622    | 311.68 | 38.96  |
| 21   | 53,449        | 278.38 | 34.80  | 62,077        | 278.37 | 34.80  | 70,183   | 301.22 | 37.65  | 74,075    | 317.92 | 39.74  |

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

**PACIFIC VIEW CHARTER SCHOOL  
2021-2022  
CLASSIFIED SALARY SCHEDULE**

**Work Year      233 Days**

| STEP | Business     | Per    | Hourly |  | Per  | Hourly |  | Per  | Hourly |   | Per  | Hourly |
|------|--------------|--------|--------|--|------|--------|--|------|--------|---|------|--------|
|      | Services     | Diem   |        |  | Diem |        |  | Diem |        |   | Diem |        |
|      | Assistant II |        |        |  |      |        |  |      |        |   |      |        |
| 1    | 44,918       | 192.78 | 24.10  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 2    | 46,715       | 200.49 | 25.06  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 3    | 48,583       | 208.51 | 26.06  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 4    | 50,527       | 216.85 | 27.11  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 5    | 52,548       | 225.53 | 28.19  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 6    | 54,650       | 234.55 | 29.32  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 7    | 56,836       | 243.93 | 30.49  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 8    | 59,677       | 256.13 | 32.02  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 9    | 60,871       | 261.25 | 32.66  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 10   | 62,088       | 266.47 | 33.31  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 11   | 63,330       | 271.80 | 33.98  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 12   | 64,597       | 277.24 | 34.65  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 13   | 65,889       | 282.78 | 35.35  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 14   | 67,206       | 288.44 | 36.05  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 15   | 68,551       | 294.21 | 36.78  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 16   | 69,922       | 300.09 | 37.51  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 17   | 71,320       | 306.09 | 38.26  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 18   | 72,746       | 312.22 | 39.03  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 19   | 74,201       | 318.46 | 39.81  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 20   | 75,685       | 324.83 | 40.60  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |
| 21   | 77,199       | 331.33 | 41.42  |  | 0.00 | 0.00   |  | 0.00 | 0.00   | 0 | 0.00 | 0.00   |

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

**PACIFIC VIEW CHARTER SCHOOL  
2021-2022  
CLASSIFIED SALARY SCHEDULE**

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

Part time positions will be paid hourly rate

Board Approved:

6/18/2019

Revised:

7/16/2019

8/20/2019

9/12/2019

11/19/2019

5/19/2020

9/10/2020

**xx/xx/2021**

**PACIFIC VIEW CHARTER SCHOOL  
2021-22 CLASSIFIED CONFIDENTIAL SALARY SCHEDULE**

| STEP | HR & Business <b>Services</b><br><b>Coordinator</b><br>241 days | Technology Technician<br>248 days |
|------|---|-----------------------------------|
| 1    | \$ 76,187   | \$ 67,632                         |
| 2    | \$ 79,234   | \$ 70,337                         |
| 3    | \$ 82,404   | \$ 73,151                         |
| 4    | \$ 85,700   | \$ 76,077                         |
| 5    | \$ 89,128   | \$ 79,120                         |
| 6    | \$ 92,693   | \$ 82,285                         |
| 7    | \$ 96,401   | \$ 85,576                         |
| 8    | \$ 101,221  | \$ 89,855                         |
| 9    | \$ 103,245  | \$ 91,652                         |
| 10   | \$ 105,310  | \$ 93,485                         |
| 11   | \$ 107,416  | \$ 95,355                         |
| 12   | \$ 109,565  | \$ 97,262                         |
| 13   | \$ 111,756  | \$ 99,207                         |
| 14   | \$ 113,991  | \$ 101,191                        |
| 15   | \$ 116,271  | \$ 103,215                        |
| 16   | \$ 118,596  | \$ 105,279                        |
| 17   | \$ 120,968  | \$ 107,385                        |
| 18   | \$ 123,388  | \$ 109,533                        |
| 19   | \$ 125,855  | \$ 111,723                        |
| 20   | \$ 128,373  | \$ 113,958                        |
| 21   | \$ 130,940  | \$ 116,237                        |

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

|                 |            |
|-----------------|------------|
| Board Approved: | 6/18/2019  |
| Amended:        | 8/20/2019  |
|                 | 11/19/2019 |
|                 | 5/19/2020  |
|                 | 9/10/2020  |
|                 | xx/xx/2021 |

**PACIFIC VIEW CHARTER SCHOOL**  
**2021-22 CERTIFICATED SALARY SCHEDULE**  
**SUPERVISORY TEACHER-GRADES K-8 / EDUCATION SPECIALIST<sup>2</sup>** **192 DAYS**

| STEP | I-BA   | Per Diem | Hourly | II-BA+20 | Per Diem | Hourly | III-BA+40 | Per Diem | Hourly | IV-BA+60 | Per Diem | Hourly |
|------|--------|----------|--------|----------|----------|--------|-----------|----------|--------|----------|----------|--------|
| 1*   | 49,573 | 258.19   | 32.27  | 52,052   | 271.10   | 33.89  | 54,654    | 284.66   | 35.58  | 57,387   | 298.89   | 37.36  |
| 2    | 51,556 | 268.52   | 33.57  | 54,134   | 281.95   | 35.24  | 56,840    | 296.04   | 37.01  | 59,682   | 310.85   | 38.86  |
| 3    | 53,618 | 279.26   | 34.91  | 56,299   | 293.22   | 36.65  | 59,114    | 307.89   | 38.49  | 62,070   | 323.28   | 40.41  |
| 4    | 55,763 | 290.43   | 36.30  | 58,551   | 304.95   | 38.12  | 61,479    | 320.20   | 40.03  | 64,553   | 336.21   | 42.03  |
| 5    | 57,993 | 302.05   | 37.76  | 60,893   | 317.15   | 39.64  | 63,938    | 333.01   | 41.63  | 67,135   | 349.66   | 43.71  |
| 6    | 60,313 | 314.13   | 39.27  | 63,329   | 329.84   | 41.23  | 66,495    | 346.33   | 43.29  | 69,820   | 363.65   | 45.46  |
| 7    | 62,726 | 326.70   | 40.84  | 65,862   | 343.03   | 42.88  | 69,155    | 360.18   | 45.02  | 72,613   | 378.19   | 47.27  |
| 8    | 65,235 | 339.76   | 42.47  | 68,496   | 356.75   | 44.59  | 71,921    | 374.59   | 46.82  | 75,517   | 393.32   | 49.16  |
| 9    | 67,844 | 353.35   | 44.17  | 71,236   | 371.02   | 46.38  | 74,798    | 389.57   | 48.70  | 78,538   | 409.05   | 51.13  |
| 10   | 70,558 | 367.49   | 45.94  | 74,086   | 385.86   | 48.23  | 77,790    | 405.16   | 50.64  | 81,680   | 425.41   | 53.18  |
| 11   | 74,086 | 385.86   | 48.23  | 77,790   | 405.16   | 50.64  | 81,680    | 425.41   | 53.18  | 85,763   | 446.68   | 55.84  |
| 12   | 75,567 | 393.58   | 49.20  | 79,346   | 413.26   | 51.66  | 83,313    | 433.92   | 54.24  | 87,479   | 455.62   | 56.95  |
| 13   | 77,079 | 401.45   | 50.18  | 80,933   | 421.52   | 52.69  | 84,979    | 442.60   | 55.33  | 89,228   | 464.73   | 58.09  |
| 14   | 78,620 | 409.48   | 51.19  | 82,551   | 429.96   | 53.74  | 86,679    | 451.45   | 56.43  | 91,013   | 474.03   | 59.25  |
| 15   | 80,193 | 417.67   | 52.21  | 84,202   | 438.55   | 54.82  | 88,413    | 460.48   | 57.56  | 92,833   | 483.51   | 60.44  |
| 16   | 81,797 | 426.02   | 53.25  | 85,886   | 447.33   | 55.92  | 90,181    | 469.69   | 58.71  | 94,690   | 493.18   | 61.65  |
| 17   | 83,433 | 434.54   | 54.32  | 87,604   | 456.27   | 57.03  | 91,984    | 479.09   | 59.89  | 96,584   | 503.04   | 62.88  |
| 18   | 85,101 | 443.24   | 55.40  | 89,356   | 465.40   | 58.17  | 93,824    | 488.67   | 61.08  | 98,515   | 513.10   | 64.14  |
| 19   | 86,803 | 452.10   | 56.51  | 91,143   | 474.71   | 59.34  | 95,701    | 498.44   | 62.31  | 100,486  | 523.36   | 65.42  |
| 20   | 88,539 | 461.14   | 57.64  | 92,966   | 484.20   | 60.52  | 97,615    | 508.41   | 63.55  | 102,495  | 533.83   | 66.73  |
| 21   | 90,310 | 470.37   | 58.80  | 94,826   | 493.88   | 61.74  | 99,567    | 518.58   | 64.82  | 104,545  | 544.51   | 68.06  |

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

**Stipends**

|                                |             |
|--------------------------------|-------------|
| Masters                        | \$ 2,000.00 |
| Doctorate                      | \$ 3,500.00 |
| Lead Teacher Stipend           | \$ 5,000.00 |
| Interim - Site Supervisor      | \$ 5,000.00 |
| <sup>2</sup> Hard-to-Fill SpEd | \$ 5,000.00 |
| WASC - Accreditation           | \$ 5,000.00 |

**Hourly Certificated Positions**

|  |                 |          |
|--|-----------------|----------|
| PT Temporary Education Specialist - \$60.00 per hour | Board Approved: | 06/18/19 |
| PT/FT Temp Supervisory Teacher - \$40.00 per hour    | Amended:        | 08/20/19 |
| Curriculum Writers - \$27.88 per hour                |                 | 11/19/19 |
| Curriculum Data Entry - \$21.40 per hour             |                 | 05/19/20 |

**Column Advancement Criteria**

|  |            |
|--|------------|
| Upper division/graduate college semester units earned from an accredited college or university | xx/xx/2021 |
|--|------------|

\*\$50,144 for Column 1 Step 1 effective 7/1/2020 FLSA, CA Labor Code 1182.12 (1) (E), Minimum Salary Incentive pursuant to Ed. Code 45023.4



**PACIFIC VIEW CHARTER SCHOOL  
2021-2022 CERTIFICATED SALARY SCHEDULE**

**SUPERVISORY TEACHER-GRADES 9-12 / EDUCATION SPECIALIST<sup>2</sup>/ SUPERVISORY TEACHER- ENGLISH LEARNER SUPPORT      223 DAYS**

| STEP | I-BA    | Per Diem | Hourly | II-BA+20 | Per Diem | Hourly | III-BA+40 | Per Diem | Hourly | IV-BA+60 | Per Diem | Hourly |
|------|---------|----------|--------|----------|----------|--------|-----------|----------|--------|----------|----------|--------|
| 1*   | 57,570  | 258.16   | 32.27  | 60,449   | 271.07   | 33.88  | 63,471    | 284.62   | 35.58  | 66,644   | 298.85   | 37.36  |
| 2    | 59,873  | 268.49   | 33.56  | 62,866   | 281.91   | 35.24  | 66,010    | 296.01   | 37.00  | 69,310   | 310.81   | 38.85  |
| 3    | 62,268  | 279.23   | 34.90  | 65,381   | 293.19   | 36.65  | 68,650    | 307.85   | 38.48  | 72,083   | 323.24   | 40.41  |
| 4    | 64,758  | 290.40   | 36.30  | 67,996   | 304.92   | 38.11  | 71,396    | 320.16   | 40.02  | 74,966   | 336.17   | 42.02  |
| 5    | 67,349  | 302.01   | 37.75  | 70,716   | 317.11   | 39.64  | 74,252    | 332.97   | 41.62  | 77,965   | 349.62   | 43.70  |
| 6    | 70,043  | 314.09   | 39.26  | 73,545   | 329.80   | 41.22  | 77,222    | 346.29   | 43.29  | 81,083   | 363.60   | 45.45  |
| 7    | 72,844  | 326.66   | 40.83  | 76,487   | 342.99   | 42.87  | 80,311    | 360.14   | 45.02  | 84,327   | 378.15   | 47.27  |
| 8    | 75,758  | 339.72   | 42.47  | 79,546   | 356.71   | 44.59  | 83,523    | 374.54   | 46.82  | 87,700   | 393.27   | 49.16  |
| 9    | 78,789  | 353.31   | 44.16  | 82,728   | 370.98   | 46.37  | 86,864    | 389.53   | 48.69  | 91,208   | 409.00   | 51.13  |
| 10   | 81,940  | 367.44   | 45.93  | 86,037   | 385.82   | 48.23  | 90,339    | 405.11   | 50.64  | 94,856   | 425.36   | 53.17  |
| 11   | 86,037  | 385.82   | 48.23  | 90,339   | 405.11   | 50.64  | 94,856    | 425.36   | 53.17  | 99,599   | 446.63   | 55.83  |
| 12   | 87,758  | 393.53   | 49.19  | 92,146   | 413.21   | 51.65  | 96,753    | 433.87   | 54.23  | 101,591  | 455.56   | 56.95  |
| 13   | 89,513  | 401.40   | 50.18  | 93,989   | 421.47   | 52.68  | 98,688    | 442.55   | 55.32  | 103,622  | 464.67   | 58.08  |
| 14   | 91,303  | 409.43   | 51.18  | 95,868   | 429.90   | 53.74  | 100,662   | 451.40   | 56.42  | 105,695  | 473.97   | 59.25  |
| 15   | 93,129  | 417.62   | 52.20  | 97,786   | 438.50   | 54.81  | 102,675   | 460.43   | 57.55  | 107,809  | 483.45   | 60.43  |
| 16   | 94,992  | 425.97   | 53.25  | 99,741   | 447.27   | 55.91  | 104,729   | 469.63   | 58.70  | 109,965  | 493.12   | 61.64  |
| 17   | 96,892  | 434.49   | 54.31  | 101,736  | 456.22   | 57.03  | 106,823   | 479.03   | 59.88  | 112,164  | 502.98   | 62.87  |
| 18   | 98,830  | 443.18   | 55.40  | 103,771  | 465.34   | 58.17  | 108,960   | 488.61   | 61.08  | 114,408  | 513.04   | 64.13  |
| 19   | 100,806 | 452.05   | 56.51  | 105,846  | 474.65   | 59.33  | 111,139   | 498.38   | 62.30  | 116,696  | 523.30   | 65.41  |
| 20   | 102,822 | 461.09   | 57.64  | 107,963  | 484.14   | 60.52  | 113,362   | 508.35   | 63.54  | 119,030  | 533.77   | 66.72  |
| 21   | 104,879 | 470.31   | 58.79  | 110,123  | 493.82   | 61.73  | 115,629   | 518.51   | 64.81  | 121,410  | 544.44   | 68.06  |

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

**Stipends**

|                                |             |
|--------------------------------|-------------|
| Masters                        | \$ 2,000.00 |
| Doctorate                      | \$ 3,500.00 |
| Lead Teacher Stipend           | \$ 5,000.00 |
| Interim - Site Supervisor      | \$ 5,000.00 |
| Hard-to-Fill SpEd <sup>2</sup> | \$ 5,000.00 |
| WASC - Accreditation           | \$ 5,000.00 |

**Hourly Certificated Positions**

|  |                 |          |
|--|-----------------|----------|
| PT Temporary Education Specialist - \$60.00 per hour | Board Approved: | 06/18/19 |
| PT/FT Temp Supervisory Teacher - \$40.00 per hour    | Amended:        | 08/20/19 |
| Curriculum Writers - \$27.88 per hour                |                 | 11/19/19 |
| Curriculum Data Entry - \$21.40 per hour             |                 | 05/19/20 |

**Column Advancement Criteria**

Upper division/graduate college semester units  
earned from an accredited college or university

xx/xx/21

\* \$58,240 for Column 1 Step 1 effective 7/1/2020 FLSA, CA Labor Code 1182.12 (1)(E), Minimum Salary Incentive pursuant to Ed. Code 45023.4

**PACIFIC VIEW CHARTER SCHOOL  
2021-22 SCHOOL COUNSELOR SALARY SCHEDULE**

**223 DAYS**

| STEP | I-BA    | Per Diem | Hourly | II-BA+20 | Per Diem | Hourly | III-BA+40 | Per Diem | Hourly | IV-BA+60 | Per Diem | Hourly |
|------|---------|----------|--------|----------|----------|--------|-----------|----------|--------|----------|----------|--------|
| 1    | 58,091  | 260.50   | 32.56  | 60,996   | 273.52   | 34.19  | 64,045    | 287.20   | 35.90  | 67,248   | 301.56   | 37.69  |
| 2    | 60,415  | 270.92   | 33.86  | 63,435   | 284.46   | 35.56  | 66,607    | 298.69   | 37.34  | 69,937   | 313.62   | 39.20  |
| 3    | 62,831  | 281.75   | 35.22  | 65,973   | 295.84   | 36.98  | 69,271    | 310.63   | 38.83  | 72,735   | 326.17   | 40.77  |
| 4    | 65,344  | 293.02   | 36.63  | 68,612   | 307.68   | 38.46  | 72,042    | 323.06   | 40.38  | 75,644   | 339.21   | 42.40  |
| 5    | 67,958  | 304.75   | 38.09  | 71,356   | 319.98   | 40.00  | 74,924    | 335.98   | 42.00  | 78,670   | 352.78   | 44.10  |
| 6    | 70,677  | 316.94   | 39.62  | 74,210   | 332.78   | 41.60  | 77,921    | 349.42   | 43.68  | 81,817   | 366.89   | 45.86  |
| 7    | 73,504  | 329.61   | 41.20  | 77,179   | 346.09   | 43.26  | 81,038    | 363.40   | 45.42  | 85,090   | 381.57   | 47.70  |
| 8    | 76,444  | 342.80   | 42.85  | 80,266   | 359.94   | 44.99  | 84,279    | 377.93   | 47.24  | 88,493   | 396.83   | 49.60  |
| 9    | 79,502  | 356.51   | 44.56  | 83,477   | 374.33   | 46.79  | 87,650    | 393.05   | 49.13  | 92,033   | 412.70   | 51.59  |
| 10   | 82,682  | 370.77   | 46.35  | 86,816   | 389.31   | 48.66  | 91,156    | 408.77   | 51.10  | 95,714   | 429.21   | 53.65  |
| 11   | 86,816  | 389.31   | 48.66  | 91,156   | 408.77   | 51.10  | 95,714    | 429.21   | 53.65  | 100,500  | 450.67   | 56.33  |
| 12   | 88,552  | 397.09   | 49.64  | 92,980   | 416.95   | 52.12  | 97,629    | 437.80   | 54.72  | 102,510  | 459.69   | 57.46  |
| 13   | 90,323  | 405.04   | 50.63  | 94,839   | 425.29   | 53.16  | 99,581    | 446.55   | 55.82  | 104,560  | 468.88   | 58.61  |
| 14   | 92,130  | 413.14   | 51.64  | 96,736   | 433.79   | 54.22  | 101,573   | 455.48   | 56.94  | 106,651  | 478.26   | 59.78  |
| 15   | 93,972  | 421.40   | 52.67  | 98,671   | 442.47   | 55.31  | 103,604   | 464.59   | 58.07  | 108,784  | 487.82   | 60.98  |
| 16   | 95,852  | 429.83   | 53.73  | 100,644  | 451.32   | 56.41  | 105,676   | 473.88   | 59.24  | 110,960  | 497.58   | 62.20  |
| 17   | 97,769  | 438.42   | 54.80  | 102,657  | 460.35   | 57.54  | 107,790   | 483.36   | 60.42  | 113,179  | 507.53   | 63.44  |
| 18   | 99,724  | 447.19   | 55.90  | 104,710  | 469.55   | 58.69  | 109,946   | 493.03   | 61.63  | 115,443  | 517.68   | 64.71  |
| 19   | 101,718 | 456.14   | 57.02  | 106,804  | 478.94   | 59.87  | 112,145   | 502.89   | 62.86  | 117,752  | 528.03   | 66.00  |
| 20   | 103,753 | 465.26   | 58.16  | 108,940  | 488.52   | 61.07  | 114,387   | 512.95   | 64.12  | 120,107  | 538.60   | 67.32  |
| 21   | 105,828 | 474.56   | 59.32  | 111,119  | 498.29   | 62.29  | 116,675   | 523.21   | 65.40  | 122,509  | 549.37   | 68.67  |

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

**Stipends**

|                      |          |
|----------------------|----------|
| Masters              | 2,000.00 |
| Doctorate            | 3,500.00 |
| WASC - Accreditation | 5,000.00 |

|                 |          |
|-----------------|----------|
| Board Approved: | 06/18/19 |
| Board Revised:  | 08/20/19 |
|                 | 11/19/19 |
|                 | 05/19/20 |

xx/xx/2021

**Column Advancement Criteria**

Upper division/graduate college semester units  
earned from an accredited college or university

**PACIFIC VIEW  
CHARTER SCHOOL  
2021-22 CERTIFICATED SALARY SCHEDULE**

| STEP | Site Supervisor<br>217 days | Special Education<br>Coordinator<br>233 days | Psychologist<br>192 days |      | Speech<br>Pathologist<br>192<br>Full Time | Speech<br>Pathologist<br>192<br>Part Time<br>Hourly |      |
|------|-----------------------------|--|--------------------------|------|---|---|------|
| 1    | \$ 91,314                   | \$ 98,047                                    | \$ 93,523                |      | \$ 79,614                                 | 51.83   |      |
| 2    | \$ 94,967                   | \$ 101,969                                   | \$ 97,264                | \$ - | \$ 82,799                                 | 53.91   | \$ - |
| 3    | \$ 98,765                   | \$ 106,048                                   | \$ 101,154               | \$ - | \$ 86,111                                 | 56.06   | \$ - |
| 4    | \$ 102,716                  | \$ 110,290                                   | \$ 105,201               | \$ - | \$ 89,555                                 | 58.30   | \$ - |
| 5    | \$ 106,824                  | \$ 114,701                                   | \$ 109,409               | \$ - | \$ 93,137                                 | 60.64   | \$ - |
| 6    | \$ 111,097                  | \$ 119,289                                   | \$ 113,785               | \$ - | \$ 96,863                                 | 63.06   | \$ - |
| 7    | \$ 115,541                  | \$ 124,061                                   | \$ 118,336               | \$ - | \$ 100,737                                | 65.58   | \$ - |
| 8    | \$ 121,318                  | \$ 130,264                                   | \$ 124,253               | \$ - | \$ 105,774                                | 68.86   | \$ - |
| 9    | \$ 123,745                  | \$ 132,869                                   | \$ 126,738               | \$ - | \$ 107,889                                | 70.24   | \$ - |
| 10   | \$ 126,220                  | \$ 135,526                                   | \$ 129,273               | \$ - | \$ 110,047                                | 71.65   | \$ - |
| 11   | \$ 128,744                  | \$ 138,237                                   | \$ 131,859               | \$ - | \$ 112,248                                | 73.08   | \$ - |
| 12   | \$ 131,319                  | \$ 141,002                                   | \$ 134,496               | \$ - | \$ 114,493                                | 74.54   | \$ - |
| 13   | \$ 133,945                  | \$ 143,822                                   | \$ 137,186               | \$ - | \$ 116,783                                | 76.03   | \$ - |
| 14   | \$ 136,624                  | \$ 146,698                                   | \$ 139,929               | \$ - | \$ 119,119                                | 77.55   | \$ - |
| 15   | \$ 139,357                  | \$ 149,632                                   | \$ 142,728               | \$ - | \$ 121,501                                | 79.10   | \$ - |
| 16   | \$ 142,144                  | \$ 152,625                                   | \$ 145,582               | \$ - | \$ 123,931                                | 80.68   | \$ - |
| 17   | \$ 144,987                  | \$ 155,677                                   | \$ 148,494               | \$ - | \$ 126,410                                | 82.30   | \$ - |
| 18   | \$ 147,886                  | \$ 158,791                                   | \$ 151,464               | \$ - | \$ 128,938                                | 83.94   | \$ - |
| 19   | \$ 150,844                  | \$ 161,967                                   | \$ 154,493               | \$ - | \$ 131,517                                | 85.62   | \$ - |
| 20   | \$ 153,861                  | \$ 165,206                                   | \$ 157,583               | \$ - | \$ 134,147                                | 87.34   | \$ - |
| 21   | \$ 156,938                  | \$ 168,510                                   | \$ 160,735               | \$ - | \$ 136,830                                | 89.08   | \$ - |

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

**Stipends for Advanced Degrees/ Additional Work Assignments**

|                         |             |
|-------------------------|-------------|
| Masters Degree          | \$ 2,000.00 |
| Doctorate Degree        | \$ 3,500.00 |
| Interim Site Supervisor | \$ 5,000.00 |
| WASC Facilitator        | \$ 5,000.00 |
| Hard-to-Fill SpEd       | \$ 5,000.00 |

|                 |            |
|-----------------|------------|
| Board Approved: | 6/18/2019  |
| Amended:        | 8/20/2019  |
|                 | 11/19/2019 |
|                 | 5/19/2020  |
|                 | 9/10/2020  |
|                 | xx/xx/2021 |

**PACIFIC VIEW CHARTER SCHOOL  
2021-22 LEADERSHIP SALARY SCHEDULE  
EFFECTIVE 07/01/2021**

Work Year: 248 days

| STEP | Director of Curriculum<br>Certificated<br>248 days | Director of Student Services<br>Certificated 248<br>days |      | Director of Central<br>Office and Finance<br>Classified 248 |      |      |      |
|------|--|--|------|---|------|------|------|
| 1    | \$ 118,186   | \$ 118,186   |      | \$ 118,186  |      |      |      |
| 2    | \$ 122,913   | \$ 122,913   | \$ - | \$ 122,913  | \$ - | \$ - | \$ - |
| 3    | \$ 127,830   | \$ 127,830   | \$ - | \$ 127,830  | \$ - | \$ - | \$ - |
| 4    | \$ 132,943   | \$ 132,943   | \$ - | \$ 132,943  | \$ - | \$ - | \$ - |
| 5    | \$ 138,261   | \$ 138,261   | \$ - | \$ 138,261  | \$ - | \$ - | \$ - |
| 6    | \$ 143,791   | \$ 143,791   | \$ - | \$ 143,791  | \$ - | \$ - | \$ - |
| 7    | \$ 149,543   | \$ 149,543   | \$ - | \$ 149,543  | \$ - | \$ - | \$ - |
| 8    | \$ 157,020   | \$ 157,020   | \$ - | \$ 157,020  | \$ - | \$ - | \$ - |
| 9    | \$ 160,161   | \$ 160,161   | \$ - | \$ 160,161  | \$ - | \$ - | \$ - |
| 10   | \$ 163,364   | \$ 163,364   | \$ - | \$ 163,364  | \$ - | \$ - | \$ - |
| 11   | \$ 166,631   | \$ 166,631   | \$ - | \$ 166,631  | \$ - | \$ - | \$ - |
| 12   | \$ 169,964   | \$ 169,964   | \$ - | \$ 169,964  | \$ - | \$ - | \$ - |
| 13   | \$ 173,363   | \$ 173,363   | \$ - | \$ 173,363  | \$ - | \$ - | \$ - |
| 14   | \$ 176,830   | \$ 176,830   | \$ - | \$ 176,830  | \$ - | \$ - | \$ - |
| 15   | \$ 180,367   | \$ 180,367   | \$ - | \$ 180,367  | \$ - | \$ - | \$ - |
| 16   | \$ 183,974   | \$ 183,974   | \$ - | \$ 183,974  | \$ - | \$ - | \$ - |
| 17   | \$ 187,654   | \$ 187,654   | \$ - | \$ 187,654  | \$ - | \$ - | \$ - |
| 18   | \$ 191,407   | \$ 191,407   | \$ - | \$ 191,407  | \$ - | \$ - | \$ - |
| 19   | \$ 195,235   | \$ 195,235   | \$ - | \$ 195,235  | \$ - | \$ - | \$ - |
| 20   | \$ 199,140   | \$ 199,140   | \$ - | \$ 199,140  | \$ - | \$ - | \$ - |
| 21   | \$ 203,122   | \$ 203,122   | \$ - | \$ 203,122  | \$ - | \$ - | \$ - |

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

**Stipends for Advanced Degrees/ Additional Work Assignments**

|                         |             |
|-------------------------|-------------|
| Masters Degree          | \$ 2,000.00 |
| Doctorate Degree        | \$ 3,500.00 |
| Interim Site Supervisor | \$ 5,000.00 |
| WASC Facilitator        | \$ 5,000.00 |
| Construction Project    | \$ 5,000.00 |

**Board Approved:** 6/18/2019

**Amended:** 8/20/2019

11/19/2019

5/19/2020

9/10/2020

2/16/2021

xx/xx/2021